

BOARD OF DIRECTORS APPROVED MINUTES

December 9, 2020 9:00 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/81901955558>

Call In: 669 900 6833 Meeting ID: 819 0195 5558

I. CALL TO ORDER- at 9:03 by Chairman C. Borba. Roll Call: C. Borba, J. Pye, M. Gonda, M. Gialdini, B. Kroonen, C. Galvez, V. Hudson, R. Gutierrez, J. Hayes, M. Moran, T. St. Johns, R. Ortega, A. Wilson, M. Blue, P. Cooper, arrived at 9:05 B. Gonzalez and E. Romero.

Absent: A. Martinez, and V. Tanner.

Also Present: A. Dew, L De Lara, E. Guenther-James, M. Reyes, S. Minor, C. DeMonaco, K. Rios, N. Duffy, and guest Michael Rosenkrantz

II. Approval of the AGENDA -In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the

**Motion: M. Moran to approve the agenda as submitted. Second: B. Kroonen Approved: 15 Opposed: 0
Abstention Name(s): 0**

III. PUBLIC COMMENT / PRESENTATIONS - None

Supervisor V. Manuel Perez or Pat Cooper, Deputy Chief of Staff - Update on COVID 19 - **P. Cooper provided a report and addressed board questions.**

IV. CONSENT ITEMS:

A. MEETINGS MINUTES OF October 28, 2020 BOARD MEETING (Attach. 1)

B. GRANTS PROGRAM MANAGER REPORT (2a, 2b) – Receive and File.

C. CNA DIRECTOR REPORT (Attach #3) – Receive and File.

D. CEO’s REPORT (attach. 4) – Receive and File.

Staff Recommendation: Approve October 28, 2020 Minutes. Receive & file Grant, CNA, & CEO Reports.

**Motion: B. Kroonen to approve Staff Recommendation Second: R. Gutierrez Approved: 17 Opposed: 0
Abstention Name(s): 0**

E. FINANCIALS - The Finance-Investment Committee met on October 12

Receive and File Draft Financials up to September 30, 2020 (Attach. 5).

Finance – Investment Recommendation: To receive and file the Financial Reports.

**Motion: B. Kroonen to approve the Finance-Investment Recommendation. Second: M.
Moran Approved: 17 Opposed: 0 Abstention Name(s): 0**

V. NEW BUSINESS ITEMS – Action May Be Required

A. The Five Agreement between The County of Riverside and RAP – The Executive Committee reviewed and provide input on the Agreement. It was advanced to the Riverside County Executive Office for their review. The Agreement is scheduled to be considered by the Riverside County Board of Supervisors on Dec. 8. (Attach. #6A 6B)

Staff Recommendation: To execute the 5 Year Agreement between the County of Riverside and RAP.

**Motion: M. Moran to approve the Staff Recommendation. Second: J. Pye Approved: 16 Opposed: 0
Abstention Name(s): Pat Cooper**

B. Ratification of Executive Committee’s decision to become a member of the Inland Empire Funders Alliance (IEFA) - \$2,500

PURPOSE: The Funders Alliance is a collaborative network of organizations with significant formal grantmaking activities in the Inland Empire region of Riverside and San Bernardino Counties that have joined together to increase communication, coordination, and collaboration.

MISSION: To advance equity, advocacy, and systemic change in the Inland Empire by uplifting the region’s assets and opportunities, and leveraging resources for impact.

The RAP CEO has been a member of IEFA for over 5 years. The “Alliance” has been working towards formalizing the entity with gaining firm commitments for work assignments, such as participating in committees, and membership fees. The fees demonstrate “buy in” as well as generating revenue to sustain the administrative work needed to continue the work.

Executive Committee Recommendation: To authorize RAP CEO to proceed with becoming an IEFA member and pay the \$2,500 annual fee.

Staff Recommendation: This amount will be included in the Annual budget, unless there is reason for reconsideration.

**Motion: M. Moran to approve the Executive Committee and Staff’s
Recommendation Second: 17 Approved: 0 Opposed: 0 Abstention Name(s): 0**

C. Approve the Health Mental Health Request for Proposal 2021.1 to be released January 3, 2021 (Attach. #7) .

Grants Committee Recommendation: To Review and authorize the release of the Health /Mental Health Request For Proposal 2021.1 in January 2021 and the amount to be \$150,000.

