



**REGIONAL ACCESS PROJECT FOUNDATION
BOARD OF DIRECTORS
APPROVED MINUTES**

9:00 AM July 26, 2023

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

- I. CALL TO ORDER- at 9:10 by Board Chair J. Pye** Roll Call: *S. Benoit, M. Blue-Meyer, C. Borba, C. Galvez, M. Gialdini, M. Gonda, B. Gonzalez, J. Hayes, B. Kroonen, R. Ortega, T. St. Johns, V. Tanner, A. Wilson, K. Quintanilla, Supervisor Perez, J. Pye.*
Also Present: M. Reyes, K. Garcia, S. Garcia, C. Golds, D. Morales, M. Alaniz, L. De Lara, P. Cooper, Heidi Maldoon.
Excused Absences: A. Dew and E. Romero
Absent: R. Gutierrez

CEO announced that K. Quintanilla joined remotely and had “just cause”. Motion by V. Tanner to accept the “just cause” and allow her to participate. Second by C. Galvez. Yes: 15 No: 0 Abstentions: 0

II. Approval of the AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

*Motion: J. Hayes to approve the agenda as submitted. Second: M. Blue-Meyer Approved: 14
 Opposed: 0 Abstention Name(s): 0 B. Kroonen and C. Borba were not in the room during the vote.*

III. PUBLIC COMMENT / PRESENTATIONS - None

- IV. Variety Children’s Charity of the Desert -Heidi M. Maldoon, Executive Director and Lupita Garza, Program Coordinator - Presentation was made. Supervisor Perez stated that he would like them to increase their outreach into the community and possibly partner with Lidres Campesinas.**

V. CONSENT ITEMS: Action Required

- A.** June 28, 2023 Board Meeting Draft Minutes (Attach. #1) - Receive and file.
- B.** CEO Report (Attach. #2)- Receive and File
- C.** Grant Manager’s Report (Attach. #3)– Receive and File
- D.** NPO Centric Report (Attach. #4) - Receive and File
- E.** Coachella Valley Healthy Living Report – Receive and File (Attach. #5)
- F.** American Recovery Plan Act (ARPA) Report – Receive and File (Attach. #6)

Staff Recommendation: To receive and file the July 28, 2023 BOD Minutes, CEO, Grant Manager, NPO Centric Director, Coachella Valley Healthy Living Report.

Motion:	To approve the consent items.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

B. Kroonen	C. Borba	16	0	0
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VI. NEW BUSINESS ITEMS – Action May Be Required

A. Supervisor V. Manuel Perez or his Representative- to provide update on County matters of interest.
Supervisor Perez made comments about the hardships exacerbated by the summer heat. He talked about the Robert Kennedy speech “Virtues of Decency” addressing poverty. He mentioned the need for affordable housing and increasing access to healthcare. He mentioned the creation of Enhanced Financing Improvement Districts (EFIDs) as a replacement of Redevelopment funds to pay for infrastructure costs in unincorporated communities. There are currently 3 in Riverside County – two are in eastern CV and one in Temecula. Board Chair Pye stated that she would like to agendaize this topic for a future board meeting under Board Training and invite CVAG and LTR to participate in the discussion.

B. Resolution 2023.XX to Designate 1st Bank as primary bank, remove Joseph Hayes and add Mireya Reyes as authorized signor. (Attach. #7)

Finance-Investment Committee Recommendation: To recommend 1st Bank as RAP’s primary bank and to amend Resolution 2023.03 by removing J. Hayes and adding M. Reyes as an authorized signor.

Motion:	To accept the Finance –Investment Committee Recommendation.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
V. Tanner	R. Ortega	15	0	1 – J. Hayes

C. Memorandum of Understanding with Coachella Valley Unified School District (Attach. #8)

This MOU formalizes a partnership between RAP’s Coachella Valley Healthy Living (CVHL) program and CVUSD. CVHL will be assisting with Supplemental Nutrition Assistance Program Education at six elementary schools during the Fall of 2023.

Executive Committee Recommendation: For the Board to approve after staff addresses the following:

- 5.1 to clarify with our attorney if the County language is needed.
- Page 5 to have our insurance broker review to ensure there are no issues.
- Page 5 remove the reference to Self-Insurance.

Motion by M. Gonda and seconded by K. Quintanilla to approve the Executive Committee Recommendation to approve the MOU.

Yes: 11 - C. Borba left meeting before the vote was taken.

No: M. Gonda - Concerned about the inclusion of the self-insured issue on page 5.

