



**REGIONAL ACCESS PROJECT FOUNDATION BOARD OF DIRECTORS  
BOARD MEETING APPROVED MINUTES  
December 8, 2021 9:00 AM**

**I. CALL TO ORDER** *by Chair C. Borba at 9:03 AM*- Roll Call: *M. Blue, C. Galvez, Gialdini, M., Gonda, M., Gonzalez, B., Hayes, J., Kroonen, B., Martinez, A., Moran, M., Ortega, R., Pye, J., Romero, E., St. Johns, T., Cooper, P., Tanner, V., Wilson, A.,*  
*RAP Staff: L. De Lara, N. Duffy, S. Minor, M. Reyes.*  
*Public: Shannon Maidment, Andrea Oliveri, Debra Williams.*

*Absent: R. Gutierrez*

**II. Approval of the AGENDA**

In order to meet Brown Act requirements. Items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion:	Second:	Approve:	Denial:	Abstention Names:
<i>M. Gialdini to approve the agenda as is.</i>	<i>E. Romero</i>	<i>17</i>	<i>0</i>	<i>0</i>

**III. PUBLIC COMMENT / PRESENTATIONS - *None***

**IV. CONSENT ITEMS: Action Required**

- A. Draft Minutes of Board Meeting on October 27, 2021 (Attach. #1)
- B. NPO Centric DIRECTOR REPORT (Attach. #2) – Receive and file.
- C. CEO’s REPORT (Attach. #3) – Receive and file.
- D. FINANCE DIRECTOR REPORT (Attach #4) - Receive and file.
- E. GRANT DIRECTOR’s REPORT (Attach #5) – Receive and file.
- F. RESOLUTION 2021-08 (Attach. #6)

In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis. Attached is Resolution No. 2021-08 which makes the proper findings and will allow the Board to continue meeting remotely during the time of a declared emergency.

*Staff Recommendation:* To receive and file the October 27, 2021 BOD Minutes, NPO Centric Report, CEO Report, Finance Report, Grants Director Report and Resolution 2021-08.

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
<i>M. Moran to approve the Consent Agenda Items ‘as is’.</i>	<i>B. Kroonen</i>	<i>16</i>		<i>J. Hayes</i>

**V. NEW BUSINESS ITEMS – Action Required**

- A.** Audit Presentation by Lund and Guttry LLP – Shannon Maidment and Andrea Oliveri. Ratification of action taken by the Executive Committee to adopt the Audit Report FY 2020-2021. The FY 2020-2021 Audit (attach. #7) was recommended by the Audit Committee for approval. The Board authorized the Executive Committee on Oct 27 to act on their behalf to take action prior to the next Board meeting and allow the CEO to forward the Report to the County’s Executive office. The Executive Committee accepted the Audit and directed staff to forward the Final Report to the Executive Office.

*Executive Committee Recommendation:* To ratify the Executive Committee action to approve the Annual Audit for FY 2020-21.

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
<b><i>J. Pye to accept the Executive Committee Recommendation.</i></b>	<b><i>B. Kroonen</i></b>	<b><i>17</i></b>	<b><i>0</i></b>	<b><i>0</i></b>

- B.** Adopt the Strategic Plan (attach. #8) The Strategic Planning session took place on October 27. The facilitator Debra Williams prepared a Draft to be reviewed/modified and ultimately adopted at a future Board meeting. The Executive Committee met on November 15 to review and accepted the draft without making any changes.

*Executive Committee Recommendation:* To adopt the Strategic Plan for FY 2021-2022.

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
<b><i>V. Tanner to approve the Executive Committee Recommendation with the changes to Initiative 3 and 4</i></b>	<b><i>M. Blue</i></b>	<b><i>17</i></b>	<b><i>0</i></b>	<b><i>0</i></b>

- C.** Fiscal Sponsor Request - Steven Hernandez, City of Coachella Mayor is organizing a “Mariachi Tuesday” project to get youth interested in mariachi. The 10-week project will take place in Coachella starting November 23. It will also involve food vendors to allow family/friends to gather. The goal is to raise \$100,000 through sponsorships and vendor fees. The Executive Committee met on November 18 to consider the request from Steven Hernandez for RAP to act as a Fiscal Sponsor to allow him to accept charitable donations. RAP would be acknowledged as a sponsor. At the direction of the Executive Committee, the CEO prepared a Fiscal Sponsor Agreement (attach. #9). CEO has discussed the project with our insurance broker Matt List, and I have been confirmed that our insurance policy, Philadelphia Ins., will cover legal liability for our fiscal and programmatic roles. (attach. #9a). The cost for increased insurance coverage from 12/1/21-7/1/21 is \$73.00. The program will be starting in early January and background checks will be completed for all people dealing with youth.

