

"Novio Boy" Theatre Education Program for Under-served Coachella Valley Youth

Small Grants Application

Green Room Theatre Company

David Catanzarite
PO Box 612
Palm Desert, CA 92261

david.catanzarite@grtccv.org
O: 310-850-2296

Frank Markowitz

PO Box 612
Palm Desert, CA 92261

frank.markowitz@grtccv.org
O: 650-440-8806

Application Form

Qualifications/Requirements



Welcome to the RAP Foundation Small Grant process!

The Small Grant Application is available for qualified nonprofit organizations, educational institutions, and governmental agencies. Small Grant funding requests can be up to \$10,000.00. The following restrictions apply:

1. The program, service, or project must benefit residents North of Palm Springs to Blythe.
2. Programs funded must address one or more of our Focus Areas: Health, Mental Health, or Juvenile Intervention.
3. Funding requests cannot be for fundraiser events.
4. Funding is open all year, and applications can be submitted anytime time.

Please ensure that requests are submitted at least 30 days prior to the program start date.

Once an application is submitted, the review process takes between 30 to 60 days. If the application is accepted, you will be required to attend a Grants Review Committee meeting, either by web conference or in person at RAP's office, to give a presentation of your project/program lasting no more than three minutes. The Grants Review Committee will make a recommendation which will be considered by the Full Board of Directors at their next scheduled meeting.

***Note:** The individual that is made the contact person for the application will be the person that receives all emails regarding the status of the grant.

Should you have questions, please contact grants@rapfoundation.org. We look forward to getting to know about your services.

Organization Information

Organization Name*

Green Room Theatre Co. Coachella Valley

Year Organization Founded*

2009

Organization Mission Statement*

GRTCCV's mission is to create new works and produce theatre performances to enhance literacy, empathy, and job skills in under-served communities in the Central and Eastern Coachella Valley. GRTCCV provides local adults, children and youth with high-quality education in theatre arts and dance.

CEO/Executive Director Name*

David Catanzarite

CEO/Executive Director Email Address*

david.catanzarite@grtccv.org

Board President Name*

Karen Lin

Board President's Email Address*

karen.lin@grtccv.org

Upload Board of Directors roster including affiliations)*

GRTCCV Board of Directors Roster.pdf

Project/Program Details

Amount of Request*

Maximum \$10,000

\$9,700.00

Funding Priority Category*

Mental Health

Juvenile Intervention

Program Name*

"Novio Boy" Theatre Education Program for Under-served Coachella Valley Youth

Program Description*

Describe the Program and the unmet need being addressed.

Our touring production of Gary Soto's "Novio Boy" will provide theatre-in-education and literacy training to hundreds of students and dozens of teachers in under-resourced Coachella Valley schools. Both in-school and after-school/school enrichment programs have seed funding from the California Arts Council, but need additional funding. "Novio Boy" is an endearing celebration of close family ties, bilingualism, and resiliency. This project will help the community recover after three years of pandemic stress and social isolation.

Funds from the RAP Foundation grant will enable Green Room Theatre Company Coachella Valley to expand its service to under-resourced schools, helping provide more performances and hiring additional outstanding actors and designers. Celebrated local artist Michael Angelo Hernandez will provide scenic art for the sets.

Performances are proposed in partnership with two school districts with high levels of English Language Learners and families below the poverty level: Coachella Valley USD (Unified School District) and Desert Sands USD. These districts are eager to incorporate supplemental activities like theatre programs with their bilingual programs. In-school training in theatre-in-education will be held with teachers, who will then discuss the play with students.

An after-school program is planned to build on our theatre and ballet folklorico classes at Theodore Roosevelt and Lyndon Baines Johnson Elementary Schools in Indio. In partnership with local Ballet Folklorica Alma de Metzli, this will provide a creative learning experience exploring theatre, dance, and literacy, while boosting social-emotional skills.

Green Room Theatre Company Coachella Valley has become a major asset for Coachella Valley education and performing arts despite a limited budget. GRTCCV and the "Novio Boy" project have won acclaim from many Coachella Valley leaders.

