



FACILITIES COMMITTEE MEETING AGENDA
December 13, 2023 at 10:30 AM or immediately following the board meeting
41550 Eclectic St. Palm Desert, CA 92260

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting: <https://us02web.zoom.us/j/89293014407>
Call-In: 16699006833 Meeting ID: 892 9301 4407

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

Committee Members: Mike Gialdini, Craig Borba, Aurora Wilson, Matt Gonda, Rudy Gutierrez, and Claudia Galvez.

I. CALL TO ORDER- Roll Call

II. APPROVAL OF THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: Second: Approved: Opposed: Abstention Name(s):

III. PUBLIC COMMENTS/PRESENTATIONS

Public Comments: Persons wishing to speak are requested to be recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

IV. CONSENT ITEMS: **Action Required**

Approval of the Draft Minutes October 5, 2023 ([Attach. #1](#))

Motion: Second: Approved: Opposed: Abstention Name(s)

V. NEW BUSINESS ITEMS – **Action Required**



A. LOI – Elder Love ([Attach. #2a](#)) Floor Plan ([Attach. 2b](#))

ELDER LOVE has expressed interest in office space D209, which is located on the Second Floor.

Motion: Second: Approved: Opposed: Abstention Name(s)

B. IT RFP - Proposals ([Attach. #3](#))

Motion: Second: Approved: Opposed: Abstention Name(s)

C. HOLT – Renovation

The Administrative Director recently had a meeting with Holt to explore the potential expansion of Room 101. Following the discussion, it was determined that removing the wall between the conference rooms on the first floor would be cost-prohibitive. Holt suggested that if we are interested in further consideration, we should explore the possibility of a second-floor location for a larger conference room.

Motion: Second: Approved: Opposed: Abstention Name(s)

D. Request for Committee Approval - Allocation of County-Funded \$100k for A/C Unit Purchase.
RAP has been granted \$100,000 from the County of Riverside for the specific purpose of purchasing new air conditioning units.

Motion: Second: Approved: Opposed: Abstention Name(s)

VI. Building Improvements - ([Attach.#4](#)) Committee Chair M. Gialdini will provide his ideas for areas where improvements should be considered: Including, but not limited to: New outside decal signage, individual window coverings in narrow office windows next to doors roller blinds adjustments, Guthy Renker Conference Room improvements, large conference room blinds covering entry/exit door, etc, damage to outside soffits over entrance doorways, etc, paint back side of Meeting Agenda/Announcement sign to the right of building main entrance door
- should RAP investigate professional building maintenance company to ease workload on RAP staff and ensure building is attending to normal building maintenance issue (proactively)

VII. Informational Only - The Learning Different – Balance Owed

The Learning Different is no longer a tenant as of November 14, 2023. Learning Different had a balance of \$530.25, and the CEO approved forgiving the outstanding amount do to cost in pursuing legal options.



The Committee Chair is requesting that members of the facilities conduct a walkthrough of the building.

VIII. BOARD MEMBER / STAFF COMMENTS

IX. ADJOURNMENT: Next Meeting January 24, 2024

Agenda Posting: Agendas will be posted on the Foundation website – www.rapfoundation.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41-550 Eclectic St., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.