



**REGIONAL ACCESS PROJECT FOUNDATION
BOARD OF DIRECTORS APPROVED MINUTES**

9:00 AM June 28, 2023

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

- I. CALL TO ORDER- at 9:00 by J. Pye.** Roll Call: *S. Benoit, Maria Blue-Meyer, C. Borba, A. Dew, C. Glavez (9:12), M. Gialdini, M. Gonda, R. Gutierrez, J. Hayes, B. Kroonen, R. Ortega (9:02), E. Romero (9:12), T. St.Johns, V. Tanner, K. Quintanilla, P. Cooper, J. Pye.*

RAP Staff: M. Reyes, K. Garcia, C. Golds, S. Garcia, D. Morales, G. Montano, M. Alaniz, L. De Lara.

Guest: Karla Lopez del Rio, Emilie Abraham (CAP), and Jake Wuest with First Bank.

Excused Absence: A. Wilson, B. Gonzalez.

II. Approval of the AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: C. Borba to approve the agenda with one change to have the V.I.Coachella Valley Giving Day presentation take place after Public Comments/Presentations. Second: P. Cooper Approved: 13 Opposed: 0 Abstention Name(s): 0

III. PUBLIC COMMENT / PRESENTATIONS

Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing Mreyes@RAPFoundation.org or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

Community Action Partnership – Karla Lopez del Rio - Karla and Emilie Abraham made a presentation of the program and the importance of having it in the 4th Supervisorial District.

IV. CONSENT ITEMS: Action Required

- A.** May 24, 2023 Board Meeting Draft Minutes (Attach. #1) - Receive and file.
- B.** CEO Report (Attach. #2)- Receive and File
- C.** Grant Manager’s Report (Attach. #3)– Receive and File
- D.** NPO Centric Report (Attach. #4) - Receive and File
- E.** Coachella Valley Healthy Living Report – Receive and File (Attach. #5)

Staff Recommendation: To receive and file the May 24, 2023 BOD Minutes, CEO, Grant Manager, NPO Centric Director, Coachella Valley Healthy Living Report.

Motion:	To receive and file the May 24, 2023 BOD Minutes, CEO, Grant Manager, NPO Centric Director, Coachella Valley Healthy Living Report.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
B. Kroonen	E. Romero	17	0	0

V. NEW BUSINESS ITEMS – Action May Be Required

A. Supervisor V. Manuel Perez or his Representative- to provide update on County matters of interest.

B. Resignation from Sandra Loureiro (Attach. #6) Board member Ms. Loureiro decided to resign due to work commitments.

Motion:	To accept the resignation of Ms. Loureiro and to direct CEO to focus at identifying a representative from Blythe.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<u>J. Hayes</u>	<u>C. Borba</u>	<u>17</u>	<u>0</u>	<u>0</u>

C. Review and approve the FY 2023-2024 Budget (Attach. #7). The Board Treasurer will present and address questions.

Finance-Investment Committee Recommendation: To approve the proposed budget.

Motion:	To approve the budget subject to CEO working through issues related to line-items. There is a cap of \$990K for personnel costs and \$1,365M for Grants for Funding Priorities. New grants are expected to be brought forward to the Board by the CEO for consideration. If approved, the Grants Priority/Budget will then be sent to the Finance Committee for review/recommendation action for the Board at the next meeting.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<u>J. Hayes</u>	<u>C. Borba</u>	<u>17</u>	<u>0</u>	<u>0</u>

D. Grants Tracker for FY 2022-2023 (Attach. #8) - **No action taken.**

E. Funding Requests

Small Grant #1	The Ranch Recovery Center, Inc.
Program:	Mesa Vista (Men's Sober Living) and Hacienda Valdez (Women's Residential Treatment)
Requested Amount:	\$9,340
This organization has grown from one facility to four facilities, providing alcohol and drug treatment services to men, women, and families. The facilities include: The Ranch (Men's detoxification and residential treatment program), Hacienda Valdez (Women's detoxification and residential treatment program), Mesa Vista (Men's Sober Living), and Harmony House (Women's Sober Living). They serve a cross-section of our communities with a large percentage of those are no- and low-income individuals and families. This organization serves around 475 to 525 people annually and offers detoxification, primary residential treatment, transitional/sober living, aftercare groups and family program services. They would like to make upgrades at 2 facilities: Mesa Vista needs a new water heater and Hacienda Valdez needs to have 4 shower doors replaced.	
Average Reviewer Score:	87%
Prior RAP Funding:	N/A

Grants Committee Recommendation: To approve the request for \$9,340 and include request on FY 2023-24 Grants Budget and reflect on Grants Tracker (Attach. # 9).

