



REGIONAL ACCESS PROJECT FOUNDATION BOARD OF DIRECTORS
BOARD MEETING
APPROVED MINUTES
 June 22, 2022 9:00 AM

I. CALL TO ORDER by J. Pye at 9:00 AM - Roll Call: **J. Pye, M. Blue, C. Borba, C. Galvez, M. Gonda, B. Gonzalez, R. Gutierrez (joined at 9:05), J. Hayes, A. Martinez, T. St. Johns, V. Tanner, A. Wilson, K. Quintanilla, and P. Cooper.**
Absent: M. Gialdini, M. Moran, R. Ortega, E. Romero,

Also Present: A. Dew, L. De Lara, N. Duffy, S. Minor, G. Montano, S. Garcia.

II. Approval of the AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion:	To approve the agenda as is.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
J. Hayes	C. Borba	13	0	0
Conditional Approval:				

III. PUBLIC COMMENT / PRESENTATIONS

None

IV. CONSENT ITEMS: Action Required

- A. Draft Minutes of Board Meeting on May 25, 2022 (Attach. #1) - Receive and file
- B. NPO Centric DIRECTOR REPORT (Attach. #2) -Receive and file.
- C. CEO’s REPORT (Attach. #3) – Receive and file.
- D. GRANT/ FINANCE DIRECTOR’S REPORT (Attach. #4) Receive and file.
- E. RESOLUTION 2022.11 (Attach. #5).

In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis.

- F. Financials for May 31, 2022 (Attach.#6). The month ending May 31, 2022 Financials were reviewed by the Finance Committee.

Finance Committee Recommendation: For the Board to accept and file the Financials for period ending May 31, 2022.

- G. Insurance Policies due to expire June 30, 2022. Summary of policies (attach. #7) provided by Desert Cornerstone.

- 1. General Liability Policy
- 2. Commercial Umbrella Policy
- 3. Employees, Practices Liability (EPLI) and Directors & Officers (D & O)
- 4. Professional Liability Policy

Executive Committee Recommendation: To recommend approval to the Board.

Staff Recommendation: To receive and file the May 25, 2022 BOD Minutes, NPO Centric Report, CEO Report, Finance - Grants Director Report, Resolution 2022.11, to approve accept the Finance Committee’s Recommendation to accept and file the Financials for period ending May 31, 2022 and the Executive Committee’s recommendation to authorize the CEO to proceed with executing the renewals 1-4 listed above and to

Motion:	<i>To approve the Staff Recommendation stated above.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>J. Hayes</i>	<i>C. Borba</i>	<i>12 - A. Martinez and P. Cooper did not vote.</i>	<i>0</i>	<i>0</i>
Conditional Approval:				

V. NEW BUSINESS ITEMS – Action Required

- A. Memorandum of Understanding for Galilee to support their potential action to serve as a Fiscal Sponsor to donors interested in assisting families after Emergencies.

The Board directed the CEO to explore with the County potential opportunities to allow donors to contribute funds to families who have been negatively impacted by emergencies such as power outages, fires, etc. The County’s Housing and Workforce Solutions does not have the ability to accept donations. Galilee Center was approached with the idea and they have agreed to assist. Attached is the MOU drafted by RAP and with changes by Galilee to memorialize the relationship for consideration. (Attach. #8)

Executive Committee Recommendation: For the Board not to proceed with the MOU.

Motion:	<i>To not accept the Executive Committee Recommendation and to send back to Exec. Committee to address issues/questions brought up in discussion.</i>			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
<i>C. Galvez</i>	<i>K. Quintanilla</i>	<i>10 - Bill did not vote</i>	<i>3</i>	
Conditional Approval:	<i>Chairperson Pye would like to invite P. Cooper and B. Gonzalez to participate if there is no problem with Brown Act compliance.</i>			

- B. Healthy Living Coachella Valley Agreement -

Riverside County Public Health is still in the process of getting the Agreement ready for the Board of Supervisors. Although they hope to have it in time to start the program July 1, it likely will be late July or early August. The Agreement will be presented as soon as it is ready.

Executive Committee Recommendation: For the Board to authorize the Executive Committee to act on behalf of the Board when the Agreement is presented and the action to be ratified at the following Board meeting. This will be helpful if the Board does not meet in July or in August.

Motion:	To accept the Executive Committee Recommendation stated above.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
J. Hayes	C. Borba	14	0	0
Conditional Approval:				

C. Proposed FY 2022-2023 Budget (Attach#9). (Attach #9a) (Attach #9b)

The Finance Committee has participated in preparing the proposed FY 2022-2023 Budget.

Finance Committee Recommendation: For the Board to adopt the Proposed FY 2022-2023 Budget and submit to Riverside County as required. As presented at the May 2022 Board meeting, due to the expectation of higher revenue, to increase \$100,000 for the proposed Juvenile Intervention Request For Proposal for a total of \$300,000.