Susan Francis, immediate Past President and CEO of the John F. Kennedy Memorial Foundation, recently wrote that the "Novio Boy" project is "a highly worthwhile effort that will greatly benefit under-served students and their families in the East Coachella Valley. I have seen the excellent work of GRTCCV through some years of their support and interaction with the Ophelia Project, a mentoring program for girls I created, serving 19 schools throughout this valley. GRTCCV provided many opportunities for the youth I have served."

"GRTCCV are leaders in our community in bringing charities together to better the lives of our children in the Valley," wrote Patti Gribow, a television producer and actress active in the Ophelia Project. "I can greatly appreciate the excellence of GRTCCV and the value of this project."

Goals and Desired Outcomes*

The overall goals of the project are to:

1. Support cultural pride and community spirit through the touring production of a bilingual play.
2. Improve student involvement and competencies in literacy and social/emotional/culturally responsive learning.

3. Provide a gateway to college and career opportunities, enhancing workplace skills.
4. Strengthen faculty skills through a theatre-in-education training provided to teachers and administrators.

Specific objectives for the project to achieve these broad goals are to:

1. Present performances of "Novio Boy" to at least 2,000 students, including at least 750 English Language Learners, plus at least 150 adults, including parents and educators.
2. Provide training in acting and theatre appreciation to at least 2,000 secondary students..
3. Provide training in theatre- in-education to 100 teachers and administrators.
4. Provide a live presentation and videotaped introduction to the play by author Gary Soto.

Is the geographic area served encompass all of Coachella Valley?

If not all Coachella Valley, list all of the geographical areas served

Coachella
 Indian Wells
 Indio
 La Quinta
 Mecca
 North Shore
 Palm Desert
 Thermal

Target Population*

Describe the population demographics who will benefit from your program. (Example: age, socio-economic status, race, sex, gender, etc.)

The project will benefit a broad range of residents of Central and Eastern Coachella Valley. However, it will especially support children, youth, and teachers at under-resourced school districts like Coachella Valley and Desert Sands Unified School Districts.

A third of Coachella Valley Unified School District families are below the poverty level. The District is 85% Latinx. The District sponsors a Newcomer Academy, which includes before and after-school programs for immigrant students in Grades 3-12.

For Desert Sands, about 18% of families are below the poverty level. The District is 45% Latinx.

Estimated number of persons to be impacted by your Program*

2250

Program Measurement/Evaluation*

Describe the measurement tools/methodology utilized to collect data and evaluate the impact of the service/program.

GRTCCV will use multiple tools to measure project impacts, including participant counts, audience questionnaire surveys, and post-performance meetings. In particular, teachers and administrators will be asked to assess the impact of the project on student academic and social-emotional skills.

Partnerships/Collaborators*

Name partners or collaborators and explain their role in the program/project. Enter N/A if you are not collaborating on this program/project.

GRTCCV will partner with several organizations, including school districts and a dance group. We are working with John Glenn Middle School, (Indio), Coachella Valley High School, and Shadow Hills High School, and Ballet Folklorica Alma de Metzli.

Project Start Date*

12/01/2022

Project End Date*

12/15/2023

Financial

Other Financial Support*

List other funders and amounts you have requested funding for this Program. Enter N/A if none.

AWARDED: California Arts Council Impact Project, \$17,955:: California Arts Council Creative Youth Development Grant, \$32,072. SUBMITTED/PENDING: Highland Street Foundation, \$5,605:: Western Wind Foundation, \$2,500; Auen Foundation, \$29,000.

Program Budget*

[BUDGET TEMPLATE LINK](#)

Click on the Budget Template link above. Please only use this required template provided. Once completed, save it to your computer and then upload it using the "Upload a File" button.

GRTCCV RAP Grant-Applicant-Budget-Worksheet - Jan 2023.pdf

Upload your most recent financial statements (preferably audited)*

Example: (Profit and Loss) statement of activity and (Balance Sheet) statement of financial position.

GRTCCV Financial Statements RAP 2022.pdf

Required Uploads

IRS Determination Letter for 501(c)(3) status*

Provide a copy of your IRS Determination Letter.

501(c3) Verification Green Room Theatre.pdf

IRS Form W-9*

Upload a signed and dated W-9 form.

w9 (2018 form) SIGNED for GRTC.pdf

Certificate of Liability Insurance*

Provide a copy of your current certificate of liability insurance. **Do not upload entire policy documents.** Only provide the certificate or declaration page, and please ensure that the certificate holder reads:

Regional Access Project Foundation

41-550 Eclectic St.

