



**REGIONAL ACCESS PROJECT FOUNDATION BOARD OF DIRECTORS**  
**BOARD MEETING**  
**APPROVED MINUTES**  
 July 27, 2022 9:00 AM

**I. CALL TO ORDER – By Chair J. Pye at 9:01** Roll Call: *J. Pye, M. Blue, C. Borba, C. Galvez, M. Gialdini, M. Gonda, B. Gonzalez – joined at 9:09, J. Hayes, B. Kroonen, A. Martinez, R. Ortega, T. St. Johns, V. Tanner, A. Wilson, K. Quintanilla, P. Cooper.*  
**Staff Present: S. Minor, N. Duffy, G. Montano, M. Reyes, L. De Lara.**  
**Also Present: Michelle Holiday**

**Absent: R. Gutierrez, E. Romero, M. Moran.**

**II. Approval of the AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

|                       |                                     |            |           |                    |
|-----------------------|-------------------------------------|------------|-----------|--------------------|
| Motion:               | <b>To approve the agenda as is.</b> |            |           |                    |
| Motion By:            | Second By:                          | # Approve: | # Oppose: | Abstention (Name): |
| <i>J. Hayes</i>       | <i>C. Borba</i>                     | <i>15</i>  | <i>0</i>  | <i>0</i>           |
| Conditional Approval: |                                     |            |           |                    |

**III. PUBLIC COMMENT / PRESENTATIONS**

*J. Pye recognized the loss of Paula Kroonen and expressed condolences to Bill K. and acknowledged the many community contributions Paula made in her professional career and her participation with local nonprofits.*

Greenleaf Power Presentation - Michelle Holiday - *Ms. Holiday made a presentation and addressed questions from the Board.*

**IV. CONSENT ITEMS: Action Required**

- A. Draft Minutes of Board Meeting on June 22, 2022 (**Attach. #1**) - Receive and file
- B. NPO Centric DIRECTOR REPORT (**Attach. #2**) - Receive and file.
- C. CEO’s REPORT (**Attach. #3**) – Receive and file.
- D. Summer Newsletter Vol. 35 (**Attach. #4**) - No action required
- E. RESOLUTION 2022.12 (**Attach. #5**).

In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis.

- F. BOARD MEMBER ABSENCES - Per Board Policy, the Executive Committee reviewed the reasons for Board Member Bea Gonzalez’s three absences and Determined Good Cause for two of the three absences.

Staff Recommendation: To receive and file the June 22, 2022 BOD Minutes, NPO Centric Report, CEO Report, Resolution 2022.12 and to accept the Executive Committee’s regarding Board Member absences.

***J. Pye asked for additional information from CEO regarding agenda items listed in the CEO Report.***

|                       |  |                   |                  |                           |
|-----------------------|--|-------------------|------------------|---------------------------|
| <b>Motion:</b>        | <b>To approve the Staff Recommendation</b> |                   |                  |                           |
| <b>Motion By:</b>     | <b>Second By:</b>                          | <b># Approve:</b> | <b># Oppose:</b> | <b>Abstention (Name):</b> |
| <b>R. Ortega</b>      | <b>C. Borba</b>                            | <b>16</b>         | <b>0</b>         | <b>0</b>                  |
| Conditional Approval: |  |                   |                  |                           |

**V. NEW BUSINESS ITEMS – Action Required**

- A. Appointment of Sandra Loureiro to the RAP Board - Ms. Loureiro lives in Blythe with her husband and their kids. She is employed as a Counselor at Palo Verde College. She also is a licensed LMFT. If appointed, she has expressed interest in serving on the Grants and Mental Health Committees.

Nominations Committee Recommendation: To appoint Sandra Loureiro to the Board.

|                       |  |                   |                  |                 |
|-----------------------|--|-------------------|------------------|-----------------|
| <b>Motion:</b>        | <b>To approve the Nominations Committee Recommendation. A. Wilson asked about Brown Act training and was informed that the CEO will cover this topic with the new board member and the Board Chair has directed staff to arrange for a training for the full board for this Fall/year.</b> |                   |                  |                 |
| <b>Motion By:</b>     | <b>Second By:</b>  | <b># Approve:</b> | <b># Oppose:</b> | <b>Abstain:</b> |
| <b>C. Borba</b>       | <b>M. Gialdini</b>   | <b>15</b>         | <b>0</b>         | <b>0</b>        |
| Conditional Approval: |  |                   |                  |                 |

- B. Stephanie Minor will give a brief presentation of NPOC activities  
2022 Desert Fast Pitch update  
NPOC Activities

***S. Minor delivered presentation.***

- C. Fiscal Agent (Vendor Agreement) and Sponsorship Agreements

In February 2021, the RAP Board authorized the CEO to contract with Brian Yacker to create templates for RAP to serve as Fiscal Agent or Fiscal Sponsor. The Executive Committee has provided input on several versions and have completed their review of both agreements: the Fiscal Agent (**Attach. #6**) and Fiscal Sponsor (**Attach. #7**) Agreements. Interested parties can submit a request for RAP to serve as a Fiscal Agent or Fiscal Sponsor to the NPO Centric Committee for a recommendation for the Board to consider.