Motion:	To approve the Finance Committee Recommendation stated above.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
V. Tanner	C. Borba	14	0	0
Conditional Approval:				

D. Stephanie Minor will give a brief presentation of NPOC activities - **Provided presentation.**

2022 Desert Fast Pitch update
NPOC Activities

E. Overview of Blythe Mental Health Summit on May 31 – Nora Duffy - **Provided presentation.- Chair Pye acknowledged the attendance of board members who showed up in Blythe: Pye, Gialdini, Gonzalez, St. Johns, and Blue. She encouraged other board members to attend future activities.**

F. Review YTD Grants Tracker (Attach. #10).

G. GRANT REQUESTS -Action Required

Motion by J. Hayes to approve Item #1, #2, and #3 – moving forward with the Grants Committee Recommendations as stated in each item. Second: C. Borba

#1 - Yes: 13 No: 0 Abstentions- R. Gutierrez

#2 Yes: 14 No: 0 Abstentions – 0

#3 Yes: 13 No: 0 Abstentions – K. Quintanilla

C. Borba requested that the name of the organization chosen by SIA honorees be identified. N. Duffy will send list to C. Borba and also list the other names in her monthly Grants Director. Will do so next month and every year thereafter on the month after they are announced at the event.

1. Small Grant Request

Organization:	Integrated Learning Institute
Program:	Summer Reading Intervention Clinic

Requested Amount:	\$5,000
	The Summer Reading Intervention Clinic will provide, free of charge, thirty-seven hours of intensive sound training along with the development of visual imagery skills that hasten the development of visual memory for reading and spelling. Students who attend the Summer Reading Intervention Clinic will be better able to respond to direct reading instruction in the classroom. All clinic instruction is activity-based and conducted mostly in small groups. Activities are modifications of techniques developed by the National Institute for Learning Development. Instructors include a Professionally Certified Educational Therapist, classroom teacher, and specially trained tutor.
Representative:	Cynthia Moses
Reviewer's Average Score:	81%
Prior RAP Funding:	N/A

Grants Committee Recommendation: To approve \$5,000 but notify applicant that if it re-applies in the future, it needs to make an effort to get referrals from public schools.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

2. Small Grant Request

Organization:	Desert Recreation Foundation
Program:	Continuous Participation & Community Inclusion through Adaptive Program Memberships
Requested Amount:	\$5,000
	They seek to break down the financial barriers of continued participation and engage individuals with disabilities and special needs in as many TR (Therapeutic/Adaptive Recreation) programs as possible through the funding of Annual Adaptive Memberships for participants. These memberships authorize unlimited [and continuous] participation in adaptive programs for an entire year, and not only provides a participant with the opportunity to learn & improve skills, stay healthy, socialize, improve behaviors, but also provides the opportunity to become familiar with and engage in one's community.
Representative:	Kendra Smith
Reviewer's Average Score:	85%
Prior RAP Funding:	FY22 Mental Health Initiative \$30,000

Grants Committee Recommendation: To approve the Desert Recreation Foundation Grant Request for \$5000.

Motion:				
Motion By:	Second By::	# Approve:	# Oppose:	Abstention (Name):

Conditional Approval:	
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3. Small Grant Request

Organization:	Reynaldo J. Carreon MD Foundation
Program:	Dr. Carreon Foundation Scholarship Award Banquet
Requested Amount:	\$5,000
	The Dr. Carreon Foundation (DCF) continues its mission of providing scholarships to at least 60 deserving students this year to assist with furthering their education. We have an annual awards banquet on June 12th to honor the students receiving scholarships. We rely on tables sold to pay for the event and families who are already struggling financially are frequently not able to come to celebrate the success of their youth and the jump into higher education.

Grants Committee Recommendation: To approve \$1500 and to notify the applicant that future applications need to be submitted two months in advance of the event.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

VI. INFORMATIONAL ITEMS- No Action

- a. BOARD ATTENDANCE for 2022 (Attach. #11)
- b. EXECUTIVE–Met June 13. May 16 Minutes (Attach. #12). Next meeting July 18.
- c. GRANTS –Met June 13. May 16 Minutes attached (Attach. #13) Next meeting July 18.
- d. NPO Centric –Met on June 15. March 16 Minutes attached (Attach. #14). Next meeting July 20.
- e. FACILITIES- Met May 25. Minutes for Feb. 23 (Attach. #15) and March 14 (Attach. #16). Next meeting June 22.
- f. GOVERNANCE – Met May 17. Next meeting TBD.
- g. AUDIT – Met May 13. Feb. 3 Minutes (Attach. #17). Next meeting in September.
- h. FINANCE & INVESTMENT –Met on June 13. May 16 Minutes (Attach. #18). Next meeting is set for September 19.
- i. NOMINATIONS COMMITTEE– Next meeting TBD.

VII. BOARD MEMBER / STAFF COMMENTS

Propose Board Strategic Planning meeting for early November preferably before November 15.

A. Wilson announced the selection of Peter Sturgeon as the Executive Director of JFK Foundation, taking over from Susan Francis.

T. St. Johns asked that there be a correction to the Informational item – Mental Health Committee did meet on June 16.

N. Duffy announced a blood drive on July 14 from 9AM-3PM.

VIII. ADJOURNMENT: Next meeting is July 27, 2022 at 9:00 AM. *Adjourned at 10:37*