



**REGIONAL ACCESS PROJECT FOUNDATION
BOARD OF DIRECTORS MEETING AGENDA**

41550 Eclectic St. Palm Desert, CA 92260
6114 Terrace Dr Johnson, IA. 50131
74130 Country Club, Ste 106, Palm Desert, CA 92260

9:00 AM July 26, 2023

Board members must attend in person. The public may participate in person or by way of Zoom/Teleconference:

Join Zoom Meeting: <https://us02web.zoom.us/j/82342950293>

Call-In: 1 669 900 6833 Meeting ID: 823 4295 0293

This meeting will be conducted in-person and is consistent with Governor Newsom's Assembly Bill 2449, preserving AB 361 and adding two more options for hybrid meetings: "just cause" and "emergency circumstances."

This meeting is being conducted utilizing teleconferencing and electronic means as well as in-person at the RAP Foundation office. Members of the public may be able to participate by telephone or Zoom call as listed above. Reasonable accommodation: Individuals with a disability requiring reasonable accommodation to attend or participate in this meeting may request assistance by emailing MReyes@RAPFoundation.org. Notification of 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting.

- I. CALL TO ORDER- Roll Call**
- II. Approval of the AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: Second: Approved: Opposed: Abstention Name(s):

III. PUBLIC COMMENT / PRESENTATIONS

Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing Mreyes@RAPFoundation.org or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

IV. Variety Children’s Charity of the Desert -Heidi M. Maldoon, Executive Director and Lupita Garza, Program Coordinator

V. CONSENT ITEMS: Action Required

- A. June 28, 2023 Board Meeting Draft Minutes (Attach. #1) - Receive and file.**
- B. CEO Report (Attach. #2)- Receive and File**
- C. Grant Manager’s Report (Attach. #3)– Receive and File**
- D. NPO Centric Report (Attach. #4) - Receive and File**
- E. Coachella Valley Healthy Living Report – Receive and File (Attach. #5)**
- F. American Recovery Plan Act (ARPA) Report – Receive and File (Attach. #6)**

Staff Recommendation: To receive and file the July 28, 2023 BOD Minutes, CEO, Grant Manager, NPO Centric Director, Coachella Valley Healthy Living Report.

Motion:	
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Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

VI. NEW BUSINESS ITEMS – Action May Be Required

A. Supervisor V. Manuel Perez or his Representative- to provide update on County matters of interest.

B. Resolution 2023.XX to Designate 1st Bank as primary bank, remove Joseph Hayes and add Mireya Reyes as authorized signor. ([Attach. #7](#))

Finance-Investment Committee Recommendation: To recommend 1st Bank as RAP’s primary bank and to amend Resolution 2023.03 by removing J. Hayes and adding M. Reyes as an authorized signor.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

C. Memorandum of Understanding with Coachella Valley Unified School District ([Attach. #8](#))

This MOU formalizes a partnership between RAP’s Coachella Valley Healthy Living (CVHL) program and CVUSD. CVHL will be assisting with Supplemental Nutrition Assistance Program Education at six elementary schools during the Fall of 2023.

Executive Committee Recommendation: For the Board to approve after staff addresses the following:

- *5.1 to clarify with our attorney if the County language is needed.*
- *Page 5 to have our insurance broker review to ensure there are no issues.*
- *Page 5 remove the reference to Self-Insurance.*

D. Riverside County Nonprofit Assistance Fund (RCNAF)

TECHNICAL ASSISTANCE GRANTS

The RCNAF was established by the Riverside County Board of Supervisors to provide grants to eligible nonprofit agencies, specifically and in accordance with the Coronavirus State & Local Fiscal Recovery Funds Final Rule, those that are 501 (c)(3) or 501 (c)(19) tax-exempt organizations, who have suffered a negative financial impact related to the COVID-19 pandemic within Riverside County. The fund was established to build on the County’s efforts to strengthen, expand, and support the local nonprofit sector, which has played a critical role in the pandemic response. This work was initiated with Coronavirus Aid, Relief and Economic Security (CARES) funding in the form of small grants and technical assistance to support financially impacted nonprofits. This next iteration of assistance, funded through the American Recovery Plan Act (ARPA), will develop long-term strategies focused on impact, sustainability, and building economic & community resiliency.

