



**REGIONAL ACCESS PROJECT FOUNDATION  
BOARD OF DIRECTORS MEETING AGENDA**

41550 Eclectic St. Palm Desert, CA 92260  
6114 Terrace Dr Johnson, IA. 50131  
48949 Sunny Summit Palm Desert. 92260

9:00 AM June 28, 2023

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting

<https://us02web.zoom.us/j/89127228021>

Call-In: 1 669 900 6833 Meeting ID: 891 2722 8021

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

This meeting is being conducted utilizing teleconferencing and electronic means as well as in-person at the RAP Foundation office. Members of the public may be able to participate by telephone or Zoom call as listed above. Reasonable accommodation: Individuals with a disability requiring reasonable accommodation to attend or participate in this meeting may request assistance by emailing MReyes@RAPFoundation.org. Notification of 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting.

**I. CALL TO ORDER- Roll Call**

**II. Approval of the AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**III. PUBLIC COMMENT / PRESENTATIONS**

Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing MReyes@RAPFoundation.org or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

**Community Action Partnership – Karla Lopez del Rio**

**IV. CONSENT ITEMS: Action Required**

- A. May 24, 2023 Board Meeting Draft Minutes (Attach. #1) - Receive and file.**
- B. CEO Report (Attach. #2)- Receive and File**
- C. Grant Manager's Report (Attach. #3)– Receive and File**
- D. NPO Centric Report (Attach. #4) - Receive and File**
- E. Coachella Valley Healthy Living Report – Receive and File (Attach. #5)**

**Staff Recommendation: To receive and file the May 24, 2023 BOD Minutes, CEO, Grant Manager, NPO Centric Director, Coachella Valley Healthy Living Report.**

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**V. NEW BUSINESS ITEMS – Action May Be Required**

**A. Supervisor V. Manuel Perez or his Representative-** to provide update on County matters of interest.

**B. Resignation from Sandra Loureiro (Attach. #6)** Board member Ms. Loureiro decided to resign due to work commitments.

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**C. Review and approve the FY 2023-2024 Budget (Attach. #7).** The Board Treasurer will present and address questions.

*Finance-Investment Committee Recommendation: To approve the proposed budget.*

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**D. Grants Tracker for FY 2022-2023 (Attach. #8)**

**E. Funding Requests**

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| <b>Small Grant #1</b>  | <b>The Ranch Recovery Center, Inc.</b>   |
| Program:   | <i>Mesa Vista (Men's Sober Living) and Hacienda Valdez (Women's Residential Treatment)</i> |
| Requested Amount:  | <b>\$9,340</b>   |
| This organization has grown from one facility to four facilities, providing alcohol and drug treatment services to men, women, and families. The facilities include: The Ranch (Men’s detoxification and residential treatment program), Hacienda Valdez (Women’s detoxification and residential treatment program), Mesa Vista (Men’s Sober Living), and Harmony House (Women’s Sober Living). They serve a cross-section of our communities with a large percentage of those are no- and low-income individuals and families. This organization serves around 475 to 525 people annually and offers detoxification, primary residential treatment, transitional/sober living, aftercare groups and family program services. They would like to make upgrades at 2 facilities: Mesa Vista needs a new water heater and Hacienda Valdez needs to have 4 shower doors replaced. |  |
| Average Reviewer Score:  | <b>87%</b>   |
| Prior RAP Funding:   | N/A  |

*Grants Committee Recommendation: To approve the request for \$9,340 and include request on FY 2023-24 Grants Budget and reflect on Grants Tracker (Attach. # 9).*

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| <b>Small Grant #2</b>  | <b>Elder Love USA, Inc.</b>             |
| Program:   | <i>CPR, AED, and First Aid Training</i> |
| Requested Amount:  | <b>\$10,000</b>                         |
| Over 80% of all heart attacks occur in the home and 95% of those die before reaching the hospital. In the city, an ambulance will arrive (on average) within 8 minutes. Recovery chance reduces 10% every minute. At 8 minutes, there is a 20% survival rate if CPR and/or an AED (automated external defibrillator) is not used. Only about 10% of people who have a cardiac arrest survive. This training is in CPR and AED use for adults, children and infants. The class will also cover first aid basics - bleeding, fracture, burns, stroke, and other injuries. Class sizes will not be more than 10 people. Each participant will have their own manikin. |   |
| Reviewer's Average Score:  | <b>92%</b>                              |
| Prior RAP Funding:   | FY20 Mental Health Initiative: \$20,000 |