Palm Desert, CA 92260

COI GREEN ROOM RAP FOUNDATION.pdf

File Attachment Summary

Applicant File Uploads

- GRTCCV Board of Directors Roster.pdf
- GRTCCV RAP Grant-Applicant-Budget-Worksheet - Jan 2023.pdf
- GRTCCV Financial Statements RAP 2022.pdf
- 501(c3) Verification Green Room Theatre.pdf
- w9 (2018 form) SIGNED for GRTC.pdf
- COI GREEN ROOM RAP FOUNDATION.pdf

GREEN ROOM THEATRE CO. OF COACHELLA VALLEY - LEADERSHIP

Organization's Board of Directors:

- Karen Lin, *Board President, Board-Certified Teacher, Instructor/Administrator, GRTCCV*
- Dee Childs, *MBA, Board Member and Treasurer, Sales Manager, Agilent Technologies*
- Christopher Manes, *Esq., Board Member and Legal Advisor, Owner, Manes Law*
- Irene Creighton, *Board Member/Volunteer Coordinator/Secretary, co-owner, Thai Smiles Restaurant*
- David Anderson, *Board Member, Human Resources Advisor, HR Manager, Barrett Business Services Inc.*
- Jeff Wallach, *Member, Palm Desert Cultural Commission, Theatre Teacher, Palm Valley School*
- David Catanzarite, *Executive Artistic Director (ex-officio, non-voting)*

Advisory Board

- Alma Martinez, *Ph.D., Associate Professor, Theatre, University of La Verne*
- David Pena, *Executive Director, National Association of Hispanic Journalists*
- Jeff Bledsoe, *Director of Finance for Signature Theatre, New York*
- Patti Gribow, *Past President, Palm Springs Women in Film & Television, CEO, Gribow Entertainment*
- Lynn Schwimmer, *Theatre Teacher, John Glenn Middle School, Indio*
- Lily Ayotte, *financial consultant, Coachella Valley*

PROPOSED PROGRAM BUDGET

Once complete, save to your PC and then upload to your application using the button provided in the application

Name of Organization: Green Room Theatre Company of Coachella Valley
Name of Program/Project: Novio Boy Educational Theatre Project

Instructions: Note this budget section is only for the program you are applying for grant funds.

BUDGET NARRATIVE: (Please elaborate on the total expenses to be funded)

Program Expenses (12 months)	Total Program Expense Amount	Total Expenses to be funded by RAP (12 months)	Funding Gap
Full-time Artistic staff wages and salaries	\$ 10,000.00	\$ -	\$ 10,000.00
Part-time Artistic Staff wages and salaries	\$ 15,000.00	\$ 2,425.00	\$ 12,575.00
Temporary staff wages and salaries	\$ 24,860.00	\$ 2,910.00	\$ 21,950.00
Employee Benefits	\$ 450.00		\$ 450.00
Volunteer-related costs	\$ 4,000.00	\$ -	\$ 4,000.00
Total Staff Cost	\$54,310.00	\$5,335.00	\$48,975.00

Funding is requested for essential needs for the *Novio Boy* project. The following explains the expenses requested for coverage by the RAP Foundation:
 Part-time staff includes those with a year-round role with GRTC working on this project: the theatre director, the education director, and the producer. Temporary positions include arts education instructors and performance staff (associate director, stage manager, designers for props, etc., the sound technician, hair and makeup crew, technical director and lighting technician, seven actors, and the house manager).
 Other program staff costs that RAP is not asked to cover, even partially, include the full-time Executive Artistic Director, employee benefits, and the salary costs for the Administrative Associate/Volunteer Coordinator.

