



FACILITIES COMMITTEE MEETING AGENDA
February 28, 2024 at 10:30 AM or immediately following the board meeting
41550 Eclectic St. Palm Desert, CA 92260

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting: <https://us02web.zoom.us/j/81768054449>
Call-In: 16699006833 Meeting ID: 817 6805 4449

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

Committee Members: Mike Gialdini, Craig Borba, Aurora Wilson, Matt Gonda, Rudy Gutierrez, and Claudia Galvez.

I. CALL TO ORDER- Roll Call

II. APPROVAL OF THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: Second: Approved: Opposed: Abstention Name(s):

III. PUBLIC COMMENTS/PRESENTATIONS

Public Comments: Persons wishing to speak are requested to be recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

IV. CONSENT ITEMS: **Action Required**

Approval of the Draft Minutes January 24, 2023 ([Attach. #1](#))

Motion: Second: Approved: Opposed: Abstention Name(s)

V. NEW BUSINESS ITEMS – **Action Required**



A. LOI – Divine Truth Unity Fellowship ([Attach. #2a](#)) Floor Plan ([Attach. 2b](#)) Brief organization Description. ([Attach. #2c](#))

Divine Truth Unity Fellowship has expressed interest in office space D202, located on the Second Floor.

Motion: Second: Approved: Opposed: Abstention Name(s)

B. Estimates from Shades West, Ivan’s Blinds, and Budget Blinds – ([Attach. #3a](#)) ([Attach. #3b](#)) ([Attach. #3c](#))

These estimates cover all the windows in the building.

Motion: Second: Approved: Opposed: Abstention Name(s)

C. Management Company - Scope of Work options for selection. ([Attach. #4](#))

D. NOMINATE COMMITTEE CHAIR – PER BOARD POLICY- THIS IS TO BE Considered EVERY TWO YEARS. the same person currently serving may be nominated.

VI. Informational Only – Update on estimates for potential office construction on the second floor and improvements to Room 201.

- A. Upon reaching out to Holt for an estimate, we were informed that they are currently engaged with other projects and, unfortunately, are unable to take on our proposed project. However, they kindly referred us to Brian Orr's for further assistance.

Following the referral, the Administrative Director contacted Brian Orr's to inquire about the possibility of obtaining estimates for both the improvements to Room 201 and the potential construction of offices on the second floor. In response, Anna from Orr Builders expressed their appreciation for the inquiry but mentioned that, due to time constraints with ongoing projects, they are regrettably unable to take on additional work at this moment.

- B. The alternative recommended by staff is to explore obtaining three bids, including the scope of work, cost, and references. These bids will be reviewed for a decision at the next meeting.

VII. BOARD MEMBER / STAFF COMMENTS

VIII. ADJOURNMENT: Next Meeting March 27, 2024

Agenda Posting: Agendas will be posted on the Foundation website – www.rapfoundation.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41-550 Eclectic St., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.