



**REGIONAL ACCESS PROJECT FOUNDATION**

**Wednesday December 18, 2024, at 9:00 AM**

**41550 Eclectic St. Palm Desert, CA 92260**

**51625 Desert Club. Ste 101, La Quinta CA 92253**

**415 N. Main Street Blythe CA 92225**

**73-710 Fred Waring Drive, Suite 123, Palm Desert, CA 92260**

**1830 Avenida Del Mundo, Unit 1006, Coronado, CA**

**83966 Fiesta Rd Coachella, CA 92236**

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting: <https://us02web.zoom.us/j/89157876451>

Call-In: 1 669 900 6833 Meeting ID: 891 5787 6451

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

This meeting is conducted using teleconferencing, electronic means, and in-person at the RAP Foundation office. The public may be able to participate by telephone or Zoom call as listed above. Individuals with a disability requiring reasonable accommodation to attend or participate in this meeting may request assistance by emailing [MReyes@RAPFoundation.org](mailto:MReyes@RAPFoundation.org). Notification of 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting.

**I. CALL TO ORDER- Roll Call**

**II. APPROVAL OF THE AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**III. PUBLIC COMMENT** Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing [mreyes@rapfoundation.org](mailto:mreyes@rapfoundation.org) or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

**Supervisor V. Manuel Perez to introduce topic and speaker**

**Presentation by Chief Probation Officer Christopher Wright. (10 minutes and 5 minutes for questions)**

#### IV. CONSENT ITEMS: **Action Required**

A. October 23, 2024 and November 12, 2024 Board Meeting Draft Minutes - Receive and file ([Attach. #1 and #2](#))

B. CEO Report - Receive and File ([Attach. #3](#))

C. Coachella Valley Healthy Living Report – Receive and File ([Attach. #4](#))

D. NPO Centric Report - Receive and File ([Attach. #5](#))

E. Financials for Period ending November 30, 2024– Receive and File ([Attach. #6](#)) - Recommended for approval by the Finance Committee on December 9, 2024.

F. Grant Report - Receive and File. ([Attach. #7](#))

G. Resolution 2024.08- To Designate Authority to Sign to Administrative Director as Directed by Board Chair. ([Attach. #8](#))

*Executive Committee approved this Resolution on November 1, 2024 with the addition of the word “written” confirmation with the Board Chair and include written response in documentation. To be ratified by Board at the next meeting.*

H. Resolution 2024.09 Resolution to Authorize Signatories to First Bank Line of Credit ([Attach. #9](#))

*Executive Committee approved this Resolution on November 1, 2024. To be ratified by the Board at the next meeting.*

**Staff Recommendation:** To receive and file the October 23, 2024 and November 12, 2024 BOD Minutes, CEO Report, Financials up to November 30, 2024, Coachella Valley Healthy Living Report, Grants Report, NPO Centric Report and Resolution 2024.08 and Resolution 2024.09.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

#### V. NEW BUSINESS ITEMS – **Action May Be Required**

A. Supervisor V. Manuel Perez or his Representative- to provide update on County matters of interest.

B. Revision of FY 2024-25 budget to reflect ARPA amount reduction of \$387,000. ([Attach. # 10](#))

**Finance Committee Recommendation:** For the Board to approve this modification

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

- C. The Inland Empire/CV Immigrant Response Fund** - Request from El Cielo Executive Director Jesse Melgar for RAP to contribute \$25,000 to a collective fund to be held at The Community Foundation to be used for emergencies, possibly bus tickets, endured by families that could be facing deportation/separation from family members.

**Executive Committee Recommendation:** For the Board to deny this request because of concerns about funds not being allocated directly to nonprofits which are providing services.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

- D. Desert Fast Pitch for the Fall of 2025** – RAP staff explored the idea of having a County wide Fast Pitch but the logistics increased the costs to a level that the County’s Housing and Workforce Solutions Department were not able to agree to. Therefore, staff is proposing to host this event limited to North of Palm Springs to Blythe nonprofits. The requested funding, \$71,000, would cover all the grants to be allocated from the FY 2025-2026 Budget to participants. Staff would be responsible for covering all other costs associated with the event. Board approval at this time would allow staff to pursue potential sponsors at this time.

