

BOARD OF DIRECTORS AGENDA

APPROVED MINUTES

October 28, 2020 9:00 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/83813106698>

Call In: 669 900 6833 Meeting ID: 838 1310 6698

- I. CALL TO ORDER-at 9:04 by Chairman C. Borba** Roll Call: *C. Borba, J. Pye, M. Gonda, M. Gildinin, B. Kroonen, C. Galvez, B. Gonzalez, V. Hudson, J. Hayes, M. Moran, T. St.Johns, A. Martinez, R. Ortega, R. Romero, V. Tanner, A. Wilson, M. Blue, Pat Cooper and Supervisor Perez.*

Absent: R. Gutierrez

- II.** Approval of the AGENDA -In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: *B. Kroonen to approve the agenda as is.* Second: *T. St. Johns* Approved: *16 – included R. Ortega who had technical issues.* Opposed: *Abstention Name(s): Joined the meeting late – B. Gonzalez, V. Hudson.*

- III.** PUBLIC COMMENT / PRESENTATIONS -
Supervisor V. Manuel Perez or Pat Cooper, Deputy Chief of Staff - Update on COVID 19 – *Provided an update and addressed questions from board members.*

IV. CONSENT ITEMS:

- A. MEETINGS MINUTES OF September 23, 2020 BOARD MEETING (attach. 1)
- B. GRANTS PROGRAM MANAGER REPORT (attach. 2a, 2b) – Receive and File.
- C. CNA DIRECTOR REPORT (attach. 3) – Receive and File.
- D. CEO’s REPORT (attach. 4) – Receive and File.

Staff Recommendation: Approve September 23, 2020 Minutes. Receive & file Grant, CNA, & CEO Reports.

Chairman Borba asked for information included in the CNA Director’s Report about the application for the Wells Fargo grant which is \$250,000. Specifically on when to expect a response, and the impact on staffing.

Motion: V. Tanner to accept the Staff Recommendation. Second: B. Kroonen Approved: 17 Opposed: Abstention Name(s): M. Moran

- E. FINANCIALS - The Finance-Investment Committee met on October 12
 - Receive and File Draft Financials up to August 31, 2020. (attach. 5).

Finance – Investment Recommendation: To receive and file the Financial Reports.

Motion: M. Gialdini to accept the Finance Investment Recommendation. Second: J. Pye Approved: 18 Opposed: 0 Abstention Name(s): 0

V. NEW BUSINESS ITEMS – Action Required

- A. Approve the 2019-2020 Audit (attach. 6)

The Audit Committee met on Oct. 22 to review and address questions with our Auditor, Nicole Taylor with Maryanov, Madsen Gordon & Campbell. Ms. Taylor is available for a presentation and questions.

Audit Committee Recommendation: To review, adopt & send Final Report to the Riv. Co. Exec. Office.

Motion: V. Tanner to accept the Audit Committee Recommendation. Second: V. Tanner Approved: 18 Opposed: 0 Abstention Name(s): 0

B. Approve 2019-2020 Annual Report (attach. 7) After adoption, send copy to the Riv. Co. Executive Office.

Executive Committee Recommendation: To review, adopt & send Final Report to the Riv. Co. Exec. Office.

Motion: M. Moran to approve the Executive Committee Recommendation. Second: J. Pye Approved: 18 Opposed: 0 Abstention Name(s): 0

The RAP Board authorized the Executive Committee to act on their behalf and for their actions to be ratified at the next meeting. Ratification Action is required on the items A -B:

B. Request for Sponsorship from UC Riverside Foundation, Science Policy Slam - Request for \$2,500

The event will be held on October 20 at the UCR Palm Desert Campus. Due to the timeline, the Board Chair has allowed this request to be considered by the Executive Committee. (attach. 8)

Executive Committee Recommendation: To Ratify their action to approve \$1,000 for this event.

Motion: M. Moran to approve the Executive Committee Recommendation. Second: B. Tanner Approved: 17 Opposed: 0 Abstention Name(s): E. Romero

Per RAP Code of Ethics Policy, disclosure of potential conflict of interest for E. Romero due to her employment with UCR.

C. Recognition of Patricia “Corky” Larson by RAP.

The Board expressed an interest in recognizing Corky’s contribution to RAP. The Executive and Finance Committee considered different options and impact.

Executive Committee Recommendation: To approve naming Room 103 the “Corky Larson Conference Room”.

Motion: Supervisor Perez to approve the Executive Committee Recommendation. Second: M. Moran Approved: 18 Opposed: 0 Abstention Name(s): 0

D. Closure of the First Foundation Bank Account, leaving only the Money Market Account open until the next Maturity Date for redetermination.

