



In Partnership With



REQUEST FOR PROPOSAL

January 2022

Mental Health Initiative

<p>Regional Access Project Foundation 41550 Eclectic Street Palm Desert, CA 92260 760-674-9992 https://www.rapfoundation.org</p>	<p>Desert Healthcare District 1140 N Indian Canyon Dr Palm Springs, CA 92262 760-323-6113 https://www.dhcd.org</p>
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SECTION I: HISTORY AND BACKGROUND

REGIONAL ACCESS PROJECT FOUNDATION

The Regional Access Project Foundation (RAP) Inc. was incorporated in 1992 as a 501(c)(3) public benefit corporation in order to address unmet needs in health, mental health and juvenile intervention for residents of eastern Riverside County through grants and technical assistance to not-for-profit service providers. Funding of the RAP Foundation is primarily through unique cooperative agreements between the RAP Foundation and the County of Riverside; and, between the County of Riverside and the City of Palm Desert Redevelopment Agency.

Our mission:

Providing funding, oversight, technical assistance and guidance to non-profit community-based organizations, or collaborative groups, and other tax-exempt agencies which serve the populations of eastern Riverside County in the areas of health, mental health and juvenile interventions.

Our Vision:

To enhance the quality of life for all residents of eastern Riverside County by investing in nonprofits and empowering them to effectively serve unmet needs identified by the RAP Foundation Board of Directors.

DESERT HEALTHCARE DISTRICT FOUNDATION

Created by the state of California in 1948, Desert Healthcare District is the parent of Desert Healthcare Foundation. The Foundation was originally formed in 1967 to support the activities of the nonprofit Desert Regional Medical Center and had its own separate board of directors. In 1997, the Directors of the District voted to lease Desert Regional Medical Center to Tenet Health Systems for 30 years, resulting in the hospital becoming a for-profit hospital. The Foundation essentially lost its job of fundraising for the hospital. The focus of the Foundation turned to operating several community programs. In 2003, the Foundation Board was dissolved and the District Board assumed responsibility. In 2005, the Board of Directors gave the direction to spin-off all Foundation programs to either existing nonprofit entities or to new start-up nonprofits. Operation support for usually one to two years went along with the spin-off. In 2012, the Desert Healthcare Foundation revised its Bylaws and Articles of Incorporation to allow for support of healthcare and wellness services and programs across the entire Coachella Valley. The roles of the Foundation now include fiscal sponsor and incubator of new collaborative projects.

Our mission:

To achieve optimal health at all stages of life for all District residents.

Our Vision:

Equitably connecting Coachella Valley residents to health and wellness services and programs through philanthropy, health facilities, information and community education, and public policy.

SECTION II: PROPOSED TIMELINE (subject to change)

January 3, 2022	Release Request For Proposal (RFP)
January 28, 2022 at 5:00pm	Letters of Intent (LOI) to apply due (only one proposal per organization)
February 4, 2022	Staff Reviews Proposals and Invites organizations to apply sent out
February 18, 2022 at 5:00pm	Application is Due
March 9, 2022	Readers complete their reviews and rate each application
March 14, 2022 at 1:30pm	Grants Committee Interview potential grantees
March 23, 2022 at 9:00am	RAP Foundation Board of Directors consider grant proposals
March 25, 2022	Award notifications sent to grantees
April 1, 2022- March 31, 2023	Funding period for grant awards begins

SECTION III: TYPE OF GRANT

There is only one type of grant award available for this initiative. There is a total of \$600,000 available in grant allocation funding for the Mental Health Initiative.

Mental Health Initiative grant:

The Mental Health Initiative (MHI) grant is for programs intended to meet, improve, and increase access to mental health services and resources for eastern Riverside County residents. Funded programs should have the intention to create a lasting impact on the residents served by the program and help to foster long term change for residents in need of mental health services.

Organizations who request mental health funding must serve the identified target population (see Strategy Map - Exhibit A) and align with at least one Result and Strategy area identified in the RAP Foundation Strategy Map. Grantees must be able (and will be required) to produce and report on required, corresponding performance measures.

- Organizations are invited to submit no more than **ONE** proposal for the Mental Health Initiative grant.
- Grant period is for **one year**.
- This is a competitive grant program. Not all qualifying applications will be funded.
- The Application is an on-line process and requires an active account with the RAP Foundation's *Foundant* tool in order to access the application process and information.
- Organizations applying for MHI funding must be able to provide outcome data on the RAP Foundation identified performance measures, demographic data and anecdotal success stories as well as submit a mid-year and year-end report to include this data and budget expenditures supporting the program.
- MHI Grants can be used for any of the program costs (e.g. staff time, supplies, facility, etc.) but not on general operating costs.

- The amount of each MHI grant award is dependent on the strength of the proposal and the capacity to serve.

SECTION IV: MENTAL HEALTH PRIORITIES AND STRATEGIES

Organizations applying for RAP Foundation funding are required to identify the Result Area(s) and Strategy(s) their request supports for the Mental Health Initiative. The Mental Health Strategy Map is attached as **Exhibit A**.