**Executive Committee Recommendation:** For the Board to approve allocating \$71,000 for FY 2025-2026 for the 2025 Desert Fast Pitch in the Fall and to limit this funding for grants to participants.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

- E. Exploration of Department of Health Care Services (DHCS) PATH CITED Round 4 Grant opens January 6 and is due on March 7, 2025.** ([Attach. #11](#)) RAP was denied for this grant in January 2024. RAP would like to apply for this grant to provide capacity building services to nonprofits addressing healthcare services in the Inland Empire.

**Executive Committee Recommendation:** For the Board to authorize staff to proceed with the application.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

- F. Application to the Center for Health Law and Policy Innovation of Harvard Law School Technical Assistance for organizations promoting access to Food is Medicine practices impact individual health, food systems, and communities.** - The application is due Dec. 20, 2024. ([Attach. #12](#)) This grant is to provide technical assistance to the Coachella Valley Healthy Living staff for up to a year.

**Executive Committee Recommendation:** For the Board to authorize staff to proceed with the application.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**G. Donation from Board member Rosemary Ortega - Ms. Ortega has requested that her \$5,000 donation be allocated to NPOC.**

**Staff Recommendation:** To accept the donation and allocate to NPOC.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**H. IEHP Foundation** - Approved for the \$130,000 for two years (\$65,000 each year) and participation of Mireya Reyes and Taly Fantini in the 2025-2026 Champions for Vibrant Health Leadership Network.

**Executive Committee recommendation:** That the funding be used to expand NPOC services, workshops presented by Stephanie Minor, throughout Riverside County. To support the CEO’s efforts to pursue additional funding to cover the project costs which includes 80% of the full-time position. The remaining 20% would be RAP special projects.

**I. GRANTS TRACKER FY 2024-2025:** [\(Attach. # 13\)](#)

**J. Ratification of Sponsorship - \$3,000**

Organization:	<b>Autism Society Inland Empire</b>
Program:	<i>Dash of Holiday Magic for Autism Families</i>
Requested Sponsorship Amount:	<b>\$3,000.00</b>
A holiday program for children/youth with Autism and other special needs, including their immediate siblings and family located in the CV. The event provides 350 children/individuals (around 100 families) with hot cocoa and cookies (gluten-free options), crafts and games, a keepsake holiday ornament craft, and gifts for all children in the household. It also includes a Sensory Santa experience complete with photos, allowing children and families to have a special moment with Santa without feeling overwhelmed. The Living Desert Zoo & Gardens has arranged for families to access the Wildlights attraction 30 minutes before the General Public.	
Prior RAP Funding:	FY20-21 Mental Health Grant: \$15,000; FY21-22 Mental Health Grant: \$25,000 FY23-24 Sponsorship Grant: \$2,500; FY23-24 Small Grant: \$10,000 FY22-23 Sponsorship Grant: \$500

**Grants Committee Recommendation:** To approve the request for \$3,000. The CEO authorized approval of this grant due to the event date and applicant applied 60 days prior.

Motion:	<b>To ratify/approve request for \$3,000</b>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**K. SMALL GRANT FUNDING REQUESTS- GRANTS COMMITTEE IS RECOMMENDING APPROVAL OF FULL AMOUNT REQUESTED – Grant #1**

mall Grant #1	Vision to Learn (VTL)
Program:	Vision care for underserved youth in Blythe
Requested Amount:	<b>\$100,000.00</b>
VTL request is to provide vision screenings, exams and glasses to students at 3 elementary schools in Blythe: Felix Appleby, Margaret White, and Ruth Brown. There is limited availability of optometrists in Blythe. One in four kids need glasses; yet, in underserved communities, up to 95% of kids who need glasses do not have them. Students with uncorrected vision problems often avoid reading, suffer headaches, and have trouble focusing in class, as 80% of learning during a child's first 12 years is visual. Students with uncorrected vision problems are more likely to fail at least one grade, less likely to read at grade level by third grade – a milestone critical to preventing dropout – and more likely to engage in antisocial and delinquent behavior. In fact, up to 70% of juvenile offenders have uncorrected vision issues.	
Prior RAP Funding:	FY23-24 Small Grant: \$60,000; FY21-22 Small Grant: \$5,000

