



**REGIONAL ACCESS PROJECT FOUNDATION BOARD OF DIRECTORS
BOARD MEETING APPROVED MINUTES
March 23, 2022**

I. CALL TO ORDER by Chair J. Pye at 9:01- Roll Call: J. Pye, M. Blue, C. Galvez joined at Item V.D., M. Gialdini, M. Gonda, j. Hayes, A. Martinez, M. Moran, E. Romero joined at 9:09 (agenda item V.A.), T. St. Johns, V. Tanner, A. Wilson, K. Quintanilla, Supervisor Perez/Margarita Felix. Also present: L. De Lara, S. Minor, N. Duffy, M. Reyes, G. Montano, and S. Garcia.

Absent: B. Gonzalez, R. Gutierrez, B. Kroonen, R. Ortega.

II. Approval of the AGENDA

In order to meet Brown Act requirements. Items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: J. Hayes to approve the agenda as is.

Second: V. Tanner

Abstentions: 0

Vote: 12-0 in favor of motion.

III. PUBLIC COMMENT / PRESENTATIONS

Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing Mreyes@RAPFoundation.org or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

Presentation from Tanya Hall, Program Director with Family Health & Support Network, Inc. - **Did not show up.**

IV. CONSENT ITEMS: Action Required

- A. Draft Minutes of Board Meeting on February 23, 2022 (Attach. #1)
- B. NPO Centric DIRECTOR REPORT (Attach. #2)– Receive and file.
- C. CEO’s REPORT (Attach. #3) – Receive and file.
- D. GRANT/ FINANCE DIRECTOR’S REPORT (Attach #4) – Receive and file.
- E. RESOLUTION 2022.08 (Attach. #5)

In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis.

Staff Recommendation: To receive and file the February 23, 2022 BOD Minutes, NPO Centric Report, CEO Report, Finance Report, Grants Director Report and Resolution 2022.08.

At the Request of the Chair, the CEO Report and the Grants Director’s Report were pulled prior to the Motion to provide details and address questions.

The Grants Director’s Report included:

Contributions-

We received \$5,000 unrestricted funds from the Cantene Corp. These funds were unsolicited and are unrestricted.

The CEO reported that the funds were from HealthNet, who previously sponsored Desert Fast Pitch. Since the relationship was as a result of this event, the \$5,000 will be attributed to the 2022 Desert Fast Pitch event.

Motion: M. Moran to approve the items A-E as presented.

Second: V. Tanner

Abstentions: 0

Vote: 12-0 in favor of motion.

V. NEW BUSINESS ITEMS – Action Required

A. Change of Audit Firm

Selection of Audit Firm for the FY 2021-22 Audit- Lund and Guttry performed our audit for FY 2020-2021. The cost was \$ 13,000 for Financials and Management Letter and \$7,500 for the Issuance of Uniform Guidance Audit and Compliance Report. The senior Auditor Gary Duck is retiring and Shannon Maidment and Andrea Oliveri have established the firm Coachella Valley Accounting & Auditing (CVA &A). There is an amicable agreement between Shannon and with L & G to transition the audit and review client practice to CVA & A effective Feb. 1. RAP is very satisfied with the quality of work on the FY 2021-2022 Audit. CVA & A's proposal is attached.(attach. #6)

Marynov, Madsen, Gordon and Campbell is in the process of completing the FY 2021- 2022 Form 990 and the cost is \$2000.

Audit Committee Recommendation: To recommend to the Board to select Coachella Valley Accounting and Auditing to conduct our FY 2021 –2022 audit.

- Accounting and Auditing for the cost of \$13,650 for the audit of financial statements and issuance of letter on any findings or recommendations of internal control
- Preparation of income tax returns (Form 990) for \$2500

Motion: M. Moran in support of the motion as is.

Second: A. Martinez

Abstentions: 0

Vote: 13-0 in support of the motion.

- B. Consider using BoardEffect, board portal management software to improve efficiency for staff, board and public. The annual cost is \$3,500.**

Please view this nine (9) minute executive presentation video of BoardEffect to prepare for a more formal demonstration during the meeting. A BoardEffect representative will present a brief overview and address questions during the meeting. <https://diligent.showpad.com/share/tA1JScsU4EofPfVdZmnI1>

Executive Committee Recommendation: For the Board to purchase Board Effect software and transition to this system.