Motion:	To approve the request for \$9,340 and include request on FY 2022-23 Grants Budget and reflect on Grants Tracker			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
M. Gonda	M. Gialdini	17	0	0

Small Grant #2	Elder Love USA, Inc.
Program:	CPR, AED, and First Aid Training
Requested Amount:	\$10,000
Over 80% of all heart attacks occur in the home and 95% of those die before reaching the hospital. In the city, an ambulance will arrive (on average) within 8 minutes. Recovery chance reduces 10% every minute. At 8 minutes, there is a 20% survival rate if CPR and/or an AED (automated external defibrillator) is not used. Only about 10% of people who have a cardiac arrest survive. This training is in CPR and AED use for adults, children and infants. The class will also cover first aid basics - bleeding, fracture, burns, stroke, and other injuries. Class sizes will not be more than 10 people. Each participant will have their own manikin.	
Reviewer's Average Score:	92%
Prior RAP Funding:	FY20 Mental Health Initiative: \$20,000

Grants Committee Recommendation: To deny the request for \$10,000.

Motion:	To deny the request for \$10,000 due to limited funding and the program does not align with funding priorities.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
M. Gonda	M. Gialdini	17	0	0

Special Request #1	Lift to Rise
Program:	Securing Greater Investment to Drive Regional Affordability
Requested Amount:	\$100,000
Building on 5 years of growing community momentum, Lift to Rise seeks support to continue to radically transform the trajectory of affordability for all Coachella Valley residents, through driving a shared regional agenda to significantly increase affordable housing supply, securing greater regional community investment, leading a regional, state and federal advocacy agenda that shapes local policy landscape, educating and activating the leadership of a greater base of community residents and officials, and strengthening the internal backbone that coordinates, convenes and supports the collaborative of more than 60 partner organizations. These efforts will ultimately result in a 30% decrease in rent-burdened households in the CV through the production of 10,000 new units of affordable housing by 2028. These units will provide safe, stable, and affordable housing for roughly 35,000 residents earning at or below 80% of area median income. Between 2010-2018, only 38 units of affordable housing were built per year. Now, with deep, intentional cross-sector collaboration, there are more than 1,500 units currently under development and more than 7,000 units in our shared regional pipeline of new units.	
Reviewer's Average Score:	80%
Prior RAP Funding:	Year-1: April 2015 \$12,000; Year-2: June 2016 \$50,000; Year-3: June 2017 \$50,000; Year-4: July 2018 \$75,000; Year-4: March 2020 \$50,000; COVID Relief payments Year-5: September 2020 \$100,000; Covid Relief - Stabilizing Families grants

Grants Committee Recommendation: To approve \$100,000 utilizing the FY 2023-24 budget (Attach. #9).

Grants Committee Recommendation: To approve the transfer of \$57,500 (the balance from FY 2022-23 Small Grants budget) to the FY 2022-23 Special/Emergency funds. This grant request will be included and processed on the FY 2023-24 Grants Tracker for Emergency/Contingency.

Motion:	To approve \$100,000 from Fiscal Year 2022-2023 budget, the funds will be from unallocated funds.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
M. Gialdini	B. Kroonen	16	0	1- M. Gonda recused himself due to potential Conflict of Interest. He left the room during the discussion.