**Grants Committee Recommendation: To approve request for \$100,000**

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**L. SPONSORSHIP GRANT FUNDING REQUESTS- GRANTS COMMITTEE IS RECOMMENDING APPROVAL OF REQUEST #1**

<b>Request #1</b>	Hocker Productions
Program:	<i>Palm Springs Health Run &amp; Wellness Festival</i>
Requested Amount:	<b>\$5,000</b>
This USA Track and Field certified 10K and 5K attracts serious runners and nationally recognized health and wellness speakers and presenters. There are over 100 Health and Wellness booths showcasing the latest in nutrition, exercise techniques, rock climbing wall, Walk on Water and Art Flying Aerial performers. Attendees receive testing and vaccines from Desert Healthcare District, Eisenhower Health, Desert Oasis Healthcare, Desert Care Network mobile units along with a Lifestream Blood Bank blood drive. They are expanding programming to elementary school kids, allowing them to experience activities: running, climbing and aerobics with school kids and parents in a professional setting and promotes health and wellness.	
Prior RAP Funding:	N/A

**Grants Committee Recommendation: To approve request for \$5,000**

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**M. SPONSORSHIP GRANT FUNDING REQUESTS- GRANTS COMMITTEE IS RECOMMENDING DENIAL OF REQUESTS– #2, #3, and #4**

<b>Sponsorship Request #2</b>	Variety Children's Charities of the Desert (VCC of the D)
Program:	<i>Developmental Screening Days</i>
Requested Amount:	<b>\$5,000</b>
Representative:	Nicholas Rossi/Heidi Maldoon
VCC of the D will host Developmental Screening Days, addressing a critical gap in services for early education, detection, and intervention for infants and young children who may experience developmental delays or disorders. These screenings will provide families across the CV the opportunity to identify and address early childhood development concerns for children ages 0–5, bridging a vital unmet need in our community.	
Prior RAP Funding:	FY24-25 Small Grant: \$10,000, FY23-24 Sponsorship: \$5,000 FY23-24 Small Grant: \$10,000, FY22-23 Sponsorship: \$8,000 FY21-22 Small Grant: \$5,000, FY 22-23 Juvenile Intervention Grant: \$12,500

**Grants Committee Recommendation:** To deny the request for \$5,000 due belief that this a programmatic cost and fits the Small Grant criteria. This applicant has received a Small Grant for this fiscal year.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

<b>Sponsorship Request #3</b>	Riverside Pipes and Drums Foundation
Program:	<i>Play at the Riverside County Sheriff Depts. academy graduations and at Cathedral City High and the McCallum Theater. The next performance date is 12/12/24</i>
Requested Amount:	<b>\$5,000</b>
The Band consists of students, working adults and retirees. For most volunteers, the travel time is over an hour. They off set travel expenses, pay for gas and lodging if needed. The band has about seven events a year.	
Prior RAP Funding:	N/A

**Grants Committee Recommendation:** To deny the request. The request does not fit RAP’s mission or goals, and the target audience is not aligned with our focus.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

<b>Sponsorship #4</b>	<b>Coachella Valley Parents</b>
Program:	<a href="#">For A Restored Community</a>
Requested Amount:	<b>\$5,000</b>
CV parents aim to educate parents who have children in CVUSD, DSUSD, and PSUSD schools.	
Prior RAP Funding:	FY24-25 Small Grant: \$5,000; FY24-25 NPOC Membership

**Grants Committee Recommendation:** To deny the request and encourage them to reapply at a future date.  
To work with NPO Centric to use their membership.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**N. The FY 2024-2026 Coachella Valley (CV) Health/Mental Health Request for Proposal (RFP)**  
**(Attach. #14)** This is a two-year grant opportunity for a total of \$1M. The Year 1 (FY 2024-25) amount is \$500,000 and Year 2(FY 2025-26) amount is \$500,000. Only Year One grantees would be eligible to apply for Year 2 funding.