Abstentions: M. Gialdini

Recused – B. Gonzalez (Left the room during discussion)

D. Riverside County Nonprofit Assistance Fund (RCNAF)

TECHNICAL ASSISTANCE GRANTS

The RCNAF was established by the Riverside County Board of Supervisors to provide grants to eligible nonprofit agencies, specifically and in accordance with the Coronavirus State & Local Fiscal Recovery Funds

Final Rule, those that are 501 (c)(3) or 501 (c)(19) tax-exempt organizations, who have suffered a negative financial impact related to the COVID-19 pandemic within Riverside County. The fund was established to build on the County's efforts to strengthen, expand, and support the local nonprofit sector, which has played a critical role in the pandemic response. This work was initiated with Coronavirus Aid, Relief and Economic Security (CARES) funding in the form of small grants and technical assistance to support financially impacted nonprofits. This next iteration of assistance, funded through the American Recovery Plan Act (ARPA), will develop long-term strategies focused on impact, sustainability, and building economic & community resiliency.

On May 2, 2023, the Riverside County Board of Supervisors approved \$881,000 for Technical Assistance grants across the Five Supervisorial Districts. This funding is intended to help nonprofits gain specialized services and skills to operate more effectively and manage the financial impacts of COVID-19 on their business operations. The RAP Foundation will leverage its internal staff and existing consultants and collaborate with interested nonprofits to offer Technical Assistance (TA) during the grant period. Providers/Bidders will provide technical assistance to Riverside County nonprofits that shall address Operational, Fiscal, and Programmatic capacities.

ELIGIBILITY (WHO COULD APPLY)

Capacity builders and providers of technical assistance that are nonprofit, public benefit organizations with evidence of tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and not classified as a private foundation or capacity builders and providers of technical assistance that are 501(c)(6) organizations can apply. Applicants must provide services in at least one of the five Riverside County Supervisorial Districts.

Providers/Bidders will provide technical assistance to Riverside County nonprofits that shall address Operational, Fiscal, and Programmatic capacities. Technical Assistance will be divided equally among the Five Supervisorial Districts and be individualized to the needs of organizations. Technical Assistance will be provided for the following categories:

- Grant Writing Workshops/Cohorts
- One-On-One Strategic Planning- Including Board Development and Financial Sustainability
- One-On-One Cohorts Improving Financial Controls- Including Financial Stability
- Fund Development Workshops/Cohorts

TIMELINE AND PROCESS

The Request for Applications (RFA) was released on June 19, 2023. The RFA was Approved by the County of Riverside Housing and Workforce Solutions Department. The amount available is \$881,000. Completed electronic applications were accepted until June 30, 2023, at 5:00 PM.

- July 14, 2023 – Grant awards notification
- July 24, 2023 – Signed Contract Due
- December 31, 2024 – Deadline for grants to be fully expended and Final Reporting Due

1. Respondents:

- Academy for Grassroots Organization
- Inland Empire United Way DBA Amplify
- Caravanserai Project
- Inland Empire Community Collaborative, Inc.

- RevComm Foundation
- Create Build Inc.

Executive Recommendation: To ratify the Executive Committee decision to decline the applications from RevComm Foundation and Create Build Inc. Due to these two organizations being rated below 70%.

***Motion: B. Kroonen to ratify the Executive Committee actions taken. Second: A. Wilson
Approved: 14 Opposed: Abstention Name(s): Sup. Perez***

2. Technical Assistance Grant- Organization Names, Funding Request, Districts Served, Number of Nonprofits.

***Motion: B. Kroonen to ratify the Executive Committee actions taken for 2.1 - 2.4. Second: A. Wilson
Approved: 14 Opposed: Abstention Name(s): Sup. Perez***

2.1 Strategic Planning Funding Available \$306,000

a. Funding Requests

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$228,826	\$228, 826
Inland Empire United Way DBA Amplify	\$91,800	\$77,174
Caravanserai Project	\$195,286.63	\$0

Executive Committee Recommendation: To ratify the Executive Committee action to approve the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

2.2 Financial Controls Funding Available \$125,000

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$57,326	\$57,326
Caravanserai Project	\$125,000	\$67,674
Inland Empire United Way DBA Amplify	\$25,860	\$0

Executive Committee Recommendation: To ratify the Executive Committee action to approve the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

2.3. Fund Development Funding Available \$200,000

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$129,326	\$129,326
Academy for Grassroots Organizations	\$8,514.08	\$8,514.08
Caravanserai Project	\$130,000	\$62,159.92

Executive Committee Recommendation: To ratify the Executive Committee's action to approve the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

2.4. Grant Writing Funding Available \$250,000

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$102,826	\$57,209.20
Academy for Grassroots Organizations	\$26,854.80	\$26,854.80
Caravanserai Project	\$165,936	\$165,936

Executive Committee Recommendation: To approve Executive Committee's approval of the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

3. Authorize the CEO to Sign Agreements with Consultants to Provide Services to Nonprofits as Required in the Agreement with the County of Riverside - \$187,500 Available

RAP consultants will be paid \$125- \$150/hr. - The goal is to distribute the total amount for services to nonprofits throughout the County. The total number of hours for nonprofits will be 1250 hours (250 hours per District). The purpose of this funding is to fill gaps throughout the County to ensure equity in accessing technical assistance. The services will be for one-on-one consulting, cohorts or workshops in the following categories: Strategic Planning, Financial Controls, Fund Development, and Grant Writing. All contracts will be included in the ARPA Manager's Report submitted to the Board monthly.

