

**RAP**  
**FOUNDATION**  
**BOARD OF DIRECTORS – APPROVED MINUTES**

**9:00 AM September 27, 2017**

41550 Eclectic Street Palm Desert, CA 92260    303 Singapore Court Douglas, MI 49406  
6186 NE Rosebay Dr. Hillsboro, OR 97124    6114 Terrace Dr. Johnston, IA, 50323

- I. CALL TO ORDER-** *at 9:08 AM Roll Call Chairman Mark Moran, Vice-Chair Craig Borba, Secretary Rosemary Ortega, Treasurer Jan Pye, Amber Amaya, Ann Dew, Annica Meza-Dawe, Claudia Galvez, Joe Hayes, Mike Gialdini (joined by phone), Ricardo Loretta, Tori St. Johns, Tricia Gehrlein, Bill Kroonen ( joined by phone), Supervisor Manuel Perez.*  
*Excused absence: Larry Parrish,*  
*Unexcused absence: Beatrice Gonzales, Rudy Gonzales, Rudy Gutierrez, Van Tanner, Anayeli Zavala.*

*All votes taken were done by roll-call.*

**II. CHANGES OR ADDITIONS TO THE AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action. *None*

**III. PUBLIC COMMENT / PRESENTATIONS**

Public Comments: Persons wishing to speak are requested to fill out a comment card so they may be recognized at the appropriate time. General comments regarding non- agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your remarks to three (3) minutes.

*Presentation 15 – 20 minutes- DIGICOM - David Vogel and Terry Green*

*Terry Green made introductions for David Vogel. David Vogel made a presentation and took questions from the board. Mr. Vogel stated that they are seeking \$25,000 from RAP to expand the program in eastern CV.*

*A. Dew directed staff to connect DIGICOM with CV Youth Leadership.*

**IV. CONSENT CALENDAR – Action Required**

Staff Recommendation: Approve the July 26, 2017 Minutes. Receive and file the Grant, CNA, CEO Reports and Financials as submitted.

*Motion: J. Hayes to accept staff recommendation. Second: J. Pye Approved: 15 Opposed: 0 Abstention*  
*Name(s): 0*

- A. MEETINGS MINUTES** of July 26, 2017 Board meeting (attach. #1)
- B. GRANT/ PROGRAM OFFICER REPORT** (attach. #2) – Receive and File.
- C. CENTER FOR NONPROFIT (CNA) Report** (attach. #3) - Receive and File.
- D. CEO’s REPORT** (attach. #4) – Receive and File.
- E. FINANCIAL REPORTS**-Receive and File Draft Financials up to August 30, 2017 (attach. #5)

**V. NEW BUSINESS ITEMS – Action Required**

*On a motion by C. Borba to move the item to follow the Annual Allocation and Current Budget presentation by S. McClain in section V.E. Approved 15 Opposed 0 Abstention: 0*

- A. Review and Approve the Mental Health Initiative RFP 2017.2 Prevention, Early Intervention Children and Youth Ages 6-18**

The Mental Health Committee met on July 27. They reviewed the Community Priorities and considered committee presentations. After making some adjustments to the funding goals, they agreed with the release of the RFP2017.2 on Oct. 18 to allow for sufficient time for the Grant Process.

Mental Health Committee Recommendation: That the Board approve RFP 2017.2 for New, Creative, or Expansion programs with incentive bonus points given to organizations proposing services for Blythe. The amount dedicated for this RFP is \$150,000.

However, Staff would like the Board to consider approving RFP 2017.2 at a lower amount of \$100,000. This is due to pending General Grant requests on today's agenda. Should these two pending requests not be approved, funding could be re-allocated to RFP 2017.2 at a later date or towards future grants.

*Motion: J. Hayes to approve \$100,000 for RFP 2017.2 Second: C. Borba Approved: 15  
Opposed: 0 Abstention Name(s): 0*

- B.** Nonprofit Conference and Desert Fast Pitch update - The event will take place on Sept. 28 at the Doubletree Resort in Cathedral City.  
Staff will share the program, budget and thoughts on the event.