Executive Committee Recommendation: To approve the Fiscal Agent and Fiscal Sponsor Agreements and implement the plan to offer these services to interested entities.

|                              |  |                   |                  |                           |
|------------------------------|--|-------------------|------------------|---------------------------|
| <b>Motion:</b>               | <b>To accept the Executive Committee Recommendation.</b> |                   |                  |                           |
| <b>Motion By:</b>            | <b>Second By:</b>  | <b># Approve:</b> | <b># Oppose:</b> | <b>Abstention (Name):</b> |
| <b>R. Ortega</b>             | <b>M. Gialdini</b>                                       | <b>15</b>         | <b>0</b>         | <b>0</b>                  |
| <b>Conditional Approval:</b> |  |                   |                  |                           |

D. Riverside County Request for Proposal (RFP) for the American Rescue Plan Act (ARPA) intended for the Nonprofit Sector - \$15,000,000. The RFP is anticipated to be released in late August. The funding will be \$7.25M for Direct Financial Support and Assistance and \$7.25M for Programmatic Funding. Administrative Costs allowed is \$500,000 which includes staffing, data analysis, marketing, countywide nonprofit summit and meeting materials for the two-year period. RAP is proposing to collaborate with the Inland SoCal United Way to submit a proposal. We are exploring how to best position ourselves to achieve the best results.

Executive Committee Recommendation: To support the CEO’s plan to pursue the opportunity to apply, with the understanding that the cost to administer the grant does not exceed the funding provided.

|                       |  |            |           |                    |
|-----------------------|--|------------|-----------|--------------------|
| <b>Motion:</b>        | <b>To accept the Executive Committee Recommendation.</b> |            |           |                    |
| Motion By:            | Second By:   | # Approve: | # Oppose: | Abstention (Name): |
| <i>M. Gialdini</i>    | <i>K. Quintanilla</i>                                    | <i>15</i>  | <i>0</i>  | <i>0</i>           |
| Conditional Approval: |  |            |           |                    |

E. Review YTD Grants Tracker (**Attach. #8**)

F. GRANT REQUESTS -Action Required

1. Small Grant Request

|  |  |
|--|--|
| Organization:  | Variety Children’s Charities of the Desert |
| Program:   | Caring Connections                         |
| Requested Amount:  | \$5,000                                    |
| Caring Connections, a program of Variety’s established Care Program, was created to meet the identified gap in service for early detection and intervention services for infants and young children who may have developmental delays or disorders by using a developmental screening tool which is parent-led. Caring Connections offers developmental screenings for children birth to age 5 to families at no cost, no insurance required. Families may self-refer, and targeted outreach of at-risk families will be conducted in collaboration with identified community partners including Family Resource Centers in DHS and Mecca, Boys and Girls Clubs, childcare providers, and an expanding number of additional community partners and agencies. |  |
| Representative:  | Heidi Maldoon                              |
| Reviewer’s Scores:   | 85% Four reviewers scoring: 80,69,94,97    |
| Prior RAP Funding:   | 2018 - \$5,000                             |

Grants Committee Recommendation: To approve \$5,000 requested.

|                       |  |                   |                  |                           |
|-----------------------|--|-------------------|------------------|---------------------------|
| <b>Motion:</b>        | <b>To approve the Grants Committee Recommendation.</b> |                   |                  |                           |
| <b>Motion By:</b>     | <b>Second By:</b>                                      | <b># Approve:</b> | <b># Oppose:</b> | <b>Abstention (Name):</b> |
| <i>M. Gialdini</i>    | <i>M. Gonda</i>  | <i>15</i>         | <i>0</i>         | <i>0</i>                  |
| Conditional Approval: |  |                   |                  |                           |

## 2. Small Grant Request

|  |  |
|--|--|
| Organization:  | A.C.T. for Multiple Sclerosis aka ACT for MS         |
| Program:   | Strength Training / Circulation Therapy              |
| Requested Amount:  | \$5,000  |
| Provide clients weekly sessions with physical trainers/circulation therapists - depending on the multiple sclerosis client's mobility, sessions can be one on one, semi-private or in a small group of 3 or 4 clients. ACT for MS worked with HARC several years in a row and have statistical data that these weekly sessions help our clients slow the physical decline caused by multiple sclerosis. For clients with very little mobility, the massage sessions deliver much needed circulation to the muscles of the body. The added circulation aids in controlling pain and spasms, which are side effects for many of the clients. |  |
| Representative:  | Ann Greer  |
| Average Reviewer's Scores:   | 80% (Six Score totals: 89%, 71%, 89%, 80%, 80%, 71%) |
| Prior RAP Funding:   | FY22 Mental Health Initiative \$50,000               |