This RFP would be released on January 13, 2025 and the application process will be completed with the anticipated date of May 28 for the RAP Board to consider the applications.

The RAP Board had previously approved a two-year funding cycle totaling \$1,000,000 for FY 2022-2024, designated for Year 2 and Year 3.

The Health/Mental Health (H/MH) Committee met on December 4 to consider the Health/Mental Health RFP. The Grants Committee met on December 9 to consider the funding amount since they have the responsibility to decide allocations within the Board approved budgeted amount.

**H/MH and Grants Committee Recommendation: For the board to approve allocating \$1,000,000 for this RFP; \$500,000 for Year 1 from the FY 2024-2025 budget and \$500,000 for Year 2 from the FY 2025-2026 budget.**

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**O. The FY 2025-2027 Blythe Mental Health Request for Proposal (RFP).** **(Attach. #15)** This is a two-year grant opportunity for total of \$500,000. The Year 1 (FY 2025-26) amount is \$250,000 and Year 2 (FY 2026-27) is \$250,000. Only Year One grantees would be eligible to apply for Year 2 funding.

The H/MH Committee met on December 4 to consider the Blythe RFP to be released May 10, 2025 and to be considered by the RAP Board on June 25, 2025.

The H/MH Committee recommends establishing a two-year funding cycle, with a total allocation of \$500,000 for the RFP: \$250,000 for Year 1 and \$250,000 for Year 2. After consulting with RAP's Controller, staff recommends allocating the funding from the next FY 2025-2026 budget. This will allow sufficient time for attention to be given the 2025 CV Health/Mental Health RFP process. Grantees would be required to submit an application for Year 2 and funding would be allocated from the FY 2026/2027 Budget.

**Mental Health and Grants Committee Recommendation: For the board to approve the Blythe RFP, implement a two-year funding cycle & allocate \$500,000; \$250,000 for Year 1 FY 2025-2026 budget and \$250,000 for year 2 FY 2026-2027.**

Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**P. Review of Lease vs- License** - RAP's attorney created a comparison of use of license -vs- lease for cubicles for board edification and also created a license agreement to be used for cubicles space effective Jan. 1. Differences between a license and lease. ([Attach. #16](#))

**Facilities Committee Recommendation:** For the Board to continue using the Lease Agreement for all cubicle space.

Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**Q. Late Rent Fee** The Facilities Committee directed staff to research late rent fee practices. In California, late fees for rent typically range between 5% and 10% of the monthly rent. RAP currently imposes a one-time late fee of 5% of the overdue amount or \$100, whichever is greater.

**Facilities Committee Recommendation:** For the Board to adopt a policy to:

1. Revise the late payment penalty to be 5% of rent amount or \$25, whichever is greater.
2. Allow that future Lease Agreements will include a requirement that rental payment history will be considered for Renewals.
3. Restate/clarify that staff has the authority to waive any/all late fees.

Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

**R. UCR University Extension Professional Certificate in Nonprofit Management program - \$28,750**

NPOC staff is exploring having the 5 modules being offered at this time or offering 5 new modules as a continuation of the program. The plan is to start in the Fall of 2025 and advance notice is necessary. Therefore, funding has to be approved to allow for an announcement to be made in early 2025.

**NPO Centric Committee Recommendation:** To approve RAP Foundation scholarships in the amount of \$2,875 for up to 10 students for the 2025/2026 school year.