*Staff made a presentation which included the Itinerary for the Conference, the budget which is less than \$100 in deficit, but more tickets sales are expected today. Also, staff announced that we will be changing the format to do away with an "annual conference" because of the resources required. We will provide the new structure in the months ahead.*

- C.** Official Ribbon Cutting event and 25<sup>th</sup> Celebration event scheduled for Oct.24

Discuss plans for program. For consideration: board chair, Corky, Aurora Wilson, Sheryl Benoit, Sup. Perez, and Judee Cox. Chamber President, Palm Desert Mayor.

Discuss Budget.

Staff Recommendation: To approve the program and allocate funding for the event. Also, for the RAP Board to consider increasing their annual \$500 contribution to \$600 for this year to cover expenses associated with the event.

*Motion: A. Dew to approve the staff recommendation. Second: J. Hayes Approved: 15  
Opposed: 0 Abstention Name(s): 0*

*Also, A. Dew mentioned that Jean Benson, our readers and the original Blue Ribbon Committee need to be invited.*

- D.** James Irvine Foundation (JIF) Proposal – The Executive Committee met on August 9 to consider submitting a proposal to the JIF Foundation to their "Protecting the Rights of Immigrants" Grants Program for \$200,000. The Executive Committee directed staff to prepare the proposal and include it on the Sept. 28 RAP Board agenda. They also stated that if this timeline was a problem for JIF, to schedule another Executive Committee Meeting. JIF staff recommended we submit it as soon as possible to allow their Board to review it timely. Therefore, The Executive Committee met on Aug. 28 to approve the draft proposal and directed staff to forward it to the JIF. The Attached (# 6) Draft is currently being reviewed by JIF. We have received input from JIF staff, giving us the "go ahead" to submit and it will be forwarded to their JIF Board in October.

Executive Committee Recommendation: That the RAP Board ratify the Executive Committee action to submit the attached draft proposal to JIF.

*Motion: J. Hayes to approve the Executive Committee recommendation. Second: C. Borba  
Approved: 15 Opposed: 0 Abstention Name(s): 0*

E. NEW FUNDING REQUESTS- Action Required

Review of Annual Allocations and current budget. – Stuart McClain

The Grants Committee (C. Borba, R. Ortega, A. Dew, Anayeli Zavala, V. Tanner, L De Lara and S. McClain) met on Sept. 14. Prior to the start of the meeting the committee reviewed the current budget for Sponsorships. The remaining balance is \$16,000 for the remainder of this fiscal year to end June 30. The committee has decided to set a limit of max. \$1500 per organization to avoid exceeding the budget this early into the fiscal year.

SPONSORSHIP REQUESTS – Action Required

1. Coachella Valley Volunteers in Medicine (VIM) - \$5,000 (attach. # 7)

VIM is hosting an event, WineLovers Auction on February 17 at the Thunderbird Country Club in Rancho Mirage. All revenue raised at this fundraising event will be used for the cost of the event. Therefore, all proceeds will go towards patient care services. Patient services include medical and dental patient visits, case management services, disease education and wellness programs, health navigator services, homeless medical outreach and community/social service referrals.

The Grants Committee interviewed Sara O’Flynn, Event Manger.

Grants Committee Recommendation: That the Board approve \$1500 to support the event. Also, staff will contact VIM to offer use of technology to possibly reduce costs.

*Motion: R. Loretta made a substitute motion to approve \$3500 Second: J. Hayes  
Approved: 11 Opposed: 4 Abstention Name(s): 0*

2. Transgender Community Coalition - \$5,000 (attach. #8)

Trans Pride 2017 event is expected to have over 500 people. The target audience is supporters of LGBT equality, especially trans equality in these trying times. Funds will be used for outreach to the community and providing health care information.

The Grants Committee interviewed Thomi Clinton, CEO

Grants Committee Recommendation: That the board approve a \$1,000 contribution. In addition, staff would like to designate the amount be used for a specific item and pay the vendor directly.

*Motion: T. Gehrlein to approve staff recommendation. Second: A. Amaya Approved: 12  
Opposed: 0 Abstention Name(s): A. Meza-Dawe*

*A. Dew left the room momentarily and did not vote. Supervisor Perez left the meeting prior to the vote being taken.*

3. Mecca Family and Farmworkers Service Center - \$5,000

After the Committee met, E. Guenther-James was contacted by Maria Machuca, the event organizer. Ms. Machuca informed Eva that they have received a contribution to cover the food cost. Therefore. They have decided to withdraw their application in order to have an opportunity to apply for a sponsorship for another event later this year. No Action needed.