**Grants Committee Recommendation: To deny the request for \$10,000.**

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| <b>Special Request #1</b>  | <b>Lift to Rise</b>   |
| Program:   | <i>Securing Greater Investment to Drive Regional Affordability</i>  |
| Requested Amount:  | <b>\$100,000</b>  |
| Building on 5 years of growing community momentum, Lift to Rise seeks support to continue to radically transform the trajectory of affordability for all Coachella Valley residents, through driving a shared regional agenda to significantly increase affordable housing supply, securing greater regional community investment, leading a regional, state and federal advocacy agenda that shapes local policy landscape, educating and activating the leadership of a greater base of community residents and officials, and strengthening the internal backbone that coordinates, convenes and supports the collaborative of more than 60 partner organizations. These efforts will ultimately result in a 30% decrease in rent-burdened households in the CV through the production of 10,000 new units of affordable housing by 2028. These units will provide safe, stable, and affordable housing for roughly 35,000 residents earning at or below 80% of area median income. Between 2010-2018, only 38 units of affordable housing were built per year. Now, with deep, intentional cross-sector collaboration, there are more than 1,500 units currently under development and more than 7,000 units in our shared regional pipeline of new units. |   |
| Reviewer's Average Score:  | <b>80%</b>  |
| Prior RAP Funding:   | Year-1: April 2015 \$12,000;      Year-2: June 2016 \$50,000;<br>Year-3: June 2017 \$50,000;      Year-4: July 2018 \$75,000;<br>Year-4: March 2020 \$50,000; COVID Relief payments<br>Year-5: September 2020 \$100,000; Covid Relief - Stabilizing Families grants |

**Grants Committee Recommendation: To approve \$100,000 utilizing the FY 2023-24 budget ([Attach. #9](#)).**

**Grants Committee Recommendation: To approve the transfer of \$57,500 (the balance from FY 2022-23 Small Grants budget) to the FY 2022-23 Special/Emergency funds. This grant request will be included and processed on the FY 2023-24 Grants Tracker for Emergency/Contingency.**

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| <b>Performance Grant #1</b>   | <b>Community Action Partnership</b>                      |
| Program:  | Cool & Warm Centers                                      |
| Requested Amount:   | <b>\$20,000</b>  |
| The Cool & Warm Center program is designed to reduce heat-related health risks from extreme temperature conditions, especially among vulnerable low-income residents, such as the elderly, disabled, families with infants and young children living in disadvantaged communities. Residents are encouraged to visit a Cool & Warm Center to help reduce high-energy burdens during the summer and winter months to provide relief. Cool Centers are activated when the National Weather Service forecasts temperatures of 100 degrees or higher. A Heat Warning is issued, and each affected area activates by displaying a cool center sign, setting up a welcoming table with a sign in sheet, water, nutritional snacks and community resources, and providing other material to help each individual stay healthy. Warm Centers are activated when temperatures drop to 40 degrees or below. |  |
| Reviewer's Average Score:   | <b>84%</b>   |
| Prior RAP Funding:  | Cool & Warm Centers FY22-23: \$20,000; FY21-22: \$20,000 |

**Grants Committee Recommendation:** To approve their request for \$20,000 and include on FY 2023-24 grants budget and recommend that they submit a future application for this request no later than March 30, 2024.

**RAP Staff Recommendation:** To approve the \$20,000 request and utilize FY 2022-2023 Performance Grant budget which will exceed the \$60,000 amount allocated. The new amount will increase to a total of \$80,000. The anticipated request in the Spring of 2024 will be reflected in the FY 2023-24 Grants Tracker. Staff prefers to “align” one grant per organization, per year, sooner rather than later.

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**G. Review the Prevent Child Abuse Riverside County Decisions and Adjust Allocations.** (Attach. #10A)  
**H. Revised FY 2023-2024 Funding Priorities** (Attach #10) The Board approved the Funding Priorities at the May meeting. However, the amounts need to be updated.