Equipment Costs	\$ 10,820.00	\$ 1,940.00	\$ 8,880.00
Marketing/Advertising expense	\$ 10,700.00		\$ 10,700.00
Legal Services	\$ 2,646.00		\$ 2,646.00
Consulting Services	\$ 1,600.00		\$ 1,600.00
Other Professional Services	\$ 3,700.00		\$ 3,700.00
Facilities costs (partial in-kind from RAP Fdn.)	\$ 7,800.00		\$ 7,800.00
Meeting Expenses (" " " ")	\$ 1,400.00		\$ 1,400.00
Mileage and Travel	\$ 3,509.00		\$ 3,509.00
Postage and Shipping	\$ 1,100.00		\$ 1,100.00
Supplies	\$ 11,832.00	\$ 2,425.00	\$ 9,407.00
Phone/fax/cell/Internet costs	\$ 1,300.00		\$ 1,300.00
Insurance	\$ 2,900.00		\$ 2,900.00
Evaluation Services	\$ 1,000.00		\$ 1,000.00
Indirect Operating Expense	\$ 11,461.00		\$ 11,461.00
Total Administrative Expenses	\$71,768.00	\$ 4,365.00	\$ 67,403.00
TOTAL PROGRAM EXPENSES	\$126,078.00	\$9,700.00	\$116,378.00

Equipment costs include costumes, storage facilities, and props. RAP is being asked to cover a small portion of these.
 While no financial contribution toward facilities costs is requested, in-kind support in the form of meeting and rehearsal space would be appreciated.
 Supplies include temporary materials like scripts, tickets, and programs. RAP is asked to pay for a small portion of these expenses.
 Overall program costs include overhead/indirect costs at 10% of direct costs. RAP is not asked to cover any overhead/indirect costs.

TOTAL PROGRAM REVENUE (12 MONTHS)	
Amount requested from RAP	\$ 9,700.00
Cash contributed by your organization	\$ 30,836.00
Grant(s) awarded from other funding sources	\$ 50,027.00
Grant(s) pending or applied for from other funding sources	\$ 33,115.00
Value of any In-Kind goods or services in support of the Program	\$ 2,400.00
TOTAL PROJECT/PROGRAM REVENUE	\$126,078.00

TOTAL ORGANIZATION REVENUES FROM LAST YEAR'S FINANCIALS	
Contributions/Grants/Govt Funding (Unrestricted)	\$ 13,160.26
Contributions/Grants/Govt Funding (Restricted)	\$ 17,955.00
Service Revenue	\$ 9,123.11
Value of any In-Kind goods or services	\$ 73,550.00
Other	\$ -
TOTAL ORGANIZATION REVENUE	\$ 113,788.37

Green Room Theatre Company

Statement of Financial Position

As of July 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash Purchases	0.00
Independent Contractorp	210.00
PayPal	-1,023.32
Petty Cash	0.00
Professional Research	13.42
SAVINGS ACCOUNT	23,326.76
WELLS FARGO CHECKING	897.97
Total Bank Accounts	\$23,424.83
Accounts Receivable	
Accounts Receivable	360.00
Total Accounts Receivable	\$360.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$23,784.83
Fixed Assets	
Furniture and Equipment	4,092.35
Sound Equipment	10,896.78
Total Fixed Assets	\$14,989.13
Other Assets	
Cash Box	-620.00
Total Other Assets	\$ -620.00
TOTAL ASSETS	\$38,153.96
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Loan	0.00
SBA LOAN	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00

Green Room Theatre Company

Statement of Financial Position

As of July 31, 2022

	TOTAL
Equity	
Unrestricted Net Assets	48,531.72
Net Revenue	-10,377.76
Total Equity	\$38,153.96
TOTAL LIABILITIES AND EQUITY	\$38,153.96

Green Room Theatre Company

Statement of Activity

August 2021 - July 2022

	TOTAL
Revenue	
Auction Items	20.00
Donations Income	1,797.00
Fundraiser Income	323.26
Raffle	75.00
Total Donations Income	2,195.26
Grant Income	28,900.00
Ticket Sales	6,308.59
Tuition	2,677.52
Unrelated Business Income	
Concessions Income	137.00
Total Unrelated Business Income	137.00
Total Revenue	\$40,238.37
GROSS PROFIT	\$40,238.37
Expenditures	
Advertising and Promotion	2,432.00
Board and Officer Development	971.42
Business Licenses and Permits	98.64
Charitable Contributions Expenses	26.34
Computer and Internet Expenses	232.93
Website	4,685.54
Total Computer and Internet Expenses	4,918.47
Dues and Subscriptions	262.00
Fees	15.00
Bank Service Charges	136.87
Fees for PayPal	54.98
Interest Expense	15.79
Total Fees	222.64
Gifts	279.97
Insurance Expense	1,273.00
Lighting & Soundn	143.31
Meals and Entertainment	715.77
Office Supplies	194.51
Payroll Expenses	1,073.96
Production Expense	726.93
Apprenticeships (Production)	175.00
Concessions Expense	298.84
Costume	687.04
Independent Contractor	14,384.00
Lighting & Sound	857.74
Make-up	-25.05

