

EXECUTIVE COMMITTEE

DRAFT MINUTES

April 12, 2021 at 9:00 AM

I. **CALL TO ORDER: By Chair C. Borba at 9:02 and ROLL CALL: C. Borba, J. Pye, M. Gonda, M. Gialdini, M. Moran, B. Kroonen, J. Hayes, Aurora Wilson and Staff: L. De Lara**

II. APPROVAL OF THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion: M. Moran to approve as is. Second: B. Kroonen Approved: 8 Opposed: 0 Abstention Name(s):0

III. Approval of the Executive Committee Draft Minutes for April 12, 2021 (#1).

Motion: M. Moran to approve with no changes. Second: M. Gonda Approved: 7 Opposed: 0 Abstention Name(s): J. Hayes.

IV. PUBLIC COMMENT / PRESENTATIONS - *None*

V. New Items – Action Required

A. Initiate the Chief Executive Officer Performance Evaluation.

The attached Evaluation Template was used by the Board to evaluate the CEO in 2018. (Attach. #2).
How should the Board proceed with conducting the next evaluation?

Motion: J. Pye to send out the survey which was used the previous time to all the board members and have them due in two weeks, April 26. The Chair and Vice-Chair will assemble and summarize and bring it back to the Executive Committee to formulate for the next Board meeting. The template will be sent out using Survey Monkey and all results will be sent directly to the Chair. The CEO will complete a self-assessment. The CEO is to send out a copy of the CEO Job Description to the Executive Committee. An amendment by M. Moran is to have the Governance Committee review the process to make changes for next year. M. Gonda will provide some ideas to be considered for next year. Second: M.Moran Approved: 8 Opposed: 0 Abstention Name(s): 0

B. Update on recent activities with Renova, the owner of the two buildings in this corner property.

RAP staff was recently contacted by Renova's property management company with an invoice for landscaping and lighting. RAP's CEO and Facilities Committee Chair met with the management company representative and anticipate future meeting(s) to reach a less costly compromise on this and future projects.

The CEO reported that she will be sending an email to Matt Johnson to confirm that there is not amount due for any improvements at this time and to propose a meeting with V. Betaglia to tour the building. The meeting would include Craig, Mike and Mark.

VI. BOARD MEMBER / STAFF COMMENTS

*M. Gialdini mentioned that the CNA Committee agenda has an item about changing its name.
J. Hayes questioned about roof repairs that the Facilities Committee has been addressing for a few months.*

VII. SCHEDULE next meeting for May 10, 2021 at 9 MEETING

VIII. ADJOURNMENT: *at 10:14 AM.*

RAP Foundation Executive Committee Approved Minutes

Date: May 10, 2021

Attest: _____

Craig Borba, Board President and Committee Chair

Minutes respectively submitted by Leticia, De Lara, CEO