## SMALL GRANT REQUESTS Action Required

1. Variety Children's Charity of the Desert- \$5,000 (attach. #9)  
The request is to purchase five adaptive bicycles for children of the Coachella Valley with physical disabilities, helping them to improve their health and well-being.

Grants Committee Recommendation: That the Board approve \$5,000.

*Motion: J. Hayes to approve Grants Committee Recommendation    Second: J. Pye*  
*Approved: 12    Opposed: 1    Abstention Name(s): A. Dew*

## GENERAL GRANT REQUESTS Action Required

1. Galilee Center - \$45,000 (attach. #10)  
They are requesting funding to install a solar-panel system. The installation will save approximately \$20,000 a year in reduced electricity cost. Galilee was encouraged to investigate solar by the RAP board in early 2016. Since then, they have been evaluating different proposals. They will use the 2016 Fast Pitch grant, \$23,000, along with other awarded funding. Of the estimated \$240,000 cost, they currently need to raise \$92,000.

Grants Committee Recommendation: That the Board approve \$35,000 to be used as a match. The amount is not to be allocated until the full amount is raised.

*Motion: J. Hayes to approve Grants Committee Recommendation    Second: A. Dew*  
*Approved: 14    Opposed: 0    Abstention Name(s): 0*

2. One Future Coachella Valley) \$115,000 (attach. # 11)  
In May 2016, One Future, then known as Workforce Excellence made a presentation to the RAP Board. The board directed staff to meet with Ms. Thornton to explore what CNA services were appropriate and acceptable to provide during their transition period. In addition, to consider MHI funding possibly to support program costs.

On Oct. 19, 2016, the RAP board approve a TAP/CNA services NTE \$15,000, including internal and external consulting services.

Also, on Oct. 19, 2016, the Board approved staff to solicit a proposal from One Future and have it go through the regular review process. Due to the transition to becoming their own 501©3, and a move to their new office space, One Future did not follow-through with their funding request until now.

Grants Committee Recommendation: That the Board approve \$30,000 to be used towards capacity building.

*Motion: T. Gehrlein to approve the Grants Committee Recommendation    Second: A. Dew*  
*Approved: 13 (B. Kroonen left the meeting at 10:50, prior to vote being taken)    Opposed: 0*  
*Abstention Name(s): 0*

## F. CENTER FOR NONPROFIT ADVANCEMENT (CNA) NEW BUSINESS ITEMS FOR BOARD APPROVAL - No Action

None

**G. FACILITIES COMMITTEE – Building Improvement Update– Action may be needed**

1. The Facilities Committee will provide a brief update.
2. Budget Review for tenant improvements

*L. De Lara provided update on improvements, budget and current vacancy.*

**VI. INFORMATIONAL ITEMS– No Action**

- A. EXECUTIVE COMMITTEE – Met on August 9 and Aug. 28. Next meeting TBD.
- B. NOMINATION COMMITTEE- Will meet in the Fall 2017.
- C. MENTAL HEALTH COMMITTEE- Met on July 27, Sept. 21 at 3:00 PM. Will meet next on Oct. 26.
- D. GRANTS COMMITTEE- Met Sept. 14 at 2:00 PM. Will meet next on Oct. 18
- E. POLICIES PROCEDURES/PROCESS & BYLAWS COMMITTEE –
- F. BOARD MEMBER / STAFF COMMENTS

National Philanthropy Day Luncheon November 8 event. Please RSVP if interested.

*J. Pye mentioned that the Finance Committee should review the budget and make a recommendation to the Board in June for modifications.*

- V. ADJOURNMENT:** The next regularly scheduled Board meeting will be held at 9:00 A.M. on October 25, 2017 at 41550 Eclectic St. Palm Desert.

Agenda Posting: Agendas will be posted on the Foundation website – [www.RAPFoundation.org](http://www.RAPFoundation.org) - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 73-710 Fred Waring Dr., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.