Grants Committee Recommendation: To approve \$5,000 requested and a 1-year NPOC membership.

|                       |  |                   |                  |                           |
|-----------------------|--|-------------------|------------------|---------------------------|
| <b>Motion:</b>        | <i>To approve the Grants Committee Recommendation.</i> |                   |                  |                           |
| <b>Motion By:</b>     | <b>Second By:</b>                                      | <b># Approve:</b> | <b># Oppose:</b> | <b>Abstention (Name):</b> |
| <i>C. Borba</i>       | <i>M. Gialdini</i>                                     | <i>15</i>         | <i>0</i>         | <i>0</i>                  |
| Conditional Approval: |  |                   |                  |                           |

## 3. Small Grant Request

|  |                                    |
|--|------------------------------------|
| Organization:  | Grassroots Junior Tennis, Inc.     |
| Program:   | Grassroots Junior Tennis           |
| Requested Amount:  | \$5,000                            |
| Located in the CV, Grassroots Junior Tennis (GRJT) has instructed over 800 youth of all socioeconomic backgrounds since 2004. Children are primarily low-income and underserved. This year, 90% of participating youth are Hispanic. Youth primarily come from the Palm Springs and Desert Sands Unified School Districts. Each year, two 4-month sessions of after school classes are offered by GRJT three times per week during the school year. The target population consists of children, ages 8 through 16. Lessons are 60 minutes and include stroke analysis, stroke production, drills, match play strategy and sports science. There are approximately 30-35 youth in each semester. All equipment, such as rackets, balls, t-shirts, caps are provided free of charge to participating children. |                                    |
| Representative:  | Kay Butler                         |
| Reviewer's Scores:   | 90% (Three scores = 80%, 94%, 97%) |
| Prior RAP Funding:   | N/A                                |

Grants Committee Recommendation: To approve \$5,000 requested and a 1-year membership of NPOC.

|                |  |
|----------------|--|
| <b>Motion:</b> | <i>To approve the Grants Committee Recommendation.</i> |
|----------------|--|

| Motion By:            | Second By:       | # Approve: | # Oppose: | Abstention (Name): |
|-----------------------|------------------|------------|-----------|--------------------|
| <i>C. Borba</i>       | <i>A. Wilson</i> | <i>15</i>  | <i>0</i>  | <i>0</i>           |
| Conditional Approval: |                  |            |           |                    |

#### 4. Small Grant Request

|   |                                       |
|---|---------------------------------------|
| Organization:   | Hidden Harvest (HH)                   |
| Program:  | Free, fresh produce for those in need |
| Requested Amount:   | \$5,000                               |
| <p>For the past 21 years, HH has been gleaning fruits and vegetables from local farms and packing houses to distribute to thousands of needy families and seniors each month. HH has rescued millions of pounds of healthy produce instead of having it go to waste. Our farm partners donate produce that we transport in refrigerated trucks to our warehouse, unload and store in our walk-in cooling space, sorted, washed and packed by our dedicated volunteer team, loaded back on the refrigerated truck and delivered to our Senior Markets and FIND Food Bank – all before it spoils. We provide direct services through our own monthly low-income Senior Markets-where staff and volunteers set up farmers market style carts of locally harvested fruits and vegetables. The Senior Markets are held in senior housing complexes and at senior centers in low-income neighborhoods. We also partner with 80 agencies to distribute through a local emergency food system to over 55,000 low-income families.</p> |                                       |
| Representative:   | Sandra Carroll                        |
| Average Score (4):  | 89% (80, 97, 89, 91)                  |
| Prior RAP Funding:  | Small Grant 12/2019 \$5000            |

Grants Committee Recommendation: To approve \$5, 000 requested and 1-year NPOC membership.

| Motion:               | <i>To approve the Grants Committee Recommendation.</i> |            |           |                    |
|-----------------------|--|------------|-----------|--------------------|
| Motion By:            | Second By:   | # Approve: | # Oppose: | Abstention (Name): |
| <i>V. Tanner</i>      | <i>A. Wilson</i>                                       | <i>15</i>  | <i>0</i>  | <i>0</i>           |
| Conditional Approval: |  |            |           |                    |

