

# EXECUTIVE COMMITTEE AGENDA

**June 13, 2022 at 9:00 AM**

41550 Eclectic St. Palm Desert, CA 92260

**To Join Zoom Meeting:** <https://us02web.zoom.us/j/89397249901>

Call-In: 1 669 900 6833 Meeting ID: 893 9724 9901

**Committee members:** Chair: J. Pye, Vice-Chair M. Gialdini, Treasurer: M. Gonda, Secretary: A. Wilson, Members: C. Borba, M. Moran, B. Kroonen, J. Hayes.

## **I. CALL TO ORDER and ROLL CALL**

## **II. APPROVAL OF THE AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

## **III. PUBLIC COMMENT / PRESENTATIONS**

**Public Comments:** All persons wishing to speak may contact RAP (Mreyes@RAPFoundation.org) for instructions on how to participate and be recognized at the appropriate time. General comments regarding non-agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your remarks to 3 minutes.

## **IV. Approval of the Executive Committee Draft Minutes (attach. #1) for May 16, 2022.**

**Staff Recommendation:** To approved the Minutes for the May 16, 2022 meeting.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

## **V. New Business – Action May Be Required**

### **A. Fiscal Agent and Sponsorship Agreements**

The Executive Committee recommended approval of the Fiscal Agent Agreement for the Board in July 2021. The action was suspended until there was clarification of the accounting process which has not been addressed to the satisfaction of our Board Treasurer. Therefore, the Executive Committee's recommendation will be advanced for the Board to consider adopting the Fiscal Agent Agreement (Attach. #2)

The Fiscal Sponsor Agreement (Attach. #3) is complete and ready for a recommendation for the next Board meeting.

**Staff Recommendation:** To approve the Fiscal Agent and Fiscal Sponsor Agreements .

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

## **B. Review and Amend the Conflict of Interest Code/Policy**

According to the County's Requirement, RAP has to review and amend the Conflict of Interest Policy since it has not been updated in the last 5 years. Attached is the active Resolution for review and re-adoption (**Attach. #4**).

**Board Development: When is there a Conflict of Interest for Board Members? How should the Board treat a Conflict of Interest?**

**Staff Recommendation:** To recommend re-adoption of the Conflict of Interest Policy to comply with County regulations.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

## **C. Grant Agreement**

At the March 23, 2022 meeting, the Board approved the changes to the Agreement (**attach. #5**). However, they directed staff to agendize the topic for the Grants Committee (April) and then the Governance (May) Committees to provide input on the Agreement and provide their input to the Executive Committee for consideration.

**Governance Committee Recommendation:** Notify the Executive Committee that this committee is okay with the Agreement, except they would like for the Executive Committee to discuss and decide on the installment of payment structure proposed in the Agreement.

**Grants Committee Recommendation:** To recommend to the Executive Committee to approve the Agreement as is.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**D. Review and provide input on the Memorandum of Understanding for Galilee to offer Fiscal Sponsor services to respond to donors interested in assisting families after Emergencies.**

The Board directed the CEO to explore with the County potential opportunities to allow donors to contribute funds to families who have been negatively impacted by emergencies such as power outages, fires, etc. The County's Housing and Workforce Solutions does not have the ability to accept donations. Galilee Center was approached with the idea and they have agreed to assist. Attached is the MOU drafted by RAP and with changes by Galilee to memorialize the relationship for consideration. (Attach. #6 and #6A)

**Staff Recommendation:** To provide input on the MOU and recommend that the Board adopt it.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**E. Potential Request For Proposal (RFP) for the Day Reporting Center (DRC) -**

Desert Best Friend's Closet (DBFC) has notified RAP CEO that a potential RFP for the Day

Reporting Center may be released in the next few months. DBFC would like RAP to consider partnering with them to administer the grant and allow them to continue to provide the services. The DRC is run by the CA Dept. Of Parole and does not involve any parole officers.

**Staff Recommendation:** To get feedback from Committee if RAP should consider acting as a Fiscal Agent for this program. If so, the CEO will provide more information as it becomes available to be considered.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**F. Healthy Living Coachella Valley Agreement Update**

Riverside County Public Health is still in the process of getting the Agreement ready for the Board of Supervisors. Although they hope to have it in time to start the program July 1, it likely will be late July or early August. The Agreement will be presented as soon as it is ready.

**Staff Recommendation:** For the Executive Committee to recommend to the Board to authorize it to act on behalf of the Board when the Agreement is presented and the action to be ratified at the following Board meeting. This will be helpful if the Board does not meet in July.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**G. Staff Development – Annenberg Alchemy - Chairperson Pye will discuss topics.**

April 27-Board Governance, April 28-Nonprofit Finance, May 11-Marketing. May 12-Ethical Story Telling, and the last session of the series was May 17-Succession Planning.

**H. Insurance Policies due to expire June 30, 2022. Attached is the summary of policies (attach. #7) provided by Desert Cornerstone.** The CEO has provided Declarations to Board Member, V. Tanner to review and provide feedback.

- General Liability Policy
- Commercial Umbrella Policy
- Employees, Practices Liability (EPLI) and Directors & Officers (D & O)
- Professional Liability Policy

**Staff Recommendation:** To recommend approval to the Board. Include in the Consent agenda, unless directed otherwise.

**Motion:      Second:      Approved:      Opposed:      Abstention Name(s):**

**VI. Board Member/Staff Comments:**

**Board Effect Implementation  
Schedule Board Retreat for early November  
Funding Requests**

**SCHEDULE next meeting for Monday July 18, 2022 at 9:00 AM MEETING**

**VII. ADJOURNMENT:** Agenda Posting: Agendas will be posted on the Foundation website – [www.RAPFoundation.org](http://www.RAPFoundation.org) – a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection three days prior to the meeting date on the website. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection upon request. This agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.