



# **Regional Access Project Foundation Juvenile Intervention Request for Proposal FY 2023-2024**

**Regional Access Project Foundation  
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# History and Background

## **About Us:**

The Regional Access Project (RAP) Foundation was incorporated in 1992 as a 501 (c)(3) public benefit corporation to address unmet needs in health, mental health, and juvenile intervention for residents of eastern Riverside County through grants and technical assistance to not-for-profit service providers. Funding of the RAP Foundation is primarily through unique cooperative agreements between the RAP Foundation and the County of Riverside; and between the County of Riverside and the City of Palm Desert Redevelopment Agency.

## **Our Mission:**

To provide funding, oversight, technical assistance, and guidance to nonprofits, community-based organizations or other collaborative groups which serve the populations of eastern Riverside County in the areas of health, mental health, and juvenile intervention.

## **Our Vision:**

To enhance the quality of life for all residents of eastern Riverside County by investing in nonprofits and empowering them to effectively serve unmet needs identified by the RAP Board of Directors.

## **NPO Centric:**

NPO Centric is a program of the RAP Foundation. It is a community resource center focused on strengthening and increasing the capacity of nonprofits in Riverside County. At NPO Centric, we help nonprofits build stronger, more sustainable organizations by providing them with information, resources, and access to professional expertise in planning, human resources, fundraising and development, marketing and branding, technology, and much more.

## Grant Description

The RAP Foundation's focus for this grant is to fund age-appropriate programs/projects that enable all juveniles, as defined by RAP as young people (age category 0-24), especially those at risk, to reach their full potential as productive, caring, responsible citizens, particularly, the Juvenile Intervention Grant is for programs intended to:

- Increase the number of safe, positive, and inclusive spaces for juveniles to support their social and emotional development
- Improve awareness of safe, positive, and inclusive spaces for juveniles to support their social and emotional development
- Increase and improve parent/guardian education to help juveniles thrive and gain positive, nurturing relationships
- Promote access and support cultural competency of juvenile clients with education of language/stigma/ cultural barriers to service access for youth
- Increase and promote healthy lifestyles for juveniles which include: nutrition, fitness, and behavioral health

A total of \$300,000 is available in cash grants, and \$20,000 is available in technical assistance. Technical assistance can be requested with the Application, stage two of the Juvenile Intervention Grant. Funding requests can be made and used for any programmatic cost, such as staff time, supplies, general operations, etc.

All applicants invited to submit a full application will have the opportunity to request a technical assistance grant in addition to the cash grant request. The funding for the Technical Assistance Grant will be distributed equitably among the organizations receiving the grant.

Recipients of the Technical Assistance Grant will have the opportunity to access one-on-one consulting services, attend NPO Centric workshops at no expense, and access the NPO Centric Digital Portal. We urge grant recipients to make the most of the awarded services, as they will need to submit midterm and final reports on their engagement with NPO Centric. Technical assistance can be requested with the Application during the second stage of the Juvenile Intervention Grant.

For more details about the NPO Centric Membership, [Click Here](#).

Funded programs should create a lasting impact on the juveniles served. Organizations that request Juvenile Intervention funds will be required to produce a report on the corresponding performance measures and must serve the identified target population as illustrated on the *Strategy Map* (pg. 8).

The grant period for awarded programs/projects is one-year beginning on **May 1, 2024**. This is a competitive grant and not all qualifying applications will be funded. The amount of each Juvenile Intervention Grant award will be dependent on the strength of the proposal and the capacity to serve.

Applicants that collaborate with other organizations on a grant request or organizations proposing to serve North Palm Springs, Desert Hot Springs, Palo Verde Valley, and unincorporated areas will be prioritized.

The RAP Foundation reserves the right to conduct a site visit to all funded agencies throughout the funding cycle.

*The RAP Foundation strives for accountability and transparency in its funding decisions and relies on accurate data collection regarding populations served, measuring the progress, and efficacy of funded services.*

*The RAP Foundation seeks to address unmet needs for low-income, underserved, and diverse communities and deliver crucial services to those most in need to benefit residents in Coachella Valley and Palo Verde Valley, regardless of their age, race, religion, political philosophy, financial resources, or gender identity.*

Should you have any questions about the Juvenile Intervention Grant process, please feel free to contact Grants Manager, Gracie Montano at [Gmontano@RAPFoundation.org](mailto:Gmontano@RAPFoundation.org).