**Motion: M. Gialdini to approve the Grants Committee Recommendation. Second: R.
Ortega Approved: 16 Opposed: 0 Abstention Name(s): E. Romero did not vote.**

D. Closure of the Provident Bank Account, which holds The James Irvine Foundation funds, and transfer the remaining funds to the First Republic Bank designated for this purpose.

Finance –Investment Committee Recommendation: To close the Provident Bank Account and transfer the remaining funds to the First Republic Bank account designated for The James Irvine Foundation Re-granting Funds.

**Motion: B. Kroonen to accept the Finance-Investment Committee Recommendation. Second: M. Moran Yes: 17 No: 0
Abstain: 0**

E. Small Grant Requests – Review Budgets (Attach. #8)

1. Desert Sands Unified School District Educational Foundation’s CAMFEST – Requested \$2,500

This will be an all social media/media platforms before and during the week-long event. The goal is to increase sponsorships and garner wide-reaching donations so the art, music, dance, theatre, photography and videography programs showcased will more than survive the crisis, they will thrive.

In 2019, grant was approved for \$1,800 and in 2018 was approved for \$1,000.

Grants Committee Recommendation: To approve \$1,000 and use their designated amount from the Education Fund.

Motion: M. Moran to accept the Grants Committee Recommendation Second: R.

Ortega Approved: 16 Opposed: 0 Abstention Name(s): T. St. Johns

2. Angel View Children's Outreach - \$5,000 Requested.

This program was created to help meet the unmet needs of local families who are raising children with disabilities. This year, much of their efforts are being spent dealing with the impacts of COVID-19. In fiscal year 2020-21. They anticipate helping a minimum of 400 low-income families raising children with disabilities. The families are primarily Hispanic residents of the East Valley. Case managers will help relieve COVID-19 related stressors in continuity of medical care, case management.

Grants Committee recommendation: To approve Angel View, Inc. in the amount of \$5,000.

Motion: M. Moran to accept the Grants Committee Recommendation. Second: R. Gutierrez

Approved: 17 Opposed: 0 Abstention Name(s): 0

3. Desert Ability Center's Spinal Cord Injured Virtual Training – Requested \$ 5,000

In an effort to reduce isolation and decline in health of the target population, an online program of training has been created for spinal cord injured, neurologically impaired and amputees. This program focuses on physical fitness for wheelchair users and people with other upper body limitations. It includes: (1) Weekly Virtual Synchronous Fitness Training for at home participation. (2) Recorded guided asynchronous at-home training (3) Starter equipment is provided to each participant and there is individualized instruction for 8-11 people in the class.

Grants Committee Recommendation: To approve \$5,000 and direct Staff to notify applicant that they should explore Veterans Administrative funding.

Motion: R. Gutierrez to approve the Grants Committee Recommendation and included board member M. Moran's request that staff also bring to the applicant's attention that they should apply to the Inland Center for Disability Second: R.

Ortega Approved: 17 Opposed: 0 Abstention Name(s): 0

4. Ratification of Small Grant to the Well in the Desert - \$5,000 Request

The Well in the Desert is in need of funding for an Audit. If they provide an Audit, they will be able to proceed with applying for funding which requires an audit. The Well is process of applying for a \$5,000 Small Grant from the Desert Healthcare District (DHCD) which they will reprogram to "free up" funds to pay for the \$10,000 cost of an audit.

Executive Committee Recommendation: To approve a payment of \$5,000 upon completion of an Audit. This is with the understanding that the applicant is in the process of applying to the Desert HealthCare District for a Small Grant of \$5,000. In addition, the Executive Committee approved CNA membership for one year, but did not make it a condition to receive this funding.

Motion: M. Moran to approve the Executive Committee Recommendation.

Second: J.Pye Approved: 17 Opposed: 0 Abstention Name(s): 0

5.Center for Nonprofit Advancement (CNA) - Action Required

a. Coachella Valley Disaster Preparedness' (CVDPN) - Requested \$4,200

CVDPN requested financial assistance for legal services to review their Policies and Procedures. Funds would be used from Desert Legal Foundation (DLF) funding for 12 hours of legal consultation in the total of \$4,200 (\$350/hour for the attorney).