Motion: J. Hayes to accept the Executive Committee Recommendation.

Second: M. Moran

Vote: 13-0 in support of the motion.

Abstentions: 0

C. Change to Bylaws – Succession Plan for CEO.

The Governance Committee brought forward a recommendation to address the potential need to have a plan in place in case there is a need to have a person take over as CEO. Proposed change to the Bylaws:

In the event of a vacancy in the Chief Executive Officer (CEO) position, the Executive Committee shall appoint an interim CEO to immediately assume the duties and responsibilities of that position.

A “Special Meeting” of the Executive Committee may be scheduled to develop and execute a plan to designate a person(s) to assume the responsibilities of the CEO post on an interim basis. The Executive Committee’s plan for an Interim CEO shall include salary and benefits as well as a timeline for serving in this capacity.

Subsequently, an additional plan shall be presented to the full Board for consideration and ratification in order to fill the vacancy on a permanent basis.

Executive Committee Recommendation: For the Board to adopt this change to the Bylaws.

Motion: M. Moran to approve the Executive Committee Recommendation.

Second: A. Martinez

Vote: 13- 0 in support of the motion

Abstentions: 0

D. Resolution 2022.09 Organizations Ineligible To Receive Funding (Attach. #7)

Per the Executive Committee’s direction, the Governance Committee reviewed this Resolution and agreed to add the appeal process and to strengthen the Agreement to bring awareness of non- compliance consequences. The Grants Director has revised the Agreement and will present it to the Grants Committee in March for a recommendation to be forwarded to the Board.

Executive Committee Recommendation: For the Board to approve Resolution.

Motion: M. Moran to not take action today. Refer back to Governance, Grants, and Executive Committees for review and input. To include the Agreement. Staff will proceed with utilizing the Agreement updated and shared with the Grants Committee at the March 21 meeting.

Second: V. Tanner

Vote: 14-0 in support of the motion (Claudia joined the discussion)

Abstentions: 0

E. COVID-19 Safety Plan (**Attach. #8**)

The RAP Board directed the CEO to explore alternatives for developing a COVID-19 Safety Plan which will be more comprehensive than the Plan included in our Employee Handbook. This Plan meets the requirements for key issues and refers to regulatory agencies which RAP will follow their guidelines to respond to circumstances as needed.

Executive Committee Recommendation: To adopt COVID-19 Safety Plan.

Motion: V. Tanner to accept the Executive Committee Recommendation.

Second: J. Hayes

Vote: 14-0

Abstentions: 0

- F. Request from *Cultur*as Music and Arts is in the process of applying for their nonprofit designation. They promote art and culture in the eastern Coachella Valley to serve as their Fiscal Sponsor. RAP initiated the process to adopt the Fiscal Agent and Fiscal Sponsor services in 2021. However, the Board has not considered/taken action to date. The plan is to complete the accounting process in the next 2-3 months and proceed with taking it to the Board for consideration. In the meantime, *Cultur*as is fearful of losing potential funding as they await receiving IRS 501(c)3 and is asking for RAP to consider serving as their Fiscal Sponsor until they receive their nonprofit status allowing them to accept donations. The Agreement template which was previously reviewed and accepted by the Executive Committee is attached. The Fee would be 1% of revenue received and the expectation that RAP would be recognized as a sponsor. (**Attach. #9**).

Executive Committee Recommendation: For the Board to approve the request to serve as a fiscal sponsor for *Cultur*as at a 1% of revenue and recognition of RAP's contribution as sponsor.

Motion: V. Tanner to accept the Executive Committee Recommendation with one change to the Agreement on section 2.3 change to monthly instead of annually.

Second: Supervisor Perez

Vote: 14-0 in support of the motion

Abstentions: 0

- G. Should RAP set up a Community Fund to respond to local emergencies, for example fires?

In the last year, there have been electrical outages or fires which have affected residents. A Community Fund would allow RAP to accept donations (tax deductible) for specific occasions, and allow distribution to families impacted. The funds would not be distributed directly to families, but to vendors or nonprofits assisting the families.

Executive Committee Recommendation: For the Board not to pursue this since it is outside of RAP's scope and concern about staff not having the capacity to manage activity

Motion: M. Moran to approve the Executive Committee Recommendation.