Executive Committee Recommendation: To ratify the Executive Committee's approval to authorize the CEO to sign consultant agreements utilizing ARPA funds. The amount may not exceed \$10,000 per agreement

Motion: B. Kroonen to ratify the Executive Committee Recommendation action taken. Second: M. Gonda
 Approved: 14 Opposed: 0 Abstention Name(s): Sup. Perez

E. Grants Tracker for FY 2023-2024 (Attach. #9)

F. Funding Requests

Sponsorship	1. MS Fitness Challenge Inc.
Program:	<i>MS FITNESWS CHALLENGE TRAINING CAMP</i>
Requested Amount:	\$4,748.00
The Training Camp is an in-depth journey into how diet, exercise and self-care can transform lives of people with Multiple Sclerosis. Learn from influential speakers who prove people can live a happy, healthy and productive life, even with this devastating disease. Experience a one-of- a kind exercise program designed by National Fitness Hall of Fame inductee David Lyons specifically for MS at any level. Participants will enjoy lectures from people who not only research the effects of diet and exercise on MS, but who also live with the disease.	
Prior RAP Funding:	N/A

Grants Committee Recommendation: To approve request for \$4,748.00

Motion:	To approve the request for \$4,748.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
V. Tanner	M. Gialdini	15	0	0

Sponsorship	2. Association of Fundraising Professionals
Program:	<i>National Philanthropy Day 2023</i>
Requested Amount:	\$5,000.00
AFP Desert Communities Chapter is a professional association of fundraising professionals, nonprofit organization staff and volunteers, and allied professionals committed to advancing effective and ethical fundraising. AFP allows for monthly networking and educational programs which are open to everyone. AFP's 17th Annual National Philanthropy Day in the Desert will take place on Friday November 3rd at the Agua Caliente Resort and Spa in Rancho Mirage.	
Prior RAP Funding:	Sponsorship Grant: National Philanthropy 2020 for \$1,200, 2021 for \$2,500, 2022 for \$2,500

Grants Committee Recommendation: To approve request for \$5,000.00 and serve as the sponsor for the Outstanding Youth in Philanthropy Award.

Motion:	To approve request for \$5,000.00 and serve as the sponsor for the Outstanding Youth in Philanthropy Award.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
J. Hayes	M. Gonda	15	0	0

VI. INFORMATIONAL ITEMS- No Action

- A. BOARD ATTENDANCE for 2023 (Attach. #10)
- B. Grants Committee: Met on July 17. June 12, 2023, Minutes attached (Attach. #11). Next meeting Sept. 18 at 1:30 PM.
- C. Executive Committee: Met on July 17. Approved June 12, 2023 (Attach. #12A) and July 11, 2023 Minutes attached (Attach. #12B) Next meeting Sept. 18 at 9 AM.
- D. Facilities Committee: Met on June 12, 2023. Next meeting July 26 at 10:30 am or immediately following the board meeting.
- E. Finance/Investment Committee. Met on July 17. June 22 Minutes (Attach. 12. Next Meeting Sept. 18.
- F. Mental Health Committee: July 26, 2023 meeting cancelled. Next meeting Sept. 27.
- G. NPO Centric Committee: Met on July 18. Next meeting TBD.
- H. Audit Committee: Next meeting TBD.

VII. BOARD MEMBER / STAFF COMMENTS

RAP will be a Community Sponsor of The All Valley Mayors and Tribal Chairpersons Luncheon on Sept. 6 at

10:30-1 PM taking place at the Omni Ranch Las Palmas Resort & Spa in Rancho Mirage. - *Please let Mireya know if you are interested in attending as there is limited seating. - RAP CEO asked for board members who are interested in attending to RSVP with Mireya.*

RAP CEO announced that we need RSVPs for board members interested in attending the AFP luncheon. RAP CEO announced that C. Golds would be leaving RAP. Her last day is Aug. 4. RAP appreciates her contributions which have improved NPOC and wish her the best in her future endeavors.

VIII. ADJOURNMENT: *At 10:21* Next meeting is on September 27, 2023, at 9 AM.