CNA Committee Recommendation: To approve the Coachella Valley Disaster Preparedness request for 12 hours of legal consultation for \$4,200 utilizing DLF funding.

b. Reallocation of funds awarded to University of Riverside Center for Social Innovation Program - \$10,200

University of Riverside Center for Social Innovation Program did not fully utilize the Riverside County Technical Assistance CARES ACT Funds received of \$14,000. They have agreed to refund the unused amount of \$10,200. CNA Director would like to reallocate \$8,000 to Reach Out for Evaluation & Reporting Services and Create Center for the Arts \$2,200 for additional capacity building services.

CNA Committee Recommendation: To approve the reallocation of \$10,200. This includes Reach Out in the amount of \$8,000 and CREATE Center for the Arts in the amount of \$2,200.

Motion: M. Moran to approve a. and b. However, for b. there is a change requested by the CNA Director. S. Minor reported that the CNA committee gave her discretion to select the substitute two organizations. She is replacing CREATE Center for the Arts with Caravanserai due to concerns about being able to perform with time allowed. Second: J.

Pye Approved: 17 Opposed: 0 Abstention Name(s): 0

6. Approve the Board Meeting Dates for 2021 - Fourth Wednesday of the Month at 9:00 AM

- January 27 at 9 AM
- February 24 at 9:00 AM
- March 24 at 9:00 AM
- April 28 at 9:00 AM
- May 26 at 9:00 AM
- June 23 at 9:00 AM
- July 28 at 9 AM
- August - No Meeting
- September 22 at 9 AM
- October 27 at 9 AM
- December 8 at 9 AM

Motion by B. Kroonen to accept the dates and times listed above. Second: M. Moran Yes: 17 No: 0 Abstain: 0

VII. INFORMATIONAL ITEMS- No Action

- A. Board Attendance for 2020 (Attach. 9)
- B. EXECUTIVE—Met Nov. 18 and Dec. 7. Nov. 3 and Nov. 18 Minutes (attached 10 and 11). Next meeting is Jan. 11 at 9 AM. -The Executive Committee is considering the Fiscal Agent and Fiscal Sponsor services and their impact on RAP. They will report to the Board as soon they complete their exploration, possibly January.
- C. HEALTH-MENTAL HEALTH – Met on Oct. 15. Sept. 17 Minutes Attached (attach. 12). Will meet in Jan./Feb. 2021.
- D. GRANTS –Met Nov. 30 and Dec. 3. Minutes for Nov. 30 (attach. 13). Will meet next Jan. 11 at 1:30 PM.
- E. CNA— Met Nov. 25. Minutes for Oct. 28 (attach. 14). Next meeting Jan.27 at 11 AM.
- F. FACILITIES- Met Nov. 2. Minutes for Sept. 22 (attach. 15). Next meeting Dec. 9.
- G. GOVERNANCE – Next meeting in early January.
- H. AUDIT – Met Nov. 18. Minutes of Oct. 27 (attach 16). Next. Meeting in January.
- I. FINANCE & INVESTMENT – Met Nov.30. Minutes for Oct. 12 (attach.17). Next mtg. Jan. 18.

The Board Chair C. Borba created an Ad Hoc Committee made up of Craig, Matt, Mike and CEO to continue to explore the short and long term strategies regarding the Reserve amounts.

J. NOMINATIONS COMMITTEE– Met on Oct. 20. Minutes for Dec. 2019 (attach. 18). Next meeting in early January.

VIII. BOARD MEMBER / STAFF COMMENTS

Congratulations to the new College of the Desert Board of Trustees member Bea Gonzalez

Board Contributions

Holiday appreciation gift to board members

Board member R. Gutierrez brought up the Veterans Park, previously named Lake Cahuilla which is attempting to address budget issues. He believes that there may be a connection/opportunity to support programs that use the park for recreation aimed at kids and Veterans.

A. Dew briefly address COVID observations.

IX. **ADJOURNMENT:** Next meeting is January 27, 2021 at 9:00 AM. ***Adjourned at 10:06***

RAP Foundation
RAP Board Meeting Minutes
DATE: January 27, 2021

ATTEST: _____

Mike Gialdini, Secretary

Minutes respectfully submitted by Leticia De Lara, CEO