



FACILITIES COMMITTEE MEETING AGENDA

**February 25, 2026 at 10:00 AM or immediately following the board meeting
41550 Eclectic St. Palm Desert, CA 92260
83966 Fiesta Road, Coachella, CA 92236**

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting: <https://us02web.zoom.us/j/84137131787>

Call-In: 16699006833 Meeting: 841 3713 1787

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

Committee Members: Craig Borba, Aurora Wilson, Matt Gonda, and Claudia Galvez, George Colangeli, R. Gutierrez.

I. CALL TO ORDER- Roll Call

II. APPROVAL OF THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: Second: Approved: Opposed: Abstention Name(s):

III. PUBLIC COMMENTS/PRESENTATIONS

Public Comments: Persons wishing to speak are requested to be recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

IV. CONSENT ITEMS: **Action Required**

Approval of the Draft Minutes January 28, 2026 ([Attach. #1](#))

Motion: Second: Approved: Opposed: Abstention Name(s)



V. NEW BUSINESS ITEMS – Action Required

A. LOI – Unforgettable Foundation – ([Attach #2a](#)) Floor Plan ([Attach. #2b](#)) Organizations description ([Attach. #2c](#)) Unforgettable Foundation submitted a letter of intent to lease Cubicle D200c13, with a proposed move-in date of March 1, 2026, and a lease end date of December 31, 2026.

Motion: **Second:** **Approved:** **Opposed:** **Abstention Name(s)**

VII. Information Item

A. Conference Room Usage Percentage Report ([Attach. #3](#))

B. **The Exception** - The tenant is currently completing interior suite upgrades, including painting, baseboard replacement, and the installation of vinyl flooring. RAP is contributing \$1,700 toward a portion of the flooring costs. All other expenses will be covered by The Exception. This is a beneficial arrangement, as the vinyl flooring will reduce future costs associated with carpet cleaning and replacement. The amount falls within my approval authority and is in my budget for this fiscal year.

VIII. BOARD MEMBER / STAFF COMMENTS

IX. ADJOURNMENT: Next meeting March 25, 2026 at 10 AM. or immediately following the board meeting

Agenda Posting: Agendas will be posted on the Foundation website – www.rapfoundation.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41-550 Eclectic St., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.