



**REGIONAL ACCESS PROJECT FOUNDATION BOARD OF DIRECTORS
BOARD MEETING AGENDA**

October 26, 2022 9:00 AM

Join Zoom Meeting: <https://us02web.zoom.us/j/88015672971>

Call-In: 16699006833 Meeting ID: 880 1567 2971

This meeting is being conducted utilizing teleconferencing and electronic means as well as in-person at the RAP Foundation office. Members of the public may be able to participate by telephone or Zoom call as listed above. Reasonable accommodation: Individuals with a disability requiring reasonable accommodation to attend or participate in this meeting may request assistance by emailing MReyes@RAPFoundation.org. Notification of 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting.

I. CALL TO ORDER- Roll Call

II. Approval of the AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

III. PUBLIC COMMENT / PRESENTATIONS

Any individual wishing to comment on the agenda or an item not on the agenda may do so by emailing MReyes@RAPFoundation.org or calling in at the number above. All emailed comments must be received prior to 9:00 AM. Persons wishing to speak on general comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your Public Comment remarks to three (3) minutes.

Lift To Rise – Heather Vaikona, Executive Director will provide a presentation of progress, collaborative efforts with County and State, and recent milestones achieved.

IV. CONSENT ITEMS: Action Required

- A. September 28, 2022 Board Meeting Draft Minutes (Attach. #1) - Receive and file.**
- B. CEO’s Report (Attach. #2) – Receive and file.**
- C. NPO Centric Director Report (Attach. #3) - Receive and file.**
- D. Grant’s Manager (Attach. #4) - Receive and file.**
- E. RESOLUTION 2022.14 (Attach. #5)**

In order to continue to have the flexibility to hold remote public meetings, AB 361 requires the public agency’s Board of Directors to pass a resolution re-ratifying the state of emergency and reauthorizing remote teleconference meetings on a monthly basis.

In addition, there is a Legislative Update regarding the re-ratification of the State of Emergency Re-authorizing remote teleconference meetings. (Attach. #5A)

Staff Recommendation: To receive and file the September 28, 2022 BOD Minutes, CEO Report, NPO Centric Director Report, Grants Manager Report, and Resolution 2022.14.

Motion:				
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V. NEW BUSINESS ITEMS – Action May Be Required

A. Presentation from HARC - This is the Community Impact Report for the 2019 H/MHI that RAP contracted with HARC to create. RAP will be transitioning to Results Based Accountability in our next RFP due for release in January of 2023. Chris Morin will be presenting the findings from the report. ([Attach. #6](#))

B. Review and Accept the FY 2021-2022 Annual Report ([Attach. #7](#))

Staff Recommendation: *To accept and file.*

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

C. Healthy Living Coachella Valley Agreement

Riverside County Public Health has provided the Agreement which has been reviewed by our attorney, her comments are indicated on the document. It is expected to be on the Nov. 8 BOS agenda. ([Attach. #8](#))

Executive Committee Recommendation: *To approve this contract.*

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

D. Resignation from Anna Martinez- A letter of resignation is provided. ([Attach. #9](#))

Executive Committee Recommendation: *To accept the resignation and direct the CEO to send a “Thank you” letter.*

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

- Remind the Board that there are 3 vacancies on the Board and to direct candidates to the CEO to initiate the Nomination process.

E. Introduce NPOC Director Hugo Loyola and Project Manager Kelly Garcia. Hugo will give a brief presentation of NPOC activities.

- 2022 Desert Fast Pitch Review and 2023 Event
- Update NPOC Activities

Staff Recommendation: To authorize staff to initiate planning for the 2023 Desert Fast Pitch.

Motion:				
Motion By:	Second By:	# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

F. Investment Portfolio Update

The Finance/Investment Committee listened to a presentation from Marc Smith, Wells Fargo Senior Financial Advisor. The Asset Allocation was reviewed ([Attachment #10](#)). Mr. Smith suggested re-allocating \$100,000 from our Investment Model to more liquid bonds to allow for some flexibility to purchase short-term options. The remaining funds will remain “as is” despite the expectation that the values will continue downward for possibly the next 18 months and hope for better long-term returns.

The Investment accounts ([Attachment #11](#)) were reviewed. The Committee decided to separate the Realized and Unrealized gains in future Financial Statements as recommended by our Auditor.

Finance/Investment Committee Recommendation: To reallocate \$100,000 in a breakdown of 40%-30%-30% for short-term bonds to create some liquidity to respond to the market for potential gains considering the poor economic outlook for the next 18 months.