**Grants Committee Recommendation:** To approve the FY 2023-2024 Funding Priorities.

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**I. Coachella Valley Giving Day 2024 – from First Bank – Request for RAP to partner on the 2024 event and to consider contributing \$50,000 for incentive prizes (grants).** Jake Wuest representing First Bank to make a short presentation.

**Executive Committee Recommendation:** To recommend to the Board to approve a \$50,000 sponsorship on the condition that RAP is recognized as a co-sponsor. The \$50,000 be distributed in a similar way as the 2023 event - \$5,000 to each organization for 10 orgs. RAP will send a representative to meet at regular meetings with 1<sup>st</sup> Bank and Desert Community Foundation.

***Staff Clarification: This amount will be applied to the FY 2023-24 budget as a Specific Line Item (per Finance Committee Recommendation on 6/22/23) and be reflected on Grants Tracker.***

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**J. Insurance Renewals - Insurance Policies due to expire June 30, 2023. Attached is the summary of policies ([Attach. #11](#)) provided by Desert Cornerstone.**

- General Liability Policy
- Commercial Umbrella Policy
- Employees, Practices Liability (EPLI) and Directors & Officers (D & O)
- Professional Liability Policy

***Executive Committee Recommendation: To recommend to the Board to authorize the CEO to sign contracts to extend the 4 policies listed above. Staff confirmed the amount of coverage for replacing “lost” items to be shared with the Board, information included in Attach. #12.***

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**K. NPOC Business Plan ([Attach. #12](#))** The Annual Review of the NPO Centric Business Plan was completed by the NPO Centric Committee. The Committee presented their recommendation to the Executive Committee.

***NPO Centric Committee Recommendation: To recommend to the Board to adopt the changes included in the Business Plan.***

***Executive Committee Recommendation: For the Board to approve the Plan with minor modifications – (completed by staff). The NPOC Budget will be on the Finance Committee agenda starting in July as a regular item until the Chair determines it is no longer necessary to agendaize.***

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**L. Resolution to Authorize NPO Centric Director to sign Consultant Agreements ([Attach. #13](#))** This Resolution formalizes the action taken by the board authorizing the NPO Centric Director to enter into agreements with external consultants for amounts up to \$2,500 and to include in the monthly NPO Centric Report. Also, to authorize the NPO Centric Director to ratify agreements in excess of \$2,500 after the NPO Centric Committee approves the agreement.

***Executive Committee Recommendation: To approve the Resolution and direct staff to prepare a Resolution for the Procurement Process to be used for all contracts starting at amount to be determined, possibly \$50,000.***

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**VI. INFORMATIONAL ITEMS- No Action**

- a. BOARD ATTENDANCE for 2023 ([Attach. #14](#))**
- b. Grants Committee:** Met on June 12. May 22, 2023, Minutes attached ([Attach. #15](#)). Next meeting: Special Meeting held on July 17 at 1:30 PM.
- c. Executive Committee:** Met on June 12. Approved May 17,2023 Minutes attached ([Attach. #16](#)) Next meeting July17 at 9 AM.
- d. Facilities Committee:** Meet on June 12, 2023. May 24 Minutes attached ([Attach. #17](#)). Next meeting TBD.
- e. Finance/Investment Committee. Special Meeting** on June 22. **No Minutes.** Next Meeting July 17.
- f. Mental Health Committee:** June 28, 2023 meeting cancelled. Next meeting July 26.
- g. NPO Centric Committee:** June 21, 2023 meeting cancelled. Next meeting July 19.
- h. Audit Committee:** Next meeting TBD.

**VII. BOARD MEMBER / STAFF COMMENTS**

**The 10<sup>th</sup> Annual Desert Fast Pitch update - We received 25 applications from organizations interested in participating in this year’s event on September 21 from 5:00- 7:00 PM.**

**VIII. ADJOURNMENT:** Next meeting is on July 26, 2023, at 9 AM.

**Agenda Posting:** Agendas will be posted on the Foundation website at <https://www.rapfoundation.org> a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection upon request three (3) days prior to the meeting date. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection at the same time it is distributed at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.