## Proposed Timeline

*(Deadlines are subject to change if needed)*

Date & Time:	Event:
Wednesday, November 1, 2023	Release of Juvenile Intervention Request for Proposal (RFP)
Monday, November 6, 2023, from 10 AM-11 AM	Mandatory Bidders Meeting Via Zoom RSVP to Join: <a href="https://us02web.zoom.us/meeting/register/tZEuceiprjMpHtAYkrcc0jYHw4SeVj7rAzNy">https://us02web.zoom.us/meeting/register/tZEuceiprjMpHtAYkrcc0jYHw4SeVj7rAzNy</a>
Monday, December 4, 2023, at 11:59 PM	Letter of Intent (LOI) is Due (Only one LOI per organization)
Monday, December 18, 2023	Staff Invites Eligible Organizations to Submit a Full Application
Monday, January 15, 2024, at 11:59 PM	Application is Due
Monday, February 26, 2024	Readers Complete Their Reviews of Applications
March 2024	Applicants Are Invited to Attend the Grants Committee Meeting(s) in March (Date TBD)
Wednesday, March 27, 2024, at 9 AM	RAP Foundation Board of Directors Considers Grant Proposals

<b>Wednesday, March 27, 2024</b>	Award Notification Sent to Applicants
<b>Monday April 1- 29, 2024</b>	Grant Awards are Disbursed
<b>May 1, 2024</b>	Funding Period for Grant Begins
<b>Monday, April 15, 2024, from 10 AM- 11 AM</b>	Meeting for Juvenile Intervention Reporting Guidelines Via Zoom RSVP to join: <a href="https://us02web.zoom.us/meeting/register/tZlId-uorDsrGNLxPRnuCw8lAtFgYK49Gkv3">https://us02web.zoom.us/meeting/register/tZlId-uorDsrGNLxPRnuCw8lAtFgYK49Gkv3</a>
<b>Monday, October 28, 2024, at 11:59 PM</b>	Midterm Report is Due (Please review reporting guidelines for more details)
<b>Monday, April 14, 2025</b>	End of Grant Period
<b>Monday, April 28, 2025, at 11:59 PM</b>	Final Report is Due 15 Days After End of Grant Period (Please review reporting guidelines for more details)

## Eligibility to Apply

To be eligible to apply for the Juvenile Intervention Grant, applicants must:

- Be a tax-exempt nonprofit, community-based organization, or collaborative group
- Attend the mandatory Bidders Meeting on **Monday, November 6, 2023, from 10 AM- 11 AM**
- Support one or more of the strategies identified in the *Strategy Map* (pg. 8)
- Serve the identified target population: All youth in Coachella Valley and Palo Verde Valley (age category 0-24)

## Application Guidelines

The Juvenile Intervention Application can be found on the RAP Foundation website in *Grant Opportunities* under the *Grants* tab:

<https://www.grantinterface.com/Form/Preview?form=1033826&urlkey=rapfoundation>.

The application is an online process and requires all applicants to have an active account with the RAP Foundation's grant tool, *Foundant*.

- If your organization does not have an account, you can create one by clicking on the link below and selecting the “Create New Account” button:  
<https://www.grantinterface.com/Home/Logon?urlkey=rapfoundation>
- If have an existing account, but do not remember your password, please select the “Forgot your Password” button on the logon page:  
<https://www.grantinterface.com/Home/Logon?urlkey=rapfoundation>
- If you believe you may have an account, but are not sure, please contact Gracie Montano, Grants Manager at [Gmontano@RAPFoundation.org](mailto:Gmontano@RAPFoundation.org).

### **Stage One: Letter of Intent**

Organizations are required to submit a Letter of Intent (LOI) online using *Foundant*, RAP’s grant portal. Organizations are limited to submitting one proposal. The LOI form can be found on the RAP Foundation website. Click to apply for the Juvenile Intervention Grant at:

<https://www.grantinterface.com/Form/Preview?form=1033826&urlkey=rapfoundation>

LOIs are due on **Monday, December 4, 2023, at 11:59 PM**. LOIs that are submitted late will not be considered for funding. RAP Foundation staff will review all LOIs for eligibility and completeness. On **Monday, December 18, 2023**, eligible applicants will be invited to submit a full application.

### **Stage Two: Full Application**

Applicants that are invited to submit a full application will have until **Monday, January 15, 2024, at 11:59 PM** to submit their Juvenile Intervention Application via the Grantee Dashboard that can be accessed by heading to: <https://www.grantinterface.com/Home/Logon?urlkey=rapfoundation>.

Note: Applicants that collaborate with other organizations on a grant request or organizations proposing to serve North Palm Springs, Desert Hot Springs, Palo Verde Valley, and unincorporated areas will be prioritized.

Applicants can save their work by selecting the “Save Application” button each time at the bottom of the application. Upon completing all the required fields, submit the application by clicking on the “Submit Application” button at the bottom of the page. Applications will be reviewed by the Grants Manager for eligibility and completeness and by the RAP Foundation’s community of readers for scoring. Applicants will be notified of their score no later than **Monday, February 26, 2024**. Applicants that score 70% and above will be invited to present their grant request to the Grants Review Committee in **March of 2024**.

### **Stage Three: Grants Review Committee**

All applicants invited to attend the Grants Review Committee Meeting will be contacted via email with additional information and be provided with an interview time to attend the meeting. During the meeting, applicants will be expected to provide updates and changes to their request, if applicable, and answer questions from the committee. Applicants may attend the meeting in person at the RAP offices or via Zoom.

### **Stage Four: Board Approval**

All grant requests that are reviewed at the Grants Review Committee Meeting will be considered at the RAP Foundation Board Meeting on **Wednesday, March 27, 2024, at 9 AM**. Award notifications will be sent out on **Wednesday, March 27, 2024, by 5 PM**.

