

RAP FOUNDATION

BOARD OF DIRECTORS – APPROVED MINUTES

9:00 A.M. Wednesday, October 19, 2016

State Water Resources Control Board
73-720 Fred Waring Dr. Suite 100
Palm Desert, CA 92260

667 N. Lovekin Blvd.
Blythe, CA 92225

- I.** CALL TO ORDER- Roll Call Present: Chairman Mark Moran, Joe Hayes, Larry Parrish, Vice-Chair Craig Borba, Claudia Galvez, Ricardo Loretta, Annica Meza-Dawe, Ann Dew, Bill Kroonen, Treasurer Jan Pye, Van Tanner, Michelle DeArmond.

Excused Absence: Rose Mary Ortega, Brandy Cox, Beatriz Gonzalez, Tricia Gehrlein.

Unexcused Absence: Rudy Gutierrez

- II.** CHANGES OR ADDITIONS TO THE AGENDA - NONE

- III.** PUBLIC COMMENT / PRESENTATIONS

El Sol representatives Susie Del Toro and Angelica Sanchez made a presentation regarding the Mental Health Youth Program funded with the 2015 Desert Fast Pitch grant prizes.

Board members asked questions about follow-up and future funding opportunities.

- IV.** CONSENT CALENDAR – Action Required

Staff Recommendation: Approve the September 28, 2016 Minutes. Receive and file the Grant, TAP, CEO Reports and Financials as submitted.

Motion: J.Hayes to approve the staff recommendation with a correction to the minutes regarding Ann Dew's absence on Sept. 28 was excused. Also, to change the Report Out of Closed Session should be the Board gave CEO direction. Second: B. Kroonen Approved: 12 Opposed: 0 Abstention
Name(s): 0

A. MEETINGS MINUTES of September 28, 2016 Board meeting (attach. #1)-

B. GRANT/ PROGRAM OFFICER REPORT (attