



**REGIONAL ACCESS PROJECT FOUNDATION
BOARD OF DIRECTORS**

APPROVED MINUTES

September 28, 2022 9:00 AM

- I. CALL TO ORDER- 9:00 by Chair J. Pye.** Roll Call: *M. Blue, C. Borba, C. Galvez, M. Gialdini, M. Gonda, B. Gonzalez, J. Hayes, B. Kroonen, R. Ortega, E. Romero (arrived at 9:03), T. St. Johns, V. Tanner, A. Wilson, K. Quintanilla, S. Loureiro, Sup. Perez (arrived at 9:30)/ P. Cooper, J. Pye.*
Absent: C. Galvez, R. Gutierrez.
Staff: L. De Lara, M. Reyes, G. Montano, S. Garcia, H. Loyola, K. Garcia, S. Minor, A. Oliveri.

II. Approval of the AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion:	To Approve the Agenda with changes proposed of moving item V.B ahead of V.A.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
B. Kroonen	C. Borba	15	0	0
Conditional Approval:	E. Romero not present at the time.			

III. PUBLIC COMMENT / PRESENTATIONS

City of Palm Desert Proclamation presentation acknowledging RAP’s 30th Anniversary. – *Presentation was made by K. Quintanilla on behalf of the City of Palm Desert.*

Acknowledgement of RAP’s 30th Anniversary and RAP Team - *Acknowledgement of M. Reyes’ 15th Anniversary with RAP.*

IV. CONSENT ITEMS: Action Required

- A. Draft Minutes of Board Meeting on July 27, 2022 (Attach. #1) - Receive and file.
- B. CEO’s REPORT (Attach. #2)– Receive and file.
- C. NPO Centric DIRECTOR REPORT (Attach. #3) **Receive** and file.
- D. Grant’s Manager (Attach. #4) - Receive and file.
- E. RESOLUTION 2022.13 (Attach. #5)

In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis.

Staff Recommendation: To receive and file the July 27, 2022 BOD Minutes, CEO Report, NPO Centric Director Report, Grants Manager Report, and Resolution 2022.13.

Motion:	To approve the Consent Items with no changes.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
B. Kroonen	C. Borba	16	0	0
Conditional Approval:				

V. NEW BUSINESS ITEMS – Action Required

A. Annual Audit FY 2021-2022 - Coachella Valley Accounting and Auditing completed it earlier this month. (Attach. #6A, 6B, and 6C) The Audit Committee received a presentation and their questions were addressed. The Auditor suggested the following for consideration:

1. The Awarded Grants and Payment Tracking Spreadsheet to carry over the balance from prior year “payables”. - This is already in place for FY 2022-2023 Tracking.
2. Investment Activity – Separate the 2 accounts, Realized and Unrealized, to allow for better decision making. - Will be agendaized for Finance Committee to consider and decide on.

Audit Committee Recommendation: To accept and forward the FY 2021-2022 Audit Report.

Motion:	To accept the Audited Financials for FY 2021-2022 and direct staff with forward to the County.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>V.Tanner</i>	<i>B. Kroonen</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

B. Introduce NPOC Director Hugo Loyola and Project Manager Kelly Garcia. Hugo will give a brief presentation of NPOC activities.

- 2022 Desert Fast Pitch
- Update NPOC Activities

S. Minor made the presentation for NPO Centric.

C. Review YTD Grants Tracker (Attach. #7)

D. GRANT FUNDING REQUESTS -Action Required

1. Small Grant Request	Alzheimer's Coachella Valley
Program:	Breathing Space
Requested Amount:	\$10,000
Breathing Space is our scholarship program for family caregivers to hire a temporary licensed caregiver for their loved one with dementia so that the family caregiver can take a much-needed respite time for him/herself. Breathing Space funds have also been used to provide professional caregivers during our own classes so that the family caregiver may bring their loved one with them to our facility and not leave them at home, thereby enabling that person to attend a caregiver class.	
Reviewer’s Scores:	72% Four reviewers scoring: 49,83,86,71
Prior RAP Funding:	This program was funded in 2020 for \$5,000

Grants Committee Recommendation: To approve \$2,000 initially to add up to \$7,000 if the amount is “drawn down” for direct service; and an additional \$1,000 for Marketing to Spanish speaking population in CV.

Motion:	To approve \$2,000 initially to add up to \$7,000 if the amount is “drawn down” for direct service; and an additional \$1,000 for Marketing to Spanish speaking population in CV.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>V.Tanner</i>	<i>M. Gialdini</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:	<i>None</i>			

2. Small Grant and Prevent Child Abuse Restricted Funds	Olive Crest
Program:	Community Engagement Initiative - Applying for Funds from PCARC Fund
Requested Amount:	\$6,675
The Community Engagement Initiative provides services to at-risk families through increasing partnerships w/ volunteers and host families – including at the Family Circle Homes in Coachella, CA. Locally, approx. 10,000 calls/referrals of potential abuse and neglect are received annually—now less than 10% (avg) receive county services! Volunteers help deflect kids from the child welfare system, break generational cycles of welfare-involvement, and strengthen families.	
Reviewer’s Scores:	87% Four reviewers scoring: 80, 80, 86, 100
Prior RAP Funding:	2022 Mental Health Initiative funding for \$50,000 and COVID-19 2021 funding for \$10,000

Grants Committee Recommendation: To approve the request utilizing \$2,780 of PCARC Restricted Funds and having a \$0 balance and the remaining amount of \$3,895 to be drawn down from Small Grants budget.

Motion:	To approve the request utilizing \$2,780 of PCARC Restricted Funds and having a \$0 balance and the remaining amount of \$3,895 to be drawn down from Small Grants budget.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>J. Hayes</i>	<i>B. Kroonen</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:	<i>None</i>			

3. Small Grant	Angel View, Inc.
Program:	Improving Children's Access to Healthcare
Requested Amount:	\$10,000
Research shows the most common barrier to healthcare is the cost of medical visits and prescriptions, and inadequate health coverage. Hundreds of East Valley children with disabilities have reduced access to needed care because of a lack of insurance, lack of local primary and specialty providers who accept Medi-Cal, and the distance and expense of traveling to Loma Linda Children's Hospital. We propose to reduce barriers and improve children's access to care via our Outreach Program.	
Reviewer’s Scores:	88% Three reviewers scoring: 80, 94, 91
Prior RAP Funding:	Awarded a Small Grant in 2020 for \$5,000

Grants Committee Recommendation: To approve \$10,000 requested.

Motion:	To approve \$10,000 requested.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>J. Hayes</i>	<i>M. Blue</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:	<i>None</i>			

4. Small Grant	Coachella Valley Youth Golf Foundation
Program:	First Tee – Coachella Valley PSUSD Golf Program
Requested Amount:	\$10,000
This year First Tee – Coachella Valley launched its School Program in six Palm Springs Unified School District elementary schools in Palm Springs, Cathedral City and Rancho Mirage with trained and supported physical educators actively delivering our golf programs to some 500 kids. We provide school districts with all the necessary equipment, complete lesson plans, professional training, outreach and support needed to maintain the First Tee School Programs.	
Representative:	Teal Guion
Reviewer’s Scores:	77% Four reviewers scoring: 91, 86, 63, 69
Prior RAP Funding:	Funded this same program in 2021 for \$5,000

Grants Committee Recommendation: To approve the requested amount of \$10,000.

Motion:	To approve the requested amount of \$10,000.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>B. Kroonen</i>	<i>M. Blue</i>	13	<i>C. Borba, R. Ortega, V. Tanner</i>	0
Conditional Approval:	<i>None</i>			

5. Small Grant	Make-A-Wish Foundation of Orange County and Inland Empire, Inc.
Program:	Wish Granting
Requested Amount:	\$10,000
Make-A-Wish focuses on one key program - granting wishes to children with critical illnesses. Due to the pandemic and the health concerns of our immuno-compromised families, many wishes involving public transportation and/or large gatherings were put on hold, creating a backlog of wishes to grant. With the RAP Foundation's support, we will be able to grant more wishes, reduce the amount of time a child waits for their wish and bring hope and joy to wish kids who are isolated and vulnerable.	
Reviewer’s Scores:	84% Three reviewers scoring: 89, 83, 80
Prior RAP Funding:	N/A

Grants Committee Recommendation: To approve the requested amount of \$10,000 and the amount of the Annual Premium NPO Centric membership.