<b>Motion:</b>				
<b>Motion By:</b>	<b>Second By:</b>	<b># Approve:</b>	<b># Oppose:</b>	<b>Abstention (Name):</b>

**S. Technical Assistance (TA) Grant Request:**

<b>Organization #1:</b>	Joslyn Foundation - <b>\$1500</b>
<b>Request Description:</b>	TA grant to cover the cost of NPO Centric Consulting Services.
	The request is for 10 additional hours for a strategic planning process specifically to conduct stakeholder research & interviews to include in the strategic planning process.

**NPO Centric Committee Recommendation:** To approve 10 additional hours for a strategic plan and Board retreat facilitator or to modify consulting services needed as determined by NPOC staff. Grant Services up to \$1,500.

<b>Motion:</b>				
<b>Motion By:</b>	<b>Second By:</b>	<b># Approve:</b>	<b># Oppose:</b>	<b>Abstention (Name):</b>

<b>Organization #2:</b>	Microenterprise Collaborative of Inland Southern California - <b>\$1500</b>
<b>Request Description:</b>	TA grant to cover the cost of NPO Centric Consulting Services.
	The request is for 10 additional hours of consulting services specifically to help the organization create a 3-year plan with our consultant, Brian Saber.

**NPO Centric Committee Recommendation:** To approve 10 hours for a development plan. Grant Services up to \$1,500.

<b>Motion:</b>				
<b>Motion By:</b>	<b>Second By:</b>	<b># Approve:</b>	<b># Oppose:</b>	<b>Abstention (Name):</b>

**T. Review and adopt the 2025 Board and Committee meeting dates and times.** ([Attach. # 17](#))

**Staff Recommendation:** To adopt the 2025 Board and Committee schedule.

<b>Motion:</b>				
<b>Motion By:</b>	<b>Second By:</b>	<b># Approve:</b>	<b># Oppose:</b>	<b>Abstention (Name):</b>

**VI. Closed Session:** California Government Code Section 54956.8 - Property  
Code Section 54956.9 - Legal

## **VII. Information Items**

**A. Board Committee Assignments** ([Attach. # 18](#))

**B. BOARD ATTENDANCE for 2024** ([Attach. # 19](#))

**C. Grants Committee:** Met on December 9 and Nov. 12. Approved October 14([Attach.#20A](#)) and November 12 Minutes ([Attach. #20B](#)). Next meeting Jan. 13.

**D. Executive Committee:** Met on Dec. 9 Approved Oct. 14 Minutes ([Attach. #21A](#)) , Nov. 1 Minutes ([Attach.#21b](#)) and Nov. 5. ([Attach. #21c](#)) Next meeting Jan. 13.

**E. Finance/Investment Committee:** Met on Dec. 9. Approved Oct. 14 Minutes ([Attach. #22](#)) Next meeting Jan. 13.

**F. NPO Centric Committee:** Met on Oct. 21 and Nov. 18. Approved June 12 ([Attach. # 23a](#)), and approved Oct. 21 ([Attach. # 23b](#)). Next meeting Dec. 16.

**G. Governance – Human Resource Committee:** Next meeting TBD.

**H. Facilities Committee:** Met on December 12. Approved Sept. 25 Minutes and October 7, 2024 Minutes ([Attach. #24a](#)) ([Attach. #24b](#)) Jan. 22 after the Board meeting.

**I. Health/Mental Health:** Met on Dec. 4. Approved March 27, 2024 Minutes. ([Attach. #25](#)). Next meeting TBD.

## **VIII. BOARD MEMBER / STAFF COMMENTS**

- **Introduce Andres Chaves, NPO Centric Program Manager/ Marketing Manage**
- **Announce that board member, Rosemary Ortega will be donating an additional \$10,000 for a total of \$15,000**
- **Board appreciation.**

## **IX. ADJOURNMENT: Next meeting January 22, 2025 at 9 AM.**

**Agenda Posting:** Agendas will be posted on the Foundation website at <https://www.rapfoundation.org> a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the agenda are available for inspection upon request three (3) days prior to the meeting date. If a public record document that relates to a matter on the open session of the agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection at the same time it is distributed at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.