Second: V. Tanner

Vote: Yes- 10 No- 4

Abstentions: 0

VI. Funding Requests -Action Required
Review YTD Grants Tracker (Attach. #10)

A. MENTAL HEALTH INITIATIVE REQUEST FOR PROPOSAL (RFP) GRANT FUNDING REQUESTS

RAP released the RFP on January 1, 2022 in partnership with the Desert HealthCare District. Each organization allocated \$300,000 for a total of \$600,000 to fund programs to address key components in the Strategy Map. (Attach. #11).

1. A.C.T. for Multiple Sclerosis - Request for \$95,700

There is no cure for Multiple Sclerosis, most of our clients suffer from depression & are in desperate need of mental health services. Local charity ACT for MS will pay all costs to deliver weekly 1 on 1 mental health sessions to MS clients residing in the Coachella Valley. Clients will be paired with providers near them at no charge. For those clients who cannot leave their homes, the mental health professional will go to them, or individual sessions will be conducted by Zoom or Telephone.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion:	To approve The Grants Committee Recommendation of \$50,000.			
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
V. Tanner	M. Moran	13 (E. Romero left meeting during vote)	0	0
Conditional Approval:				

2. Alianza Coachella Valley - Request for \$50,000

Coachella Valley students face alarming suspension rates; indeed, one CVUSD school has a suspension rate three times that of California's. Suspensions deny students learning opportunities and have negative consequences on student academics and mental health. With the support of RAP's Mental Health Initiative, Alianza will engage 40 CV youth in a series of trainings that will address Restorative Justice practices, bullying and suicide prevention, mental health, advocacy and public speaking.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$50,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

3. Autism Society Inland Empire - Request for \$25,000 One of the core deficits of Autism is a lack of social competencies - one of the essential elements required in working environments and quality of life. This project offers two sessions of the evidence-based PEERS Social Skills curriculum, which is not being used by any providers in Riverside County to our knowledge. Teens/adults and their "social coaches" (parents/caregivers) will attend telehealth sessions once a week for ten weeks to learn to make friends or have a romantic relationship.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$25,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

4. *Clinicas de Salud del Pueblo – Request for \$100,000*

The proposed project will increase access to mental health services for the Blythe community by adding mental health services at the Blythe clinic where integrated behavioral health services are not currently offered. Funding priorities are addressed by establishing mental health services at a new location, including telehealth and virtual visits as well as increasing outreach and awareness of the new services. Clinicas anticipates 1800 behavioral health visits annually at the Blythe clinic.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of up to \$50,000 depending on funding available. If funding is not available, approve \$25,000.

Second: M. Moran

Vote: Yes- 12-0

Abstentions: C. Galvez recused herself from the vote.

5. *Consejo de Federaciones Mexicanas en Norte America (COFEM) - Request for \$45,000*

The project will promote preventative care and resources in the Eastern Coachella Valley (ECV) to address the social stigma and stereotypes of mental health. Per the ECV community's feedback and need, COFEM respectfully proposes to reach 500 Latinx and immigrant individuals by conducting community outreach and providing 5 participatory therapeutic workshops in a non-clinical environment, 4 informational sessions in collaboration with Vision y Compromiso, and resource guides (online and print).

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$45,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

6. *Desert Recreation Foundation – Request for \$31,531*

R.I.S.E. supports the idea that good overall health supports great mental health, and our program offers a well-rounded approach. The goal is to help youth create an identity that contributes to positive self-esteem and an understanding of control, empowerment, and purpose. The 6-8 week program inspires physical, emotional, and social wellness, fosters opportunities to engaged participants in enrichment activities, and cultural growth that leads to positive mental health outcomes.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$30,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

7. Inland Southern California 211+ - Request for \$25,000

Helpline is the regional 24/7 culturally competent crisis and suicide hotline for all ages and languages. Goal: Strengthen Helpline in Eastern Riverside County. Objectives: Awareness campaign, provide crisis/suicide trainings, work with 911 dispatch, preference hiring local, and build partnerships in ERC and especially North Shore, Blythe, and Indigenous communities. Outcomes: Improved awareness/access/training for Helpline services in ERC. Increased remote area equity in mental health.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation to allow the organization to resubmit their application.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