Green Room Theatre Company

Statement of Activity

August 2021 - July 2022

	TOTAL
Props	58.04
Scripts (printing)	351.75
Scripts (rental)	2,407.08
Set Supplies	1,710.07
Total Production Expense	21,631.44
Professional Development	1,230.00
Professional Fees	
Accounting	1,772.50
Photography	100.00
Total Professional Fees	1,872.50
Rent Expense	12,406.87
Repairs and Maintenance	298.54
Shipping	123.01
Shipping/Postage	35.19
Total Shipping	158.20
Telephone Expense	409.00
Total Expenditures	\$50,618.58
NET OPERATING REVENUE	\$ -10,380.21
Other Revenue	
Interest Income	2.45
Total Other Revenue	\$2.45
NET OTHER REVENUE	\$2.45
NET REVENUE	\$ -10,377.76

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 23 2015

GREEN ROOM THEATRE COMPANY
C/O KAREN T LIN
PO BOX 612
PALM DESERT, CA 92260

Employer Identification Number:
46-4126845
DLN:
17053261308045
Contact Person:
KIMBERLY O'BANNON ID# 31554
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
July 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 4, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

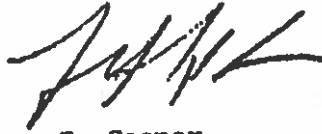
If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

GREEN ROOM THEATRE COMPANY

Sincerely,

A handwritten signature in black ink, appearing to read "J. Cooper". The signature is stylized and written in a cursive-like font.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Green Room Theatre Company	
2 Business name/disregarded entity name, if different from above Green Room Theatre Company	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ Nonprofit corporation under IRS Section 501 (c)(3)	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. P.O. Box 612	Requester's name and address (optional)
6 City, state, and ZIP code Palm Desert, CA 92261	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
or											
Employer identification number											
4	6	-	4	1	2	6	8	4	5		

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 4/24/21
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

CMP-4860.1 ADDITIONAL INSURED — DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
BUSINESSOWNERS COVERAGE FORM

SCHEDULE

Policy Number: 92-G8-B107-3 G

Named Insured:

LIN, KAREN

GREEN ROOM THEATRE COMPANY

Name And Address Of Additional Insured Person Or Organization:

RAP Foundation

41-550 Eclectic St.

Palm Desert, CA 92260

1. SECTION 1 — WHO IS AN INSURED of SECTION 1 — LIABILITY is amended to include, as an additional insured, any person or organization shown in the Schedule, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by:

a. Premises And Ongoing Operations

Your acts or omissions or the acts or omissions of those acting on your behalf:

- (1) In connection with your premises; or
- (2) In the performance of your ongoing operations; or

b. Products--Completed Operations

"Your work" performed for that additional insured and included in the "products-completed operations hazard".

However, Paragraph 1. above is subject to the following:

a. The insurance afforded to the additional insured only applies to the extent permitted by law;

b. If coverage provided to the additional insured is required by a contract or agreement, the insurance provided to the additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured; and

c. If the contract or agreement between you and the additional insured is governed by California Civil Code Section 2782 or 2782.05, the insurance provided to the additional insured is the lesser of that which:

(1) is allowed for the satisfaction of a defense or indemnity obligation by California Civil Code Section 2782 or 2782.05 for your sole liability; or

(2) You are required by contract or agreement to provide for such additional insured.

We have no duty to defend or indemnify the additional insured under this endorsement until a claim or "suit" is tendered to us.

