



FACILITIES COMMITTEE MEETING AGENDA

May 28, 2025 at 8:30 AM

41550 Eclectic St. Palm Desert, CA 92260

415 N. Main Street Blythe CA 92225

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting

<https://us02web.zoom.us/j/81343886460>

Call-In: 16699006833 Meeting ID: 813 4388 6460

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

Committee Members: Craig Borba, Aurora Wilson, Matt Gonda, Rudy Gutierrez, and Claudia Galvez, George Colangeli.

I. CALL TO ORDER- Roll Call

II. APPROVAL OF THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: Second: Approved: Opposed: Abstention Name(s):

III. PUBLIC COMMENTS/PRESENTATIONS

Public Comments: Persons wishing to speak are requested to be recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

IV. CONSENT ITEMS: **Action Required**

Approval of the Draft Minutes April 23, 2025 ([Attach. #1](#))

Motion: Second: Approved: Opposed: Abstention Name(s)

V. NEW BUSINESS ITEMS – **Action Required**



A. HARC is requesting early termination of their current lease

They currently occupy a suite but are seeking to downsize to a smaller office, as their operations have shifted to a primarily remote model and they no longer require the larger space. ([Attach. #2a](#)) Floor Plan ([Attach. #2b](#))

Motion: Second: Approved: Opposed: Abstention Name(s)

B. LOI - OneFuture Coachella Valley

OneFuture Coachella Valley is a current tenant occupying office D204 and has requested to lease additional space—specifically, office D206. ([Attach. #3a](#)) Floor Plan ([Attach. #3b](#))

Staff Recommendation: Approve the request for additional office space (office D204) with a lease term beginning June 1, 2025, and ending December 31, 2026.

Motion: Second: Approved: Opposed: Abstention Name(s)

C. HVAC Maintenance Estimates - ([Attach. #4](#))

The Administrative Director conducted research to identify a new HVAC company for quarterly maintenance and as-needed repairs. A recommendation for a new HVAC provider will be presented.

Staff Recommendation: Staff recommends assigning the contract to **Titans** based on their competitive pricing, comprehensive quarterly service plan, and strong customer service. Titans offers the most cost-effective option at **\$7,552 annually**, includes full maintenance for all 32 units, and provides a **20% discount on repair services**. Additionally, they waive diagnostic fees when repairs are approved, further reducing potential costs.

Motion: Second: Approved: Opposed: Abstention Name(s)

VI. Information Item:

A. Draft Budget 25-26 – Review draft budget 2025-2026. ([Attach. #5](#))

VII. BOARD MEMBER / STAFF COMMENTS

VIII. ADJOURNMENT:

Agenda Posting: Agendas will be posted on the Foundation website – www.rapfoundation.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41-550 Eclectic St., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.