

BOARD OF DIRECTORS – APPROVED MINUTES

June 26, 2019 9:00 AM

41550 Eclectic Street Palm Desert, CA 92260

6114 Terrace Drive Johnston IA 50130

303 Singapore Court Douglas, MI, 49406

900 University Avenue Hinderaker Hall 3144 Riverside, CA 92521



I. CALL TO ORDER- Roll Call at 9:00 AM Present: M. Moran, M. Gonda, C. Borba, M. Gialdini (on phone), A. Dew (on phone), B. Kroonen, R. Gutierrez, V. Hudson, J. Pye, J. Hayes, T. St. Johns, R. Loretta, R. Ortega, E. Romero (on phone), V. Tanner, A. Wilson, Sup. Perez. All votes taken by roll call.
Excused absence: A. Zavala, B. Gonzalez, C. Galvez

II. CHANGES OR ADDITIONS TO THE AGENDA -None

III. PUBLIC COMMENT / PRESENTATIONS – Presentations listed below were done.

Lift To Rise Executive Director, Heather Vaikona to make a presentation of ongoing work – 5 minutes

Certificate of Recognition at the 4th Annual Coachella Valley Workplace Wellness Awards

Selected as the National Philanthropy Nonprofit of the Year and to be honored at Nov. 8 Annual Event.

IV. CONSENT CALENDAR – Action Required

A. MEETINGS MINUTES of May 22, 2019 Board meeting (attach. 1)

B. GRANT/ PROGRAM OFFICER REPORT (attach. 2) – Receive and File.

C. CEO’s REPORT (attach. 3) – Receive and File.

D. FINANCIALS-Receive and File Draft Financials up to May 31, 2019 (attach. 4).

Staff Recommendation: Approve May 22, 2019 Minutes. Receive & file: Grant, CEO Reports and Financials.

Motion: B. Kroonen to approve May 22 Minutes, and Accept Grant Manager’s Report. Second: C. Borba
Approved: 17 Opposed: 0 Abstention Name(s): 0

After questions on the CEO Report and overview of new format for Financials were addressed C. Borba made a motion to accept CEO Report and Financials. Second: R. Ortega Approved: 17 Opposed: 0 Abstention: 0

V. NEW BUSINESS ITEMS – Action Required

A. Request from Lift To Rise to extend the Fiscal Agent relationship to June 30, 2020.

RAP’s role as Fiscal agent is due to expire June 30, 2019. The 5% Administrative fee would apply to Grants received during the one year extension period. (Attachment #5)

The Executive Committee Recommendation: To approve a one year extension with the modification as to the 5% Administrative fee.

Motion: R. Ortega to accept Executive Committee Recommendation Second: A. Dew Approved: 16
Opposed: 0 Abstention Name(s): M. Gonda

B. Presentation of Mental Health Initiative Collective Impact Report (Attach. #6)

A Presentation will be made by HARC and Grants Manager focusing on key areas which have been/are being tracked as Community Impacts. The Board to decide on future funding allocation for the MHI.

Motion: *By J. Pye to direct CEO to convene a Governance Committee to review funding process and bring back at next meeting. Second: J. Hayes Approved: 15 A. Dew left meeting. Opposed: 0 Abstention Name(s): 0*

C. Review and Approve the 2019- 20 Budget (Attach. #7)

RAP Treasurer, M. Gonda will go over the budget to explain changes he made to the structure and format.

Finance Committee Recommendation: To approve the Budget as presented, with possible modification of Grant allocations.

Motion: C. Borba to accept Finance Committee Recommendation. Second: R. Loretta Approved: 14 A. Wilson left meeting before vote was taken. Opposed: 0 Abstention Name(s): 0

D. Funding Requests

Grants Manager will provide an overview of Grants Budget (Attach. #8)

1. Mental Health Initiative RFP 2018-1

a. Mission Veterans (Attach. #9)- Request \$17,000.00

Mission Veteran engages Veterans dealing with service related, transitional and common stressors. Through educational, recreational and supportive services, Veterans develop tools to help manage stressors and build support systems within their communities. Two of the major activities are the Music and Retreat programs. They engage in reoccurring events and educational lessons that build camaraderie and trust with other Veterans. Also, through these activities Veterans are educated on local Veteran Resources, access to care and services/benefits.

Readers Rating: 72%

Interviewed: Edward Robles, Executive Director

Grants Committee met on June 10. Members in attendance: C. Borba, A. Zavala, A. Dew, A. Wilson, R.Ortega, and V.Tanner.

Grants Committee Recommendation: To approve \$13, 000 grant, \$2,000 for Evaluation and \$500 for CNA Membership for a total of \$15,500.

Motion: C. Borba to accept the Grants Committee Recommendation. Second: V. Tanner Approve: 13 Oppose: 0 Abstention Name(s): R. Gutierrez left the room due to conflict of interest.

E. Review and Adopt Resolution 2019-02 Board Member Duties and Responsibilities (attach. # 10)

As directed by the Executive Committee, the Governance Committee developed a Resolution to create a policy to address Attendance, and other mandatory compliance areas for board members. They plan to reconvene in September to address required trainings, and creating an Appeals Policy.

Governance Committee Recommendation: Upon review by RAP attorney, recommend adoption.

Motion: J. Hayes to accept Governance Committee Recommendation. Second: R. Ortega Approved: 13 Sup. Perez left the meeting before vote was taken. Opposed: 0 Abstention Name(s): 0

VI. INFORMATIONAL ITEMS- No Action

- A. A. Results Based Accountability (RBA) Counts update.** Staff will provide a brief video to help the Board understand the concepts and implementation process.
- B. EXECUTIVE–Met on June 10. May 13Minutes attached 11. Next meeting set for July 8.**
- C. MENTAL HEALTH – Meet on June 20 at 1:00 PM.**
- D. GRANTS - Met on June 10. Approved May 13 Minutes Attach. 12. Next meeting July 8.**
- E. CNA– Next meeting TBD.**
- F. FACILITIES- Met on June 19. Approved April 15 Minutes, attach. 13.**

- G. NOMINATION** – Met on March 12. Next meeting TBD
- H. GOVERNANCE** – Met June. Approved Jan. 14 Minutes Attach 14. Next meeting in Sept.
- I. FINANCE AND INVESTMENT** – Met on June 8. Approved Minutes for May 13 meeting. (attach.14)
Next meeting will take place July 8.

VII. BOARD MEMBER / STAFF COMMENTS

Welcome Stephanie Minor as new CNA Director

CNA mixer to recognize John's retirement will be on June 26 at UCR – PD

Nonprofit Management Certificate Graduation at UCR PD will be on June 28 at 2 PM.

IX. *ADJOURNMENT at 11:30* Next meeting is July 24, 2019 at 9:00 AM at 41550 Eclectic St. Palm Desert.