2. Any insurance provided to the additional insured shall only apply with respect to a claim made or a "suit" brought for damages for which you are provided coverage.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

3. With respect to the insurance afforded to the additional insured, the following is added to **SECTION II — LIMITS OF INSURANCE:**

if coverage provided to the additional insured is required by contract or agreement, the most we will pay on behalf of the additional insured will be the lesser of the amount of insurance:

- a. Required by the contract or agreement; or
- b. Available under the applicable Limits Of insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

4. With respect to the insurance afforded to the additional insured, the following is added to Paragraph 3. Duties In The Event Of Occurrence, Offense, Claim Or Suit of **SECTION II — GENERAL CONDITIONS:**

The additional insured must:

- a. See to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

- (1) How, when and where the "occurrence" or offense took place;
- (2) The names and addresses of any injured persons and witnesses; and

- (3) The nature and location of any injury or damage arising out of the "occurrence" or offense;

- b. Tender the defense and indemnity of any claim or "suit" to us and to all other insurers who may have insurance potentially available to the additional insured; and

- c. Agree to make available any other insurance the additional insured has for defense or damages for which we would provide coverage under **SECTION II — LIABILITY.**

5. With respect to the insurance afforded the additional insured, the following replaces **SECTION II — LIABILITY** of Paragraph 7. Other Insurance of **SECTION I AND SECTION II — COMMON POLICY CONDITIONS:**

- a. This insurance is primary to and will not seek contribution from any other insurance available to the additional insured, provided that the additional insured is a named insured under such other insurance.

- b. Regardless of any agreement between you and the additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional insured has been added as an additional insured on other policies.

There will be no refund of premium in the event this endorsement is cancelled.

All other policy provisions apply.

"Novio Boy" Theatre Education Program for Under-served Coachella Valley Youth

Small Grants Application : Evaluation Summary

Green Room Theatre Company

David Catanzarite
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Frank Markowitz

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Evaluation Summary

Overall Score: 0.82% - 3/3 Evaluations Complete

Reader 8:	80.00%
Reader 3:	74.00%
Reader 6:	91.00%

Question Group

A. Did applicant provide a clear and thoughtful application?*

Max Score: 5

Reader 8: 4

Reader 3: 3

Reader 6: 4

B. Did the applicant describe the program/project?*

Max Score: 5

Reader 8: 4

Reader 3: 3

Reader 6: 4

C. Are goals and objectives understood?*

Max Score: 5

Reader 8: 4

Reader 3: 4

Reader 6: 5

C. Comments for objectives and goals:

Reader 8: *[Unanswered]*

Reader 3: Offering access to the arts definitely impacts youth and in particular language learners. It was not clear as to how the money was to be spent. Was the Novio Boy play a one shot offering? Is it replicated at all the schools targeted? What lessons will the teachers be offered to support follow up activities with students. What are the specific after school offerings?

Reader 6: Clear goals and measurable objectives are included in the application. It would have been somewhat stronger to have a more detailed project description. what is the content of the production? who are the cast? What is the content of the education?

D. Was geographic area identified?*

Max Score: 5

Reader 8: 4

Reader 3: 5

Reader 6: 5

E. Is the target population identified?*

Max Score: 5

Reader 8: 4

Reader 3: 5

Reader 6: 5

F. Did applicant have partners and/or collaborators for this program/project?*

No points.

Reader 8: Yes

Reader 3: Yes

Reader 6: Yes

G. Is financial program/project feasible?*

Max Score: 5

Reader 8: 4

Reader 3: 3

Reader 6: 4

H. Is the budget defined and sufficient for project/program?*

Max Score: 5

Reader 8: 4

Reader 3: 3

Reader 6: 5

I. Do you recommend funding?*

Reader 8: Yes

Reader 3: Yes

Reader 6: Yes

J. What amount is recommended if not the requested amount?

Reader 8: \$9,700.

Reader 3: I would like to see this project funded. More information is needed before a dollar amount can be designated.

Reader 6: 9700

K. Special conditions for recommendation*

For example: NPOC membership, installments, etc.)?

Reader 8: suggest NPOC

Reader 3: no

Reader 6: none

Comments

Reader 8: *[Unanswered]*

Reader 3: As stated previously, the arts are essential to a child's education. This sounds like a positive program. The manner in which the Grant is written does not satisfy the requirements for funding. Please be more specific regarding the different aspects of the programs.

Reader 6: This is a good idea for a project and the application is strong. It would be good to have more detailed information about the project, but what is stated seems well thought out.