8. Jewish Family Services - Request for \$60,810

This collaborative effort will serve residents of the East Coachella Valley, including members of the migrant community, by offering bilingual electronic information and education on mental health topics and local resources and free telecare counseling in an effort to reduce the debilitating stigma preventing many from seeking needed services in this marginalized community. Impact should be felt through increased individual and family stability and increased access of mental health services.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$50,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

9. Mama's House Ministries – Request for \$146,098

Our target population includes underprivileged pregnant women, postpartum mothers, and working mothers seeking assistance in acquiring necessary life skills for competent living. Both in-house and community residents will receive individual and group counseling and confidence-building workshops to address spiritual, physical, emotional, education, and vocational needs. Funds will be used for culturally competent program coordinator, psychiatrist, counselor, and workshop providers.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: J. Hayes to approve the Grants Committee Recommendation of \$25,000.

Second: M. Moran

Vote: Yes- 9 No- 4

Abstentions: 0

10. Olive Crest – Request for \$50,000

The goal of this project is to improve the mental, social-emotional, and physical health of up to 400 at-risk, and often remote children, through the funding of field-based wraparound services as well as supports at our new Palm Desert counseling center. Teams provide holistic services and mental health resources for children/families and track improvements in safety, stability, permanency, and lowered acuity. The anticipated outcome is to equip clients to successfully engage in healthy living.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$50,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

11. Riverside County Latino Commission on Alcohol and Drug Abuse Services, Inc. - Request for \$500,000

Plan to serve migrant/farm community of the ERC. Services will address the barriers preventing mental and emotional health. Use promotores to directly engage with community members. Mobil clinic and satellite offices to be established. Link migrant community members to RCLC to access services: community resources/mental health/substance use/legal/human rights services. Via social media, expand and disburse information to remove stigma, inform people of rights and privileges as well as services.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation to approve \$75,000 contingent that they apply to other funders for the remaining balance of \$425,000. There is an understanding that the organization is in the process to apply to another local funder.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

12. Vision y Compromiso (VyC) – Request for \$50,000

Peer-to-peer programs support Latino families to improve mental health (Aguilar-Gaxiola, 2012). Bailoterapia Circles (cardio-dance therapy) is an evidence-based, culturally specific practice helping community members incorporate moderate movement into their lives while developing peer support networks to facilitate information-sharing, wellness and lifestyle changes. VyC will train 4-6 trusted promotoras as Bailoterapia instructors to lead Circles 2-3 times/week for 20-30 Latino residents/Circle

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$50,000. Also, for the organization to apply to NPO Centric for one year membership. The fee will be covered with the \$50,000 approved.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

13. Voices for Children (VFC) – Request for \$20,000

VFC will provide a CASA volunteer to 10 children in foster care in Coachella Valley with mental health needs in order to achieve Result 1: ensuring children have equitable access to mental health resources. Through our program, a CASA will get to know a child and understand their needs during meetings in the child’s community. CASAs will recommend mental health support to the judges that make decisions about children in foster care resulting in improved mental health access in remote areas.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$20,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

14. We are One United Inc. - Request for \$45,000

Our program harnesses technology to provide youth with mental health resources and skills to navigate adverse experiences. We do this by providing a forum to connect youth, community mentors & mental health specialists. Through intergenerational mentoring, we help young people find connection in a post-Covid world. The goal of this program is to improve access and grow awareness of mental health resources that will aid in breaking cycles of violence & mental health disturbances in the community.

Grants Committee Recommendation: The Committee will have met on March 21 and information will be shared verbally.

Motion: V. Tanner to approve the Grants Committee Recommendation of \$30,000.

Second: M. Moran

Vote: Yes- 13-0

Abstentions: 0

B. MENTAL HEALTH INITIATIVE REQUEST FOR PROPOSAL (RFP) GRANT FUNDING REQUESTS – Info. Only.

Denial of 10 applications due to determination that they do not meet scope of the RFP or applications received low scores by Reviewers.

Although our application process allows for resubmitting for this reason, in this case all of the funding is expected to be allocated. There is an exception, A Learning Different, will be invited to resubmit since it is proposing to serve Blythe residents. All others have been denied and will not be allowed to resubmit.