Performance Grant #1	Community Action Partnership
Program:	Cool & Warm Centers
Requested Amount:	\$20,000
The Cool & Warm Center program is designed to reduce heat-related health risks from extreme temperature conditions, especially among vulnerable low-income residents, such as the elderly, disabled, families with infants and young children living in disadvantaged communities. Residents are encouraged to visit a Cool & Warm Center to help reduce high-energy burdens during the summer and winter months to provide relief. Cool Centers are activated when the National Weather Service forecasts temperatures of 100 degrees or higher. A Heat Warning is issued, and each affected area activates by displaying a cool center sign, setting up a welcoming table with a sign in sheet, water, nutritional snacks and community resources, and providing other material to help each individual stay healthy. Warm Centers are activated when temperatures drop to 40 degrees or below.	
Reviewer's Average Score:	84%
Prior RAP Funding:	Cool & Warm Centers FY22-23: \$20,000; FY21-22: \$20,000

Grants Committee Recommendation: To approve their request for \$20,000 and include on FY 2023-24 grants budget and recommend that they submit a future application for this request no later than March 30, 2024.

RAP Staff Recommendation: To approve the \$20,000 request and utilize FY 2022-2023 Performance Grant budget which will exceed the \$60,000 amount allocated. The new amount will increase to a total of \$80,000. The anticipated request in the Spring of 2024 will be reflected in the FY 2023-24 Grants Tracker. Staff prefers to “align” one grant per organization, per year, sooner rather than later.

Motion:	To approve \$20,000 and utilize FY 2022-2023 budget. The funds will be utilizing unallocated funds.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
B. Kroonen	R. Ortega	16	1 - A. Dew	0

G. Review the Prevent Child Abuse Riverside County Decisions and Adjust Allocations. (Attach. #10A)

Motion:	To approve the redesignation of the Sept. 28, 2022 board action of approving \$6,675 for Olive Crest- of that amount \$2780 be from PCARC Restricted Account and the remaining \$3895 be from Small Grants allocation. This action today is for the \$4395 be from PCARC funds and only \$2280 be from Small Grants for a total of \$6,675. The remaining PCARC funds are: Restricted \$0 and Super Restricted \$780.43			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
B. Kroonen	R. Ortega	16	1 - A. Dew	0

H. Revised FY 2023-2024 Funding Priorities (Attach #10) The Board approved the Funding Priorities at the May meeting. However, the amounts need to be updated.

Grants Committee Recommendation: To approve the FY 2023-2024 Funding Priorities.

Motion:	To approve the Revised 2023-2024 Funding Priorities. Which includes a line-item budget amount of \$50,000 for CV Giving Day and \$50,000 for Emergency/Contingency and
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	<i>\$50,000 CEO Discretionary. Total amount is \$1,361,962</i>			
<i>Motion By:</i>	<i>Second By:</i>	<i># Approve:</i>	<i># Oppose:</i>	<i>Abstention (Name):</i>
<i>C. Borba</i>	<i>M. Gonda</i>	<i>17</i>	<i>0</i>	<i>0</i>

I. Coachella Valley Giving Day 2024 – from First Bank – Request for RAP to partner on the 2024 event and to consider contributing \$50,000 for incentive prizes (grants). Jake Wuest representing First Bank to make a short presentation.

Executive Committee Recommendation: To recommend to the Board to approve a \$50,000 sponsorship on the condition that RAP is recognized as a co-sponsor. The \$50,000 be distributed in a similar way as the 2023 event - \$5,000 to each organization for 10 orgs. RAP will send a representative to meet at regular meetings with 1st Bank and Desert Community Foundation.

Staff Clarification: This amount will be applied to the FY 2023-24 budget as a Specific Line Item (per Finance Committee Recommendation on 6/22/23) and be reflected on Grants Tracker.

<i>Motion:</i>	<i>To approve \$50,000 for CV Giving Day. This amount will be applied to the FY 2023-24 budget as a Specific Line Item.</i>			
<i>Motion By:</i>	<i>Second By:</i>	<i># Approve:</i>	<i># Oppose:</i>	<i>Abstention (Name):</i>
<i>R. Gutierrez</i>	<i>M. Blue-Meyer</i>	<i>17</i>	<i>0</i>	<i>0</i>

J. Insurance Renewals - Insurance Policies due to expire June 30, 2023. Attached is the summary of policies (Attach. #11) provided by Desert Cornerstone.

