

# EXECUTIVE COMMITTEE AGENDA

**February 14, 2023 at 9:00 AM**

41550 Eclectic

Palm Desert, CA 92260

Join Zoom Meeting

<https://us02web.zoom.us/j/83968249769>

Call-In: 1 669 900 6833 Meeting ID: 839 6824 9769

**Committee members:** Chair: J. Pye, Vice-Chair M. Gialdini, Treasurer: M. Gonda, Secretary: A. Wilson, Members: C. Borba, B. Kroonen, J. Hayes.

## **I. CALL TO ORDER and ROLL CALL**

## **II. APPROVAL OF THE AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

**Motion: Second: Approved: Opposed: Abstention Name(s):**

## **III. PUBLIC COMMENT / PRESENTATIONS**

**Public Comments:** All persons wishing to speak may contact RAP (Mreyes@RAPFoundation.org) for instructions on how to participate and be recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your remarks to 3 minutes.

## **IV. Approval of Draft Minutes January 17, 2023 (Attach. #1).**

**Motion: Second: Approved: Opposed: Abstention Name(s):**

## **V. New Business – Action May Be Required**

- A. The County of Riverside accepted the proposal submitted by Inland So. CA United Way which has partnered with IE Community Foundation and RAP for ARPA funds of \$14.5M. The grant period is April – June 30, 2024. Funds are for programs, services, or capital expenditures, loans or grants to mitigate financial hardship such as declines in revenues or increased costs, or technical assistance.**

The Breakdown is as follows:

Financial Support Funds administered by IE So. CA; Programmatic Support funds administered by IECF and Technical Support funds administered by RAP.

Grant applications to be made available April 1, 2023 and funding available in June, with multiple rounds. Technical assistance will be an option on all grant applications and will begin in April

Programmatic funds will be available by July

1. **Direct Financial Support and Assistance** – this category of assistance is specifically designed to address impacted non-profit organizations that experienced public health or negative economic impacts due to the pandemic. Assistance provided under this category will combine financial grants and technical assistance to support the improvements of operational and fiscal capacity. The anticipated grant level is \$50,000-\$150,000 per nonprofit to be awarded to approximately 50-60 grantees total.
2. **Programmatic Funding** – a second broad category of funding that is recommended to financially support programming and services for disproportionately impacted communities including those communities with low Healthy Places Index (HPI) scores to advance the County's HPI goals and initiatives. The anticipated grant level is \$50,000-\$150,000 per nonprofit to be awarded to approximately 30-40 grantees.

The amount allocated for Technical Assistance is \$649K plus the RAP admin of \$323,549 (Table

Expense - Admin RAP	Year 1	Year 2 (6 months)	Total	Explanation
Technical Assistance Lead 1 FTE	\$93,500.00	\$46,750.00	\$140,250.00	1 FTE @ 70k plus benefits
NPO Centric Director @ 10% FTE	\$10,667.00	\$5,333.50	\$16,000.50	.1 FTE @ 106,670 plus benefits (40 hours/week)
Direct Costs of Technical Assistant (TA) Consultants to Fill Gaps in Districts	\$93,750.00	\$31,250.00	\$125,000.00	10 hours/each for 10 nonprofits per district. Consultant hourly \$125 = \$12,500 x 5 districts
Travel	\$1,755.00	\$1,755.00	\$3,510.00	\$0.585/estimated 3000 miles total
Executive Consultant - Part-Time 10%	\$6,250.00	\$3,125.00	\$9,375.00	Part-time position - 10% @ 62,500 plus benefits
Indirect @ 10%	\$20,592.20	\$8,821.35	\$29,413.55	
		<b>Subtotal for RAP Admin:</b>	<b>\$323,549.05</b>	
<b>Technical Assistance (Regional Access Project)</b>				
Expense	Year 1	Year 2 (6 months)	Total	Explanation
TA Consultant Financial Controls	\$144,057.00	\$72,028.00	\$216,085.00	1440 hours @ \$150/hour consultant rate
TA Consultant Operational Stability	\$144,057.00	\$72,028.00	\$216,085.00	1440 hours @ \$150/hour consultant rate
TA Consultant Administrative Stability	\$144,057.00	\$72,028.00	\$216,085.00	1440 hours @ \$150/hour consultant rate
Are these the areas that we want to focus on?		<b>Subtotal TA:</b>	<b>\$648,255.00</b>	

**B. Executive Committee Membership** – Chair to share some ideas.

**C. The Draft Strategic Plan for 2023** ([Attach. #2](#))

The RAP Board participated in a Strategic Planning session on November 9. There are items assigned to this committee that will be reviewed and possibly updated.

**D. Future staffing needs**

**E. Resolution to extend holding remote meetings per AB 361 State of Emergency being lifted will end February 28, 2023. Impact of this action will be discussed.**

**VI. Board Member/Staff Comments:**

DHCD grant to match MHI grant and for NPOC funds is pending

**VII. SCHEDULE next meeting for March 13 at 9:00 AM**

**VII. ADJOURNMENT:** Agenda Posting: Agendas will be posted on the Foundation website – [www.RAPFoundation.org](http://www.RAPFoundation.org) – a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection three days prior to the meeting date on the website. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection upon request. This agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.