*Executive Committee Recommendation:* For the Board to ratify the action taken by the Executive Committee to act as a Fiscal Sponsor with a \$0 fee and instead be acknowledged as a Sponsor for our In-kind contribution for up to 1 year.

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
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<b><i>P. Cooper to approve the Executive Committee Recommendation. CEO will make regular Reports to Board and address the Mandatory Reporting issue, Require NPOC participation.</i></b>	<b><i>J. Hayes</i></b>	<b><i>10</i></b>	<b><i>6</i></b>	<b><i>B. Gonzalez</i></b>
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**D. Adopt Resolution 2021.09 Form 5500-SF for 2021 for Reporting Small Employee Benefit Plan (401k). (Attach. #9b)**

*Finance Committee Recommendation: To approve and adopt Resolution 2021.09 Form 5500 for Year 2021.*

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
<b><i>J. Hayes to approve the Finance Committee Recommendation.</i></b>	<b><i>V. Tanner</i></b>	<b><i>17</i></b>	<b><i>0</i></b>	<b><i>0</i></b>

**E. Funding Requests. Review YTD Grants Tracker (Attach. #10)**

Funding Request -Action Required SMALL GRANT FUNDING REQUESTS:

Organization:	Palm Springs Dance Project
Requested Amount:	\$5,000
Program:	<i>The Dance Film Project</i>
Reviewers Scores:	80% and 54% = Avg score 67%
Prior RAP Funding:	None
	This program is completely free to youth aged 12-18, and includes free meals on set, and a free costume for filming. Youth will be challenged with learning choreography, theatrics and working cohesively with all other cast and crew. On set students take direction and constructive criticisms, while also receiving honor and praise. They will be exposed to professional film-making and professional choreography disciplines and approaches, to the discipline of hurry up and wait that is part of the film industry, and practicing flexibility and openness in an environment of collaboration and frequently-changing direction. The program will consist of 14 hours of rehearsals and filming activities for the youth performers, which will be integrated into the full-length feature film.

*Grants Committee Recommendation: To approve grant at \$2500 and offer NPOC annual membership of \$995.*

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
<b><i>J. Hayes to approve the Grants Committee Recommendation.</i></b>	<b><i>V. Tanner</i></b>	<b><i>17</i></b>	<b><i>0</i></b>	<b><i>0</i></b>

**F. Mental Health Initiative January 2022 Request For Proposal (RFP). (Attach. #11)**

RAP has adopted the Results Based Accountability (RBA) methodology which requires the adoption of a Strategy Map which identifies key components. The Grants and NPOC Directors hosted a meeting in October to solicit input from community partners to help formulate RAP's Strategy Map. (Exhibit A). The Goal of the RFP is to fund organizations which will provide services to have all eastern Riverside County residents be mentally and emotionally healthy. The amount allocated for

this RFP is \$300,000. The Health Mental Health Committee met on November 18 and enthusiastically supported the Strategy Map and is recommending approval of this RFP.

*Health-Mental Health Committee Recommendation:* To approve the January 2022 RFP as presented.

Motion:	Second:	# Approve:	#Denial:	Abstention Names:
<i>E. Romero to approve the Health-Mental Health Committee Recommendation.</i>	<i>M. Gialdini</i>	<i>17</i>	<i>0</i>	<i>0</i>

**VI. NPO Centric (NPOC)**

Stephanie Minor will provide a brief presentation of NPOC activities. - *Presentation of recent activities.*

**VII. INFORMATIONAL ITEMS- No Action**

- a. BOARD ATTENDANCE for 2021 (Attach. #12)
- b. EXECUTIVE–Met Nov. 15. October Minutes (Attach. #13).
- c. HEALTH-MENTAL HEALTH – Met on November 18. October Minutes (Attach. # 14)
- d. GRANTS –Met Nov. 15. Oct. Minutes attached (Attach. #15).
- e. NPO Centric– Next meeting in January.
- f. FACILITIES- Met October 27 and Nov. 1. September Minutes (Attach. #16)
- g. GOVERNANCE – Next meeting TBD.
- h. AUDIT – Next Meeting TBD.
- i. FINANCE & INVESTMENT – Met Nov. 15 (Attach. # 17). Next meeting in January.
- j. NOMINATIONS COMMITTEE– Next meeting to take place in December.

**VIII. BOARD MEMBER / STAFF COMMENTS**

*CEO reported that CEO and Board Chair will be participating in the Annenberg Alchemy Leadership training in April and May 2022.*

*Thank you and great appreciation to all. Happy Holidays and enjoy your tamales.*

**IX. ADJOURNMENT:** Next meeting is January 26, 2022 at 9:00 AM. Continental Breakfast will be ready at 8:30. *11:00 AM*