#### 5. Performance Grant Request

|   |  |
|---|--|
| Organization:   | Colorado River Senior Center   |
| Program:  | Food and Health Assistance   |
| Requested Amount:   | \$40,000   |
| <p>We hope to continue our current Meals on Wheels program. Our program fits the needs of our community. We are constantly informed of individuals in need of our help. Our current program feeds the needs of approximately 90 people. We make a monthly menu, making sure of nutritional values, purchase needed ingredients and our board-certified cook prepares and cooks the meals on a daily basis. Meals are packaged and delivered daily by our great group of volunteers.</p> |  |
| Representative:   | John Ewing   |
| Average Reviewer's Scores:  | 77% (Four Score totals: 80, 61, 86, 79)  |
| Prior RAP Funding:  | This Performance Grant is in its 21 <sup>st</sup> year of receiving funding from RAP |

Grants Committee Recommendation: To approve \$40,00 requested and a 1-year annual membership to NPOC.

|                       |  |            |           |                    |
|-----------------------|--|------------|-----------|--------------------|
| Motion:               | <i>To approve the Grants Committee Recommendation.</i> |            |           |                    |
| Motion By:            | Second By:   | # Approve: | # Oppose: | Abstention (Name): |
| <i>C. Borba</i>       | <i>M. Gonda</i>  | <i>15</i>  | <i>0</i>  | <i>0</i>           |
| Conditional Approval: |  |            |           |                    |

6. Performance Grant Request

|   |   |
|---|---|
| Organization:   | Community Action Partnership                        |
| Program:  | Cool & Warm Centers                                 |
| Requested Amount:   | \$20,000  |
| The Cool & Warm Center program is a comprehensive strategy designed to reduce weather related health risks from extreme temperature conditions, especially among vulnerable low-income residents, such as the elderly, disabled, families with infants and young children. Residents are encouraged to visit a center to provide relief from the heat and cold, help reduce high-energy burdens, and learn valuable information on how to stay protected during extreme temperatures. |   |
| Representative:   | Olga Sanchez  |
| Reviewer's Scores:  | 79% (Six Score totals: 69, 83, 77, 89, 71, 86)      |
| Prior RAP Funding:  | This grant is a multi-year funding request from RAP |

Grants Committee Recommendation: To approve \$20,000 requested. The Committee asked for the applicant to provide the names of the sites. The list of sites is attached ([Attach. #9](#))

|                       |  |            |           |                    |
|-----------------------|--|------------|-----------|--------------------|
| Motion:               | <i>To approve the Grants Committee Recommendation. To have an agenda item for the September board meeting to address questions about designation and expectation that temperatures are high for longer periods of time. We will invite agency representative to participate.</i> |            |           |                    |
| Motion By:            | Second By:   | # Approve: | # Oppose: | Abstention (Name): |
| <i>A. Wilson</i>      | <i>C. Borba</i>  | <i>15</i>  | <i>0</i>  | <i>0</i>           |
| Conditional Approval: |  |            |           |                    |

VI. INFORMATIONAL ITEMS- No Action

- a. BOARD ATTENDANCE for 2022 ([Attach. #10](#)) - *Board Chair announced that she is directing that the Governance Committee review the Bylaws regarding the attendance/absence policy. There was consensus that there should be consideration for absences to be excused for illness, traveling, and work commitments. Also, to take into account member's right to privacy and that a process to determine "good cause" be addressed by possibly the Board Chair, Vice-Chair, CEO, and who else? But, not necessarily the full Board or Executive Committee.*

*The Board Chair directed the CEO to "pause" all action on current absences to allow for the Governance Committee to review/modify the Bylaws.*

- b. EXECUTIVE–Met July 18. June 13 Minutes ([Attach. #11](#)) Next meeting September 19.
- c. GRANTS –Met July 18. June 13Minutes attached ([Attach.#12](#)). Next meeting September 19.
- d. NPO Centric –Met on June 15. Next meeting is set for September 21.
- e. FACILITIES- Met June 22. Minutes for May 25 ([Attach. #13](#)). Next meeting July 27.
- f. GOVERNANCE – Met May 17. Next meeting TBD.
- g. AUDIT – Next meeting in September.
- h. FINANCE & INVESTMENT -Next meeting is set for September 19.

- i. NOMINATIONS COMMITTEE– Met on July 5. Minutes for Jan. 20(Attach. #14). Next meeting TBD.

**VII. BOARD MEMBER / STAFF COMMENTS**

Propose Board Strategic Planning meeting for November 9 at 8:00 AM

*N. Duffy announced that there will be a Blythe Resource Fair on Sept 10. RAP staff will be attending and transportation will be arranged if any board members would like to join us.*

*V. Tanner asked that a “Save the Date” announcement be sent to the Board for the Board Retreat on Nov. 9 from 8 AM-2 PM.*

*A.Dew asked that the role of the Emeritus be considered as the attendance policy is reviewed.*

- VIII. ADJOURNMENT:** Next meeting is September 28, 2022 at 9:00 AM. *Adjourned at 10:15.*