On May 2, 2023, the Riverside County Board of Supervisors approved \$881,000 for Technical Assistance grants across the Five Supervisorial Districts. This funding is intended to help nonprofits gain specialized services and skills to operate more effectively and manage the financial impacts of COVID-19 on their business operations. The RAP Foundation will leverage its internal staff and existing consultants and collaborate with interested nonprofits to offer Technical Assistance (TA) during the grant period. Providers/Bidders will provide

technical assistance to Riverside County nonprofits that shall address Operational, Fiscal, and Programmatic capacities.

ELIGIBILITY (WHO COULD APPLY)

Capacity builders and providers of technical assistance that are nonprofit, public benefit organizations with evidence of tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and not classified as a private foundation or capacity builders and providers of technical assistance that are 501(c)(6) organizations can apply. Applicants must provide services in at least one of the five Riverside County Supervisorial Districts.

Providers/Bidders will provide technical assistance to Riverside County nonprofits that shall address Operational, Fiscal, and Programmatic capacities. Technical Assistance will be divided equally among the Five Supervisorial Districts and be individualized to the needs of organizations. Technical Assistance will be provided for the following categories:

- Grant Writing Workshops/Cohorts
- One-On-One Strategic Planning- Including Board Development and Financial Sustainability
- One-On-One Cohorts Improving Financial Controls- Including Financial Stability
- Fund Development Workshops/Cohorts

TIMELINE AND PROCESS

The Request for Applications (RFA) was released on June 19, 2023. The RFA was Approved by the County of Riverside Housing and Workforce Solutions Department. The amount available is \$881,000. Completed electronic applications were accepted until June 30, 2023, at 5:00 PM.

- July 14, 2023 – Grant awards notification
- July 24, 2023 – Signed Contract Due
- December 31, 2024 – Deadline for grants to be fully expended and Final Reporting Due

1. Respondents:

- Academy for Grassroots Organization
- Inland Empire United Way DBA Amplify
- Caravanserai Project
- Inland Empire Community Collaborative, Inc.
- RevComm Foundation
- Create Build Inc.

Executive Recommendation: To ratify the Executive Committee decision to decline the applications from RevComm Foundation and Create Build Inc. Due to these two organizations being rated below 70%.

Motion: Second: Approved: Opposed: Abstention Name(s):

2. Technical Assistance Grant- Organization Names, Funding Request, Districts Served, Number of Nonprofits.

2.1 Strategic Planning Funding Available \$306,000

a. Funding Requests

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$228,826	\$228,826
Inland Empire United Way DBA Amplify	\$91,800	\$77,174
Caravanserai Project	\$195,286.63	\$0

Executive Committee Recommendation: To ratify the Executive Committee action to approve the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

2.2 Financial Controls Funding Available \$125,000

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$57,326	\$57,326
Caravanserai Project	\$125,000	\$67,674
Inland Empire United Way DBA Amplify	\$25,860	\$0

Executive Committee Recommendation: To ratify the Executive Committee action to approve the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

2.3. Fund Development Funding Available \$200,000

Organization	Amount Requested	Recommended Amount
Inland Empire Community Collaborative	\$129,326	\$129,326
Academy for Grassroots Organizations	\$8,514.08	\$8,514.08
Caravanserai Project	\$130,000	\$62,159.92

Executive Committee Recommendation: To ratify the Executive Committee's action to approve the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

2.4. Grant Writing Funding Available \$250,000

Organization	Amount Requested	Recommended Amount
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Inland Empire Community Collaborative	\$102,826	\$57,209.20
Academy for Grassroots Organizations	\$26,854.80	\$26,854.80
Caravanserai Project	\$165,936	\$165,936

Executive Committee Recommendation: To approve Executive Committee's approval of the recommended amounts listed above. Authorize CEO to sign agreements.