SECTION V: ELIGIBILITY TO APPLY

To be eligible to apply for a 2022 RAP Foundation Grant, an applicant must:

- Be a 501(c)(3) tax-exempt organization for a minimum of 1 year.
- Provide direct services within the scope of the Mental Health Initiative priorities to improve the mental and emotional health of residents within the defined geographic region of service for the RAP Foundation (Eastern Riverside County).
- Attend a mandatory orientation meeting.

SECTION VI: APPLICATION INSTRUCTIONS

The RAP Foundation launched its new online grantmaking software, *Foundant*, in the summer of 2020. Applicants with an existing on-line account can access the RFP by clicking on the following link: <https://www.grantinterface.com/Process/Apply?urlkey=rapfoundation>

If the Applicant does not have an account already established in our portal, one can be created at: <https://www.grantinterface.com/Home/Logon?urlkey=rapfoundation>

Letters of Intent/Applications (with attachments) Deadlines:

Applications for grants are reviewed in a 4 stage process:

Stage 1 – Letters of Intent

Letters of Intent (LOI) must be submitted online **by January 21, 2022 at 5:00 pm**. LATE LOIs OR LOIs MISSING ANY REQUIRED ATTACHMENTS **WILL NOT BE CONSIDERED**. In your proposal, submit one Letter of Intent electronic submission through our online portal, along with all required documentation. RAP Foundation staff will screen all LOIs for eligibility and completeness. Applicants who successfully submitted an LOI will be notified by **February 4, 2022** if they will advance to Stage 2.

Stage 2 – Full Applications

The selected organizations who advanced to this stage are to submit a full application through our online portal before **February 18, 2022 at 5:00 pm**. Again, the RAP Foundation staff will screen all applications for eligibility and completeness before forwarding on to our Community Readers for review and scoring (see below section “Required Attachments for the Full Application”).

- Scoring preference will be given to applications where the identified priority target population is being served by the Applicant’s program.
- Scoring preference will be given to applications where collaboration with other organizations is identified to meet the desired outcomes/results for clients.
- Scoring preference will be given to Applicants who serve the Blythe area.
- Organizations may be required to undergo a site visit; The RAP Foundation reserves the right to conduct a site visit to all funded agencies throughout the current funding cycle.
- Applications will be reviewed and scored by the Readers by **March 9, 2022**
- Those whose scores by the Readers are not high enough will be notified by **March 11, 2022** and will be given the opportunity to re-submit their application, taking into consideration the Readers’ comments. Those Applicants that score high enough will be forwarded to the next stage.

Stage 3 – Grants Committee Review Process:

Those Applicants that score high enough will be required to present their program overview and interview with the Grants Review Committee on **March 14, 2022**.

Stage 4 - Board Approval

Applications that are approved by the Grants Review Committee will be considered for final approval at the **March 23, 2022** full RAP Foundation Board of Directors meeting. Award notifications will be sent out by March 25, 2022.

Required Attachments for the Full Application:

- Current Board of Directors list and affiliations
- Most Recent Form 990
- Current Financial Statements (Balance sheet and Revenues/Expenses)
- Articles of Incorporation
- Bylaws
- Proof of Liability Insurance
- IRS determination letter of tax-exempt status (501c3 or other exempt status)
- Proposed Program/Project Budget (Budget worksheet is provided in the application)
- Most recent Financial Audit (or Review or Compilation) report from an independent CPA, if available. If not available, Applicants will be required to provide a written letter, signed by the organization’s Board Treasurer, explaining why none of these reports are being provided.

SECTION VII: TECHNICAL ASSISTANCE

Technical assistance is available from Regional Access Project Foundation staff members by telephone and email.

Exhibit A

Regional Access Project Foundation Mental Health Strategy Map 2022

Goal: All East Riverside County residents are mentally and emotionally healthy.

Headline Indicator: Increase number of ERC residents who have identified needing mental health services who are able to receive services.

Target Population: PRIMARILY low-income ERC residents with emphasis on BIPOC family units with children.

Result 1: Residents in ERC have equitable access to mental and emotional health resources.

Indicator: Increase in number of ERC residents who have identified needing mental health services reporting that they have the ability to access resources.

Strategy 1.1: Improve quality mental health service to remote areas through innovative systems that address policy, access, and delivery channels.

Performance Measures:

of clients served

#/% of clients served by non-traditional service delivery options (non-business hours, remote service delivery, mobile clinic delivery, new location for service, collaboration with other orgs, providing transportation for clients)

#/% of clients who reported positive outcomes related to improved access to services

Strategy 1.2: Improve awareness of mental and emotional health resource services for ERC residents through systems that address access, policy and delivery channels.

Performance Measures:

of community engagement/awareness activities

of clients/potential clients reached through awareness efforts

#/% of clients/potential clients who increased their knowledge of mental health resources (data development)

#/% of clients who were connected to mental health services

Strategy 1.3: Support cultural competency of service providers and reduction of language/stigma/cultural barriers to service access for clients.

Performance Measures:

of clients served

#/% of clients provided service in their native language

of service providers who received cultural competency training

% of service providers who are providing culturally competent service to clients