Executive Committee Recommendation: To close the First Foundation Bank Account and leave only the Money Market Account open until the next Maturity Date for redetermination on its future.

Motion V. Tanner to approve the Executive Committee Recommendation. Second: B. Kroonen Yes: 18 No: 0 Abstain: 0

E. Open Six New Bank Accounts at First Republic Bank to be used as needed in the future.

Executive Committee Recommendation: To approve the 6 new bank accounts at First Republic Bank and use as needed, for example when serving as Fiscal Agent, so long as there is \$0 cost associated with these accounts.

Motion V. Tanner to approve the Executive Committee Recommendation with the clarification that the same people authorized to sign on the other two First Republic accounts be authorized to sign on these 6 new accounts. Second: B. Kroonen Yes: 18 No: 0 Abstain: 0

F. Review and Revise the Reserve Funds Policy- Resolution 2020-XX (attach. 9)

This Resolution was revised by the Finance- Investment Committee. The Finance Committee has designated a sub-committee of Craig, Matt and Mike to work with CEO to come up with an Investment Strategy to determine purpose, time-line, amounts, etc.

Finance- Investment Committee Recommendation: To recommend approval of the new Reserve Funds Policy.

Motion: B. Kroonen to approve the Finance Committee Recommendation. Second: V. Tanner Yes: 18 No: 0 Abstain: 0

G. Re-designation of the Desert Fast Pitch allocated amount of \$60,00 for CNA staffing and development.

Finance-Investment Committee Recommendation: To recommend to RAP Board to re-designate the \$60,000 allocated for the 2020 Desert Fast Pitch to the line item CNA Professional Services.

Motion: J. Pye to accept the Finance-Investment Committee Recommendation. Second: B. Kroonen Yes: 17 - E. Romero left the meeting before the vote was taken. No: 0 Abstain: 0

VI. Small Grant Requests – Review Budgets (attach. #10)

A .Parkinson’s Resource Organization’s IT Expansion - \$5,000 Requested

To purchase software and subscriptions and add a staff member needed to continue the online expansion at a time when constituents are more isolated and uncertain. Due to COVID-19, they have pivoted to digital to reach more folks within Riverside County, especially the particularly challenging rural demographic.

CNA membership Essential -\$49/\$588, 10% \$529.20 / Premium -\$89/1068, 10% discount- \$961.20

Reviewers Overall Score: Did Not Meet Threshold Interviewed: Jo Rosen, Pres./Founder

Grants Committee Recommendation: To approve \$1500 and focus on the CV only. The grant is contingent on applicant being a CNA member and the level of membership will be determined in consultation with the CNA Director.

Staff recommends that RAP pay for 1 year CNA membership.

Motion: V. Tanner to approve the Grants Committee Recommendation and the staff recommendation. Second: M. Moran Approve: 17 Oppose: 0 Abstention Names: 0

B. Courageous Healers Foundation’s Workshops - Requested \$5,000 - Applicant will make an appeal

to the Grants Review Committee to reconsider their recommendation to deny the request.

VII. INFORMATIONAL ITEMS- No Action

A. Board Attendance for 2020 (attach. 11).

B. EXECUTIVE–Met Oct. 12. Minutes (attached 12). Next meeting is Nov. 16.

C. HEALTH-MENTAL HEALTH – Met Oct. 15. Minutes Attached (attach. 13)

D. GRANTS – Met Oct. 12. Minutes for Sept. (attach. 14). Will meet next Nov. 9.

E. CNA– Met Sept. 23. Minutes for June (attach. 15). Next meeting Oct. 28.

F. FACILITIES- Met Sept. 22. Minutes for June 24 (attach. 16).

G. GOVERNANCE – Next meeting TBD.

H. AUDIT – Met. October 22. Minutes of previous meeting (attach 17).

I. FINANCE & INVESTMENT – Met Oct. 12. July Minutes (attach. 18). Next mtg. Nov. 16.

J. NOMINATIONS COMMITTEE– Met on Oct. 20. Minutes (attach. 19). Next meeting TBD.

VIII. BOARD MEMBER / STAFF COMMENTS

Board Contributions

Introduce Nora Duffy, our new Accountant

Suggestion from board member M.Gialdini to add a link on the RAP website to the County COVID website.

IX. ADJOURNMENT: *Corrected that the next meeting will take place on Dec. 16, 2020* at 9:00 AM. Until further notice, all meetings will take place by web and/or teleconference.