Motion:	To approve the requested amount of \$10,000 and the amount of the Annual Premium NPO Centric membership.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>V. Tanner</i>	<i>R. Ortega</i>	15	<i>C. Borba</i>	0
Conditional Approval:	<i>Ensure that funds will be limited to 4th District residents.</i>			

6. Small Grant	Jewish Family Service of the Desert
Program:	Let's Do Lunch! (LDL- will be used throughout the prose to identify the Let's Do Lunch! program)
Requested Amount:	\$10,000
LDL, a senior social activity program, offers socialization activities to participants outside their homes—lectures, workshops, art, films, brain games, exercise, and live entertainment. LDL, integrated with counseling and case management, allows for referrals to clients with additional needs. The program offers seniors activities helping to decrease isolation, increase mental stimulation, and enhance self-esteem. Increased interaction reduces symptoms of depression and dementia among seniors.	
Representative:	Julie Hirsh
Reviewer's Scores:	81% Four reviewers scoring: 80, 91, 71, 83
Prior RAP Funding:	Awarded funds 2022 Mental Health Initiative for \$50,000

Staff Recommendation: To approve requested amount of \$10,000 and to explore opportunities to identify potential clients east of Indio.

Motion:	To approve requested amount of \$10,000 and to explore opportunities to identify potential clients east of Indio.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>B. Kroonen</i>	<i>M. Gialdini</i>	15	<i>M. Blue</i>	0
Conditional Approval:	<i>None</i>			

Sponsorship Request #1	Palo Verde College Foundation
Program:	75 th Anniversary Events
Requested Amount:	\$2,500
This Year, the college celebrates its 75th Anniversary and the Foundation is assisting in raising funds to mitigate the cost of the event to make it free to the public. We have scheduled four dates of events starting Wednesday, November 16, 2022 through Saturday, November 19, 2022. Each event, with the exception of the Gala Dinner on Friday, will have informational booths where our nursing students and others from the community including clinics and dental offices can give out information and perform health screenings on attendees. We are also hoping to organize COVID education and possible testing at the events for the community.	
Reviewer's Scores:	92% Three reviewers scoring: 80, 100, 97
Prior RAP Funding:	COVID- 19 Funding in 2021 for \$10,000

Grants Committee Recommendation: To approve the Sponsorship for the requested \$2,500 plus the Annual cost of Digital membership.

Motion:	To approve the Sponsorship for the requested \$2,500 plus the Annual cost of Digital membership, \$297 (rounded up).			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>J.. Hayes</i>	<i>M. Blue</i>	15	0	<i>S. Loureiro- perceived conflict of interest</i>
Conditional Approval:				

Sponsorship Request #2	CREATE Center for the Arts
Program:	CREATE Center for the Arts "Open House and Community Show"
Requested Amount:	\$5000
CREATE's open house is a free, annual, family-friendly event that brings together artists and art-lovers alike by inviting members of the community to submit art for a non-juried show that will be on display between October 22 to December 6, 2022. The exhibition extends an open-call to any and all artists residing in the Coachella Valley with a primary focus on youth involvement through direct collaboration with art teachers from the three local school districts. CREATE will also be featuring the work of local artist Emmanuel Doublin whose portraits of the unhoused aim to raise awareness of issues related to homelessness and access to mental health resources in the Coachella Valley.	
Reviewer's Scores:	80% Three reviewers scoring: 93, 70, 77
Prior RAP Funding:	Same Event from Last Year \$2500

Grants Committee Recommendation: To approve the requested amount of \$2,500 and to recommend that they reach out to Palo Verde School District to include them for next year.