- General Liability Policy
- Commercial Umbrella Policy
- Employees, Practices Liability (EPLI) and Directors & Officers (D & O)
- Professional Liability Policy

Executive Committee Recommendation: To recommend to the Board to authorize the CEO to sign contracts to extend the 4 policies listed above. Staff confirmed the amount of coverage for replacing “lost” items to be shared with the Board, information included in Attach. #12.

<i>Motion:</i>	<i>To approve and authorize the CEO to sign the contracts to extend the 4 policies.</i>			
<i>Motion By:</i>	<i>Second By:</i>	<i># Approve:</i>	<i># Oppose:</i>	<i>Abstention (Name):</i>
<i>K, Quintanilla</i>	<i>R. Gutierrez</i>	<i>17</i>	<i>0</i>	<i>0</i>

K. NPOC Business Plan (Attach. #12) The Annual Review of the NPO Centric Business Plan was completed by the NPO Centric Committee. The Committee presented their recommendation to the Executive Committee.

NPO Centric Committee Recommendation: To recommend to the Board to adopt the changes included in the Business Plan.

Executive Committee Recommendation: For the Board to approve the Plan with minor modifications – (completed by staff). The NPOC Budget will be on the Finance Committee agenda starting in July as a regular item until the Chair determines it is no longer necessary to agendaize.

Motion:	<i>For the Board to approve the Plan. The NPOC Budget will be on the Finance Committee agenda starting in July as a regular item until the Chair determines it is no longer necessary to agendaize it.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
C. Borba	R. Ortega	17	0	0

L. Resolution to Authorize NPO Centric Director to sign Consultant Agreements (Attach. #13) This Resolution formalizes the action taken by the board authorizing the NPO Centric Director to enter into agreements with external consultants for amounts up to \$2,500 and to include in the monthly NPO Centric Report. Also, to authorize the NPO Centric Director to ratify agreements in excess of \$2,500 after the NPO Centric Committee approves the agreement.

Executive Committee Recommendation: To approve the Resolution and direct staff to prepare a Resolution for the Procurement Process to be used for all contracts starting at amount to be determined, possibly \$50,000.

Motion:	<i>To approve the Resolution conditionally so long as staff prepares a Resolution for the Procurement Process to be used for all contracts starting at amount to be determined, possibly \$50,000.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
M. Gialdini	M. Blue-Meyer	17	0	0

VI. INFORMATIONAL ITEMS- No Action

- a. BOARD ATTENDANCE for 2023 (Attach. #14)
- b. Grants Committee: Met on June 12. May 22, 2023, Minutes attached (Attach. #15). Next meeting: Special Meeting held on July 17 at 1:30 PM.
- c. Executive Committee: Met on June 12. Approved May 17, 2023 Minutes attached (Attach. #16) Next

meeting July 17 at 9 AM.

d. Facilities Committee: Meet on June 12, 2023. May 24 Minutes attached (Attach. #17). Next meeting TBD.

e. Finance/Investment Committee. Special Meeting on June 22. No Minutes. Next Meeting July 17.

f. Mental Health Committee: June 28, 2023 meeting cancelled. Next meeting July 26.

g. NPO Centric Committee: June 21, 2023 meeting cancelled. Next meeting July 19.

h. Audit Committee: Next meeting TBD.

VII. BOARD MEMBER / STAFF COMMENTS

The 10th Annual Desert Fast Pitch update - We received 25 applications from organizations interested in participating in this year's event on September 21 from 5:00- 7:00 PM.

*K. Garcia mentioned that the Semi- Final will be on Sept. 7
Board members interested in serving as judges may contact Connie.*

Jan mentioned that RAP will have an intern starting today. Vincent Morgan is a College of the Desert student.

Elizabeth mentioned a student intern program, College Corps 3 focus areas) with the UC and Cal State systems - \$10k/year.

B. Kroonen mentioned that he would like the Board to look at creating an internship program in the future.

M. Blue-Meyer mentioned that L. De Lara was recognized as the Carreon Foundation Alumni recently.

R. Gutierrez mentioned Lake Cahuilla as a great location for events. P. Cooper mentioned that the Supervisor will host the Fishing Derby next Spring.

P. Cooper mentioned that the Supervisor will be moving his office to LQ in July.

VIII. ADJOURNMENT: Next meeting is on July 26, 2023, at 9 AM. **At 10:30.**