#### Stage Five: Grant Agreement

If approved for funding, grantees will be required to sign a Grant Agreement online via the grant portal. Access your dashboard at: <https://www.grantinterface.com/Home/Logon?urlkey=rapfoundation>

Any changes to the grant proposal must be reflected in the agreement.

Funds cannot be disbursed until the Grant Agreement is signed and approved. Once processed, it may take up to 20 business days for payment to be received.

## Juvenile Intervention Strategy Map

Organizations applying for the RAP Foundation's Juvenile Intervention Grant are required to support one or more of the strategies and serve the identified target population defined in the *Strategy Map* below.

<b>Goal:</b>
All juveniles in Coachella Valley and Palo Verde Valley reach their full potential as productive, caring, responsible citizens.
<b>Headline Indicator:</b>
Increase the number of juveniles to reach their full potential as productive, caring, responsible citizens.
<b>Target Population:</b>
All youth in Coachella Valley and Palo Verde Valley (age category 0-24) with an emphasis on hard to serve populations.
<b>Strategy #1:</b>
Increase the number of safe, positive, and inclusive spaces for juveniles to support their social and emotional development.
<b>Performance Measures:</b>
<ul style="list-style-type: none"><li>Number of spaces created</li></ul>
<b>Strategy #2:</b>
Improve awareness of safe, positive, and inclusive spaces for juveniles to support their social and emotional development.
<b>Performance Measures:</b>
<ul style="list-style-type: none"><li>Number of community engagement/awareness activities</li><li>Number of juveniles reached through awareness efforts</li><li>Number of juveniles who were connected to safe, positive, and inclusive spaces</li></ul>



<ul style="list-style-type: none"> <li>Number of juveniles who reported positive outcomes related to increased and improved awareness of inclusive spaces</li> </ul>
<b>Strategy #3:</b>
Increase and improve parent/guardian education to help juveniles thrive and gain positive, nurturing relationships.
<b>Performance Measures:</b>
<ul style="list-style-type: none"> <li>Number of parents/guardians served</li> <li>Number of parents/guardians who reported positive outcomes related to increased and improved education</li> <li>Number of parents/guardians who reported effective results by implementing the strategies learned</li> </ul>
<b>Strategy #4:</b>
Promote access and support cultural competency of juvenile clients with education of language/stigma/ cultural barriers to service access for youth.
<b>Performance Measures:</b>
<ul style="list-style-type: none"> <li>Number of juveniles served</li> <li>Number of juveniles provided service in their native language</li> <li>Number of juveniles who received culturally competent services</li> <li>Number of juveniles who reported positive outcomes related to receiving culturally competent services</li> </ul>
<b>Strategy #5:</b>
Increase and promote healthy lifestyles for juveniles which include: nutrition, fitness, and behavioral health.
<b>Performance Measures:</b>
<ul style="list-style-type: none"> <li>Number of juveniles served</li> <li>Number of instances of healthy lifestyle services/activities</li> <li>Number of juveniles who completed healthy lifestyle services/activities</li> <li>Number of juveniles who reported positive healthy lifestyle outcomes</li> </ul>

## Reporting Guidelines



### Cash Grant Reporting:

The RAP Foundation utilizes *Clear Impact*, a tool that follows the Results-Based Accountability (RBA) framework to track how much we did, how well we did it, and if anyone is better off as a result of the

services and resources provided by RAP grantees by measuring impact to improve performance and hence “*turn the curve.*”

Grantees will be expected to self-report client data on the Strategies that align with the program/project. Grantees must submit and complete the following items for both the Midterm and Final Report:

1. Complete a Survey Report: grantees will be assigned a Survey Report to complete in their grant portal. The survey consists of three sections, a narrative, quantitative, and budget section.
  - a. For the narrative portion, you will be required to answer a few questions with a short paragraph.
  - b. For the quantitative section, you will be entering the numbers and percentages for the data you collected on the strategies that align with your program.
  - c. For the budget section, you will be submitting a midterm budget using the provided template.

Grantees will be required to attend the meeting on **Monday, April 15, 2024, from 10 AM- 11 AM** that covers the reporting requirements and data collection methods to submit the midterm and final report successfully.

- **Monday, April 15, 2024, from 10 AM- 11 AM** for the Juvenile Intervention Reporting requirements. RSVP with the link below to join:  
<https://us02web.zoom.us/meeting/register/tZlId-uorDsrGNLxPRnuCw8lAtFgYK49Gkv3>

### **Technical Assistance Reporting:**

Applicants that are granted a Technical Assistance Grant will be required to complete a Midterm and Final Report that will be assigned through *Foundant*, your grant portal. You will be asked a few questions that reflect workshop attendance, one-on-one consulting services, and participation impact.

## **Start Your Application Here**

Click here to apply: <https://www.grantinterface.com/Process/Apply?urlkey=rapfoundation>

Click here to logon: <https://www.grantinterface.com/Home/Logon?urlkey=rapfoundation>

Should you have any questions about the Juvenile Intervention Grant process, please feel free to contact Grants Manager, Gracie Montano at [Gmontano@RAPFoundation.org](mailto:Gmontano@RAPFoundation.org)