Motion:	To approve the requested amount of \$2,500 and to recommend that they reach out to Palo Verde School District to include them for next year.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>J. Hayes</i>	<i>B. Kroonen</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

E. Approve Definition of Juvenile Intervention programs (Attach #8)

Grants Committee Recommendation: *To adopt this definition for future grant requests.*

Motion:	To adopt this definition for future grant requests.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>M. Blue</i>	<i>B. Kroonen</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

F. Resolution 2022-14 Rules of Conduct and Conflict of Interest Policy

According to the County's Requirement, RAP has to review and amend the Conflict of Interest Policy since it has not been updated in the last 5 years. Attached is the revised Resolution created by Attorney

Carlos Campos (Attach. #9) to include the Political Reform Act or Section 1090 as well as the Nonprofit Law requirements. A presentation was made to the Executive Committee.

Executive Committee Recommendations: To adopt this Resolution 2022-14 Rules of Conduct and Conflict of Interest Policy and submit to the County to comply with requirements.

Motion:	To adopt this Resolution 2022-14 Rules of Conduct and Conflict of Interest Policy and submit to the County to comply with requirements.			
Motion By:	Seconded By:	# Approve:	# Oppose:	Abstention (Name):
<i>B. Kroonen</i>	<i>M. Gonda</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

G. Revision of Bylaws

The Governance and Executive Committees considered changes which have been incorporated in the Bylaws. (Attach. #10)

- a. The Governance Committee revised the Attendance Policy, as directed by the Board. (Article II, Section 6 regarding Board and Advisory Committee meetings.). Also, some formatting changes.
- b. The Executive Committee is recommending revising Article VII. Conflicts of Interest, per Attorney Carlos Campos' directions.

Executive and Governance Committee Recommendations: To Revise the Bylaws to reflecting the changes highlighted in the document.

Motion:	<i>To continue this item for a future month to allow the Governance Committee to review the Attendance requirements; to define "good cause", Board Chair/Vice Chair replaces Board Chair/CEO.</i>			
Motion By:	Seconded by:	# Approve:	# Oppose:	Abstention (Name):
<i>B. Kroonen</i>	<i>C. Borba</i>	<i>16</i>	<i>0</i>	<i>0</i>
Conditional Approval:	<i>There was a consensus to temporarily suspend taking action on any absences until the new policy is adopted.</i>			

VI. INFORMATIONAL ITEMS- No Action

- a. BOARD ATTENDANCE for 2022 (Attach. #11)
- b. EXECUTIVE–Met Sept. 19. July 18 Minutes (Attach. #12) Next meeting October 17.
- c. GRANTS –Met Sept. 19. July 18 Minutes attached (Attach. #13) Next meeting October 17.
- d. NPO Centric –Met on Sept. 21. June 15 Minutes (Attach. #14). Next meeting is TBD.
- e. FACILITIES- Met July 27. Minutes for June 22(Attach. # 15) Next meeting Sept, 28.
- f. GOVERNANCE – Met Sept. 20. **May 17 Minutes (Attach. # 16)** Next meeting Oct. 17.
- g. AUDIT – Met on September 21. May 13 Minutes (Attach. #17) Next meeting in October.
- h. FINANCE & INVESTMENT –Will meet on Oct. 17
- i. NOMINATIONS COMMITTEE– Met on July 5. Next meeting TBD.

VII. BOARD MEMBER / STAFF COMMENTS

Supervisor Perez mentioned the recent meeting with Riverside County CAO Jeff Van Wagenen, J. Pye, K. Quintanilla, and RAP staff. One of the key topics discussed was extending the Agreement beyond 2032.

J. Pye is recommending board members participate in the Ralph M. Brown Act Training that she has arranged for the presenter to be Steven Quintanilla who will be providing the training Pro Bono.

E. Romero mentioned an upcoming event, "Taking the Pentagon to the People Workshop" at UCR on Oct. 7.

National Philanthropy Day on November 4 at the Renaissance Esmeralda Indian Wells at 11 AM.
Table of 8 - CEO and NPO Centric Director will attend along with 6 interested Board Members.
Please RSVP to Mireya by October 7 at 5 PM, if interested.

Board Strategic Planning meeting for November 9 at 8:00 AM – 2 PM

Desert Fast Pitch on October 6 at 2 PM at UCR Palm Desert – Please RSVP

VIII. ADJOURNMENT: 10:23

Next meeting is October 27, 2022 at 9:00 AM.

Agenda Posting: Agendas will be posted on the Foundation website at <https://www.rapfoundation.org> a