Health/Mental Health RFP - Denied Applications

Organization Name:

Requested Amount:

Children’s Discovery Museum	\$7000
Cielo Vista Charter School Parent Teacher Group	\$22,000
Foundation of Palm Springs Unified School District	\$25,000
Hope through Housing Foundation	\$30,000
Restoration Transitional Supportive Housing Program	\$15,000
Palms to Pines Parasports	\$12,000
Parkinson's Resource Organization	\$25,000
United Cerebral Palsy of the Inland Empire	\$32,276
Variety Children's Charities of the Desert	\$15,000

Learning Different Alliance	\$100,000
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Motion: Supervisor Perez allow Learning Different Alliance to resubmit their application for up to \$25,000. The exception is being allowed because this organization would like to serve the Blythe communities.

Second:K. Quintanilla

Vote: Yes- 12-0 (M. Gonda left meeting) No-1

Abstentions: 0

C. Small Grant Funding Requests - Action Required

Organization:	CSUSB PHILANTHROPIC FOUNDATION
Program:	Nursing Street Medicine Program (NSMP) Requested Amount: \$5,000
Reviewer's Scores:	90 % (5 reviewers)
Prior RAP Funding:	\$5000 Prior year (6/2021) Street Medicine Program
<p>NSMP activity from August 2020 to July 2021 is providing care to 2,491 persons in the CV, with a high rate of medical services provided to special populations as outlined in the 2020 Community Health Needs Assessment Report. The nurse clinics often treat people of color, veterans, seniors, farm workers, disabled persons and children in need in the cities reported as medically underserved. The NSMP works across the CV through nurse clinics and other outreach programs with the goal of improving the well-being of people, providing preventive services, treating chronic diseases/medication management in addition to making referrals for follow up care. With access to the nursing clinics, the program is decreasing emergency room visits and the impact to acute care facilities. The team delivers valuable services at no-cost to those most economically in need of basic necessities. This request is for supplies and PPE.</p>	

Grants Committee Recommendation: The Committee met on March 21. Information will be shared verbally.

Motion: J. Hayes to approve the Grants Committee Recommendation of \$5,000.

Second: M. Gialdini

Vote: Yes- 12-0

Abstentions: 0

VII. NPO Centric (NPOC)

A. Approve the updated NPO Centric Business Plan (Attach. #12)

NPOC's Business Plan is to be reviewed and approved annually as directed by the Board. The NPO Centric Committee reviewed it on March 16 and directed staff to add some content and to advance it to the Board for approval.

NPO Centric Committee Recommendation: To approve the NPO Centric Business Plan.

Motion: V. Tanner to approve the NPO Centric Committee Recommendation to adopt the Business Plan.

Second: A. Wilson

Vote: Yes- 13-0

Abstentions: 0

B. Stephanie Minor will give a brief presentation of NPOC activities and give update on Desert Fast Pitch.

L. De Lara mentioned that S. Minor recently completed her RBA Certification and will now be able to offer this service to other organizations.

VIII. INFORMATIONAL ITEMS- No Action

- a. BOARD ATTENDANCE for 2022 (Attach. #13)
- b. EXECUTIVE–Met March 14. February 14 Minutes (Attach. #14). Next meeting April 18.
- c. HEALTH-MENTAL HEALTH – Next meeting TBD.
- d. GRANTS –Met March 21. Feb. 14 Minutes attached (Attach. #15). Next meeting April 18.
- e. NPO Centric –Met March 16. Minutes for February 16 meeting (Attach. #16). Next meeting April 20.
- f. FACILITIES- Met March 14. Approved Minutes January 26 Attach. #17). Next meeting April 27.
- g. GOVERNANCE – Next meeting May 17.
- h. AUDIT – Next meeting in April to consider the Form 990.
- i. FINANCE & INVESTMENT –Next meeting April 18.
- j. NOMINATIONS COMMITTEE– Next meeting TBD.

IX. BOARD MEMBER / STAFF COMMENTS

RAP was awarded the GuideStar 2022 Platinum Seal of Transparency. Thanks to Stephanie for making it possible for us to achieve this level with her management of RAP’s website.

Senior Inspiration Awards Luncheon will take place on March 31 at 11:00 at Fantasy Springs Casino. The persons who have RSVP’d, see you there.

If you have not turned in your FORM 700, please do so asap.

X. ADJOURNMENT: Next meeting is April 27, 2022 at 9:00 AM. *Adjourned at 11:40*