

**Regional Access Project Foundation**  
**SPECIAL EXECUTIVE COMMITTEE AGENDA**

**July 11, 2023, at 11:00 AM**

41550 Eclectic Palm Desert, CA 92260  
23215 NE 123rd Street Redmond, WA 98053  
40141 North Shore Fawnskin, CA 92333  
1567 Broadway NY, NY 10036  
60 Bordeaux Rancho Mirage, CA 92270

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting: <https://us02web.zoom.us/j/87688131101>

Meeting ID: 876 8813 1101

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

**Committee members: Chair:** J. Pye, Vice-Chair M. Gialdini, Treasurer: M. Gonda, Secretary: A. Wilson, Members: C. Borba, B. Kroonen, J. Hayes, Maria Blue.

**I. CALL TO ORDER and ROLL CALL**

**II. APPROVAL OF THE AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**III. PUBLIC COMMENT / PRESENTATIONS**

**Public Comments:** All people may contact RAP (Mreyes@RAPFoundation.org) for instructions on participating pater recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during the discussion of each item. Please be prepared to limit your remarks to 3 minutes.

**IV. New Business – Action Required**

**A. Riverside County Nonprofit Assistance Fund (RCNAF)**

**TECHNICAL ASSISTANCE**

The RCNAF was established by the Riverside County Board of Supervisors to provide grants to eligible nonprofit agencies, specifically and in accordance with the Coronavirus State & Local Fiscal Recovery Funds Final Rule, those that are 501 (c)(3) or 501 (c)(19) tax-exempt organizations, who have suffered a negative financial impact related to the COVID-19 pandemic within Riverside County. The fund was established to build on the County's efforts to strengthen, expand, and support the local nonprofit sector, which has played a critical role in the pandemic response. This work was initiated with Coronavirus Aid, Relief and Economic Security (CARES) funding in the form of small grants and technical assistance to support financially impacted nonprofits. This next iteration of assistance, funded through the American

Recovery Plan Act (ARPA), will develop long-term strategies focused on impact, sustainability, and building economic and community resiliency.

On May 2, 2023, the Riverside County Board of Supervisors approved \$881,000 for Technical Assistance grants across the Five Supervisorial Districts.

This funding is intended to help nonprofits gain specialized services and skills to operate more effectively and manage the financial impacts of COVID-19 on their business operations. The RAP Foundation will leverage its internal staff and existing consultants and collaborate with interested nonprofits to offer Technical Assistance (TA) during the grant period. Providers/Bidders will provide technical assistance to Riverside County nonprofits that shall address Operational, Fiscal, and Programmatic capacities.

### **ELIGIBILITY (WHO COULD APPLY)**

Capacity builders and providers of technical assistance that are nonprofit, public benefit organizations with evidence of tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and not classified as a private foundation or capacity builders and providers of technical assistance that are 501(c)(6) organizations can apply. Applicants must provide services in at least one of the five Riverside County Supervisorial Districts.

Providers/Bidders will provide technical assistance to Riverside County nonprofits that shall address Operational, Fiscal, and Programmatic capacities. Technical Assistance will be divided equally among the Five Supervisorial Districts and be individualized to the needs of organizations. Technical Assistance will be provided for the following categories:

- Grant Writing Workshops/Cohorts
- One-On-One Strategic Planning- Including Board Development and Financial Sustainability
- One-On-One Cohorts Improving Financial Controls- Including Financial Stability
- Fund Development Workshops/Cohorts

### **TIMELINE AND PROCESS**

The Request for Applications (RFA) was released on June 19, 2023. The RFA was Approved by the County of Riverside Housing and Workforce Solutions Department. The amount available is \$881,000. Completed electronic applications were accepted until June 30, 2023, at 5:00 PM.

- July 14, 2023 – Grant awards notification
- July 24, 2023 – Signed Contract Due
- December 31, 2024 – Deadline for grants to be fully expended and Final Reporting Due

**Respondents:**

- Academy for Grassroots Organization [Attach.#1a](#)
- Inland Empire United Way DBA Amplify [Attach.#1b](#)
- Caravanserai Project [Attach. #1c](#)
- Inland Empire Community Collaborative, Inc. [Attach. #1d](#)
- RevComm Foundation [Attach. #1e](#)
- Create Build Inc. [Attach. #1f](#)

***Recommendation: To decline the applications from RevComm Foundation and Create Build Inc. Based on rating criteria, these two organizations rated below 70% and are not recommended for funding. To have the Board ratify the action at the July 25<sup>th</sup> Board meeting.***

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**1. Technical Assistance Grant- Organization Names, Funding Request, Districts Served, Number of Nonprofits ([Attach. #2](#))**

**1.1 Strategic Planning Funding Available \$306,000**

**a. Funding Requests**

<b>Organization</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
Inland Empire Community Collaborative	\$228,826	\$228, 826
Inland Empire United Way DBA Amplify	\$91,800	\$77,174
Caravanserai Project	\$195,286.63	\$0

***Recommendation: To approve the recommended amounts listed above. Authorize CEO to sign agreements. To have the Board ratify the action at the July 26<sup>th</sup> Board meeting.***

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**1.2 Financial Controls Funding Available \$125,000**

<b>Organization</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
Inland Empire Community Collaborative	\$57,326	\$57,326
Caravanserai Project	\$125,000	\$67,674
Inland Empire United Way DBA Amplify	\$25,860	\$0

***Recommendation: To approve the recommended amounts listed above. Authorize CEO to sign agreements. To have the Board ratify the action at the July 26<sup>th</sup> Board meeting.***

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**1.3. Fund Development Funding Available \$200,000**

<b>Organization</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
Inland Empire Community Collaborative	\$129,326	\$129,326
Academy for Grassroots Organizations	\$8,514.08	\$8,514.08
Caravanserai Project	\$130,000	\$62,159.92

***Recommendation: To approve the recommended amounts listed above. Authorize CEO to sign agreements. To have the Board ratify the action at the July 26<sup>th</sup> Board meeting.***

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**1.4. Grant Writing Funding Available \$250,000**

<b>Organization</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>
Inland Empire Community Collaborative	\$102,826	\$57,209.20
Academy for Grassroots Organizations	\$26,854.80	\$26,854.80
Caravanserai Project	\$165,936	\$165,936

***Recommendation: To approve the recommended amounts listed above. Authorize CEO to sign agreements. To have the Board ratify the action at the July 26<sup>th</sup> Board meeting.***

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**2. Authorize the CEO to Sign Agreements with Consultants to Provide Services to Nonprofits as Required in the Agreement with the County of Riverside - \$187,500 Available**

RAP consultants will be paid \$125- \$150/hr. - The goal is to distribute the total amount for services to nonprofits throughout the County. The total number of hours for nonprofits will be 1250 hours (250 hours per District). This funding aims to fill gaps throughout the County to ensure equity in accessing technical assistance. The services will be for one-on-one consulting, cohorts, or workshops in the following categories: Strategic Planning, Financial Controls, Fund Development, and Grant Writing. All contracts will be included in the monthly ARPA Manager’s Report to the Board.

*Recommendation: To authorize the CEO to sign consultant agreements utilizing ARPA funds. The amount may not exceed \$10,000 per agreement.*

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**V. Board Member/Staff Comments:**

**VI. Next Regular Meeting July 17, 2023, at 9:00 AM**

**VII. ADJOURNMENT:** Agenda Posting: Agendas will be posted on the Foundation website – [www.RAPFoundation.org](http://www.RAPFoundation.org) – a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection three days prior to the meeting date on the website. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection upon request. This agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.