



**REGIONAL ACCESS PROJECT FOUNDATION BOARD OF DIRECTORS
BOARD APPROVED MINUTES**

41550 Eclectic St. Palm Desert, CA 92260
December 7, 2022 9:00 AM

I. CALL TO ORDER *by Board Chair J. Pye at 9:03* - Roll Call: *J. Pye, M. Blue, C. Borba, C. Galvez, M. Gialdini, M. Gonda, B. Gonzalez, R. Gutierrez, J. Hayes, B. Kroonen, S. Loureiro, R. Ortega, E. Romero arrived at 9:14, T. St. Johns, V. Tanner, A. Wilson, Supervisor Perez/M. Felix.*

Staff Present: L. De Lara, M. Reyes, S. Garcia, K. Garcia, G. Montano, C. Golds

Public: Jake Wuest from 1st Bank, Sandra Carroll from Hidden Harvest

Absent: K. Qunitanilla.

II. Approval of the AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion:	To approve the agenda after pulling from the Consent Items C. and F.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
J. Hayes	C. Borba	16	0	0
Conditional Approval:				

III. PUBLIC COMMENT / PRESENTATIONS

Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing Mreyes@RAPFoundation.org or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

Board member Rudy Gutierrez introduced Bill Collagen who spoke about his interest in starting a nonprofit organization to assist veterans and their families.

Sandra Carroll shared a short video and talked about the work Hidden Harvest has continued to perform to provide fresh food to local organizations.

IV. CONSENT ITEMS: Action Required

- A.** October November 9, 2022 Board Meeting Draft Minutes (Attach. #1) - Receive and file.
- B.** RESOLUTION 2022.16 (Attach. #2)
In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis.
- C.** CEO Report (Attach. #3)- Receive and File
- D.** Grant Manager’s Report (Attach. #4)– Receive and File
- E.** NPO Centric Report (Attach. #5) - Receive and File
- F.** RAP Board and Committee Meeting calendar for 2023 (Attach. #6)

Staff Recommendation: To receive and file the November 9, 2022 BOD Minutes, Resolution 2022.16, CEO Report, Grant Manager’s Report, and the RAP Board and Committee 2023 Calendar.

Motion:	<i>To Approve the Consent Items, except for Item C and F.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>C. Borba</i>	<i>J. Hayes</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

Motion:	<i>To approve Consent Items C. and F.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>A. Wilson</i>	<i>M. Blue</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

V. NEW BUSINESS ITEMS – Action May Be Required

A. Form 990 – Coachella Valley Accounting and Auditing completed the Form 990 required to be filed with the IRS to be in “Good Standing”. The Audit Committee met on November 29 and was given a presentation by Andrea Oliveri to review the Draft 990 and had the opportunity to address questions. (Attach. #7)

Audit Committee Recommendation is to accept and file the Form 990.

Motion:	<i>To accept the Audit Committee Recommendation. Make the correction referencing that the Finance Committee reviewed it. It was reviewed by the Audit Committee only.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>C. Borba</i>	<i>V. Tanner</i>	<i>17</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

V. Tanner reported that J. Pye resigned from the Audit Committee at the last meeting.

B. ACORN contract- To enter into a contract with ACORN. Currently RAP is on a month-to-month contract. The proposed rate will be \$631.25/month and \$7575/yr. for the 3 year period. The current rate is \$762.50 per month and includes the server. RAP staff intends to remove the server which is no longer necessary and will reduce the overall cost.

The new contract will include increasing the number of computers for anticipated staffing changes:

- \$75 a month fee for each current computer
- Deployment Fee is one time only \$250 for service for new computers or \$90 to reinstate technical support for computer
- \$80 for Office 365 license for any new connection of computer for anti-virus license

In addition, to the monthly service contract, there is an anticipated replacement of:

- Removal of the Server, which is requested by RAP, is \$5,00 – with approx. additional \$500 miscellaneous material cost.
- \$96 a year per user for Druva licenses to back up local data

- One computer for 2023 at approximately \$1,000
- Five computers for 2024 at approximately \$1,000 each
- Five computers for 2025 at approximately \$1,000 each

Finance Recommendation: For the Board to authorize staff to enter into a 3-year agreement with Acorn.

Motion:	<i>To accept the Finance Committee Recommendation.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>C. Borba</i>	<i>B. Kroonen</i>	<i>17</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

C. CV Giving Day on March 1, 2023

The Desert Community Foundation and 1st Bank are partners in this fundraising activity for nonprofits. They approached RAP with a request to sponsor the activity. The minimum amount is \$25,000. Starting November 1st, CV nonprofits can register and there will be activities leading up to March 1, including an event hosted on January 31 at the new Acrisure Arena.

RAP has offered to provide training for participants on key topics to assist them to increase their potential contributors. This proposal was considered by the Executive Committee and there was no agreed recommendation other than to forward this proposal to the full Board for consideration.

Motion:	<i>To allocate \$25,000 from unallocated funds to contribute to CV Giving Day as a "Partner". To include C. Borba in conversations with Jake Wuest to address the "semantics" on how RAP will be recognized and the funding distribution.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>M. Gialdini</i>	<i>J. Hayes</i>	<i>15 and 2 "reluctant" yes = 17</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

D. NPO Centric Presentation - Connie Golds -- *Brief Presentation given by Connie on some of the meetings she has had in her time, a little over a month, with RAP.*

E. Review YTD Grants Tracker (Attach. #8) - Review – *G. Montano gave an overview of Grants approved and pending.*

F. GRANT FUNDING REQUESTS -Action Required

1. Small Grant

Organization:	Camp Laurel Foundation
Program:	2023 Summer Camp Programs
Requested Amount:	\$10,000

The Laurel Foundation is requesting \$10,000 to support hosting 10 youth from eastern Riverside County who are affected by HIV/AIDS and/or are transgender/gender diverse youth ages 6-17). The programs will consist of two, one-week resident camps in Southern California. The program is run as a typical summer camp session but has volunteer mental health professionals and volunteer medical staff, at camp 24/7 who work with the youth to improve their mental and physical health.	
Reviewer's Scores:	81% Three reviewers scoring: 80, 97, 66
Prior RAP Funding:	FY Ending June 30, 2022, Small Grant for their HIV/AIDS Mental Health Program: \$5,000

Grants Committee Recommendation: To approve Grant of \$7,500 and have them provide a 6-month follow-up to determine if an increase in funding of up to \$10,000 is appropriate. Also, to provide them with an NPO Centric Standard Digital Annual Membership, the amount is \$292.