Motion: Second: Approved: Opposed: Abstention Name(s):

3. Authorize the CEO to Sign Agreements with Consultants to Provide Services to Nonprofits as Required in the Agreement with the County of Riverside - \$187,500 Available

RAP consultants will be paid \$125- \$150/hr. - The goal is to distribute the total amount for services to nonprofits throughout the County. The total number of hours for nonprofits will be 1250 hours (250 hours per District). The purpose of this funding is to fill gaps throughout the County to ensure equity in accessing technical assistance. The services will be for one-on-one consulting, cohorts or workshops in the following categories: Strategic Planning, Financial Controls, Fund Development, and Grant Writing. All contracts will be included in the ARPA Manager's Report submitted to the Board monthly.

Executive Committee Recommendation: To ratify the Executive Committee's approval to authorize the CEO to sign consultant agreements utilizing ARPA funds. The amount may not exceed \$10,000 per agreement

Motion: Second: Approved: Opposed: Abstention Name(s):

E. Grants Tracker for FY 2023-2024 ([Attach. #9](#))

F. Funding Requests

Sponsorship	1. MS Fitness Challenge Inc.
Program:	MS FITNESWS CHALLENGE TRAINING CAMP
Requested Amount:	\$4,748.00
The Training Camp is an in-depth journey into how diet, exercise and self-care can transform lives of people with Multiple Sclerosis. Learn from influential speakers who prove people can live a happy, healthy and productive life, even with this devastating disease. Experience a one-of- a kind exercise program designed by National Fitness Hall of Fame inductee David Lyons specifically for MS at any level. Participants will enjoy lectures from people who not only research the effects of diet and exercise on MS, but who also live with the disease.	
Prior RAP Funding:	N/A

Grants Committee Recommendation: To approve request for \$4,748.00

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

Sponsorship	2. Association of Fundraising Professionals
Program:	National Philanthropy Day 2023
Requested Amount:	\$5,000.00

AFP Desert Communities Chapter is a professional association of fundraising professionals, nonprofit organization staff and volunteers, and allied professionals committed to advancing effective and ethical fundraising. AFP allows for monthly networking and educational programs which are open to everyone.	
AFP's 17th Annual National Philanthropy Day in the Desert will take place on Friday November 3rd at the Agua Caliente Resort and Spa in Rancho Mirage.	
Prior RAP Funding:	Sponsorship Grant: National Philanthropy 2020 for \$1,200, 2021 for \$2,500, 2022 for \$2,500

Grants Committee Recommendation: To approve request for \$5,000.00 and serve as the sponsor for the Outstanding Youth in Philanthropy Award.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):

VI. INFORMATIONAL ITEMS- No Action

- A. BOARD ATTENDANCE for 2023** ([Attach. #10](#))
- B. Grants Committee:** Met on July 17. June 12, 2023, Minutes attached ([Attach. #11](#)). Next meeting Sept. 18 at 1:30 PM.
- C. Executive Committee:** Met on July 17. Approved June 12, 2023 ([Attach. #12A](#)) and July 11, 2023 Minutes attached ([Attach. #12B](#)) Next meeting Sept. 18 at 9 AM.
- D. Facilities Committee:** Met on June 12, 2023. Next meeting July 26 at 10:30 am or immediately following the board meeting.
- E. Finance/Investment Committee.** Met on July 17. Next Meeting Sept. 18.
- F. Mental Health Committee:** July 26, 2023, meeting cancelled. Next meeting Sept. 27.
- G. NPO Centric Committee:** Met on July 18. Approved May 17, 2023 ([Attach. #13](#)) Next meeting Sept. 20.
- H. Audit Committee:** Next meeting TBD.

VII. BOARD MEMBER / STAFF COMMENTS

RAP will be a Community Sponsor of The All Valley Mayors and Tribal Chairpersons Luncheon on Sept. 6 at 10:30-1 PM taking place at the Omni Ranch Las Palmas Resort & Spa in Rancho Mirage. Please let Mireya know if you are interested in attending as there is limited seating.

VIII. ADJOURNMENT: Next meeting is on September 27, 2023, at 9 AM.

Agenda Posting: Agendas will be posted on the Foundation website at <https://www.rapfoundation.org> a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection upon request three (3) days prior to the meeting date. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection at the same time it is distributed at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.