Motion:				
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G. Review YTD Grants Tracker ([Attach. #12](#))

H. GRANT FUNDING REQUESTS -Action Required

Small Grant	
Organization:	Los Medicos Voladores/Flying Doctors - Oasis SoCal Chapter Clinics
Requested Amount:	\$5,000
This will be our 26th year providing free medical, vision and dental services for our uninsured, underinsured, and those in immediate need of a dentist, glasses or medical advice. Los Medicos Voladores (LMV) SoCal Chapter recruits all healthcare providers and those from other LMV chapters. This pandemic has caused many of our families and community members to have an economic, emotional impact. Since 1996 Los Medicos Voladores (LMV) have been coming to our Coachella Valley.	
Reviewer’s Scores:	81% Three reviewers scoring: 80, 80, 83

Prior RAP Funding:	This program was funded as a Sponsorship in 2017 for \$5,000
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Grants Committee Recommendation: To approve a Premium Local NPO Centric Membership and invite them to participate in a Grant Writing Workshop and invite them to apply next year in May 2023 for their next event.

Motion:				
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Conditional Approval:				

FY 2021-22 Sponsorship Request	
Program:	Palms To Pines ParasportsCollegiate/Community Adaptive Sports Day
Approved Amount:	\$2,500
<p>Collaborating with College of the Desert (Courtney Doussett), CSUSB-PD (Sarah Dunn), Desert Recreation District Adaptive (Kendra Smith) and numerous other local organization we are holding the first COD Collegiate/Community Adaptive Sports Day on March 12. Specifically, are offering people with disability and their friends and family members the opportunity to experience wheelchair basketball, wheelchair tennis, boccia, pickleball, baseball, golf, soccer, volleyball and potentially other sports. We will provide all equipment and expert coaching to engage and recruit people with disability to participate in consistent adaptive sport offerings. A number of organizations will also be vendors, providing information about their services at this event.</p> <p>Our goal is to create awareness about opportunities being offered in the CV, mainly in Palm Desert and Indio to participate in adaptive sports. We also offer hikes which take place throughout the area. We want to get people moving.</p>	

Grants Committee Recommendation: To allow funds to be utilized for the postponed event in March 2023.

Motion:				
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Conditional Approval:				

I. Revision of Bylaws

The Board continued this item to allow the Governance Committee the opportunity to review the Attendance requirements and to define “good cause”. The Committee is proposing the following to be included in the bylaws for Board and Committee meetings.

The guidelines for determining excused and unexcused absences from meetings are as follow: Excused meetings are: family emergency, illness of members/family, scheduled hospital and medical appointments, scheduled vacation or out-of-town travel, weather and acts of God, and certain conflicting meetings or events. Unexcused meetings are: Failure to notify the board chairperson seven (7) days in advance of known unavailability, such as for conflicting appointments, meetings or events or travel or ongoing personal or family medical issues.

Governance Committee Recommendation: To revise the Bylaws to reflect addition above.

Motion:	
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Motion By:		# Approve:	# Oppose:	Abstention (Name):
Conditional Approval:				

VI. INFORMATIONAL ITEMS- No Action

- a. BOARD ATTENDANCE for 2022 ([Attach. #13](#))
- b. EXECUTIVE–Met October 17. September 19 Minutes ([Attach. #14](#)) Next meeting November 14.
- c. GRANTS –Met October 17. Sept. 19 Minutes attached ([Attach. #15](#)) Next meeting November 14.
- d. NPO Centric –Met on Sept. 21. June 15 Minutes ([Attach. #16](#)). Next meeting is TBD.
- e. FACILITIES- Met September 28. Minutes for July 27([Attach. #17](#)) Next meeting October 27.
- f. GOVERNANCE – Met Oct. 18. Sept. 20 Minutes ([Attach. #18](#)) Next meeting TBD.
- g. AUDIT – Next meeting in late October or early Nov. .
- h. FINANCE & INVESTMENT –Met on Oct. 17. Minutes for June 13 ([Attach.19](#)). Next meeting is Nov. 14.
- i. NOMINATIONS COMMITTEE– Met on July 5. Next meeting TBD.
- j. The Board Chair and CEO were invited by the Shryne Group to tour a Cannabis Los Angeles facility to “experience one of the most advanced facilities in the nation, including cultivation, tissue culture, manufacturing, distribution, and retail. This is a unique opportunity to learn about the industry from behind the scenes.” The date is November 7 at 2 PM. Notify the CEO if you are interested in joining.

VII. BOARD MEMBER / STAFF COMMENTS

National Philanthropy Day on November 4 at the Renaissance Esmeralda Indian Wells at 11 AM.

Board Strategic Planning meeting for November 9 at 8:00 AM – 2 PM

Desert Fast Pitch on October 6 at 2 PM at UCR Palm Desert – Please RSVP

- VIII. ADJOURNMENT:** Next meeting is Board Retreat on November 9, 2022 at 8:00 AM – 2:00 PM.
Ralph M. Brown Act Training from 2:00 PM- 3:00 PM

Agenda Posting: Agendas will be posted on the Foundation website at <https://www.rapfoundation.org> a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection upon request three (3) days prior to the meeting date. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection at the same time it is distributed at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.