Motion:	To approve the Grants Committee Recommendation, but to clarify that the motion is to "approve for up to \$10,000 with a first draw of \$ 7,500 to determine that additional funding is appropriate.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
C. Borba	B. Kroonen	17	0	0
Conditional Approval:				

2. Small Grant

Organization:	Desert Access & Mobility
Program:	Part Time Driver
Requested Amount:	\$10,000
Desert Access and Mobility is in desperate need of a part-time driver. We are getting new daily requests for transportation from blind, handicapped and those persons who do not drive safely to take them to medical appointments, clinics, grocery stores, classes, work, and personal appointments. We are the only service of our kind in the Coachella Valley and are celebrating our 50th Anniversary this year.	
Reviewer's Scores:	82% Three reviewers scoring: 94, 77, 74
Prior RAP Funding:	COVID-19 Grant for Recovery Transportation Services program for \$10,000

Grants Committee Recommendation: To approve their request for \$10,000

Motion:	To approve the Grants Committee Recommendation, as part of a "block" motion including items. #1, #2, and #4.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
C. Borba	B. Kroonen	17	0	0
Conditional Approval:				

3. Small Grant

Organization:	Friends of the Desert Mountains
Program:	Environmental Connections Por Vida (ECV)
Requested Amount:	\$10,000
Our program provides Coachella Valley-specific, hands-on environmental science education and field trips for local school-aged children. We incorporate cultural components into all of our programs, acknowledging the rich Indigenous history of our area, as well as making sure to meet the stated demands and needs of local schools for education opportunities that incorporate Science, Technology, Engineering, Art and Math (STEAM).	
Reviewer's Scores:	82% Three reviewers scoring: 77, 77, 91
Prior RAP Funding:	N/A

Grants Committee Recommendation: To approve their request for \$10,000

Motion:	To approve the Grants Committee Recommendation.
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Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>J. Hayes</i>	<i>M. Gialdini</i>	15	0	<i>M. Gonda and B. Gonzalez left the room during the discussion.</i>
Conditional Approval:				

4. Small Grants

Organization:	Shay's Warriors- Life After Cancer
Program:	I Am Hope Survivors Reset Retreat
Requested Amount:	\$8,500
In 2022, we held our I AM HOPE SURVIVORS RESET RETREAT in Palm Springs. Our focus was limited to breast and other reproductive cancer survivors who are out of active treatments. The nomination and outreach process included underserved and underprivileged communities. We received 90 nominations with funding for 25 attendees. The retreat included workshops and specific programs for survivors to help them move past fear and provide tools to overcome anxiety that comes with life after cancer.	
Reviewer's Scores:	78% Three reviewers scoring: 89, 74, 71
Prior RAP Funding:	FYE June 30, 2022 - I Am Hope program for 3,300

Grants Committee Recommendation: To approve their request for \$5,000 and a Premium Local NPO Centric Membership for \$746.

Motion:	<i>To Approve the Grants Committee Recommendation.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>C. Borba</i>	<i>B. Kroonen</i>	16 – M. Felix did not vote.	0	0
Conditional Approval:				

G. Small Grant Funding Reconsideration- The current Budget of \$100,000 will be fully allocated in December 2022/January 2023. The Finance Committee met on Dec. 1 to review the available unallocated amount and to determine the impact on the reserve amount. The Grants Committee requested that the Small Grants Budget be increased by \$100,000.

Finance Committee Recommendation: To approve increase in Small Grant Budget by \$100,000 for the current Fiscal Year ending June 30, 2022.

Motion:	<i>To approve an additional allocation of \$150,000 to Small Grants for the remainder of this Fiscal Year.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>M. Blue</i>	<i>V. Tanner</i>	16 – C. Galvez did not vote.	0	0

VI. INFORMATIONAL ITEMS- No Action

- A. BOARD ATTENDANCE for 2022 (Attach. #9)
- B. GRANTS –Met on Nov. 8 and Nov. 14. Approved Nov. 8 Minutes attached (Attach. #10). Next meeting January 17.
- C. Executive Committee Met on November 14, 2022 at 9:00 AM. Approved October 17 and November 8, 2022 Minutes attached (Attach. #11a 11b). Next meeting Jan. 17.
- D. Facilities Committee Met November 22. Approved October 26, 2022 Minutes attached (Attach.#12)
- E. Finance/Investment Committee Special Meeting December 1 at 11:00 AM. Next Meeting on Jan. 17 at 11 AM or immediately after the Executive Committee meeting.

VII. BOARD MEMBER / STAFF COMMENTS

Amazon notified us on Nov. 11 that NPO Centric is the recipient of a \$10,000 grant.

RAP Staff appreciates the Board's contributions and wish everyone a safe and Happy Holidays.

R. Gutierrez announced that he is now working with Goldenvoice in their Art Department after selling his business recently.

VIII. ADJOURNMENT: Next meeting is on January 25, 2023 at 9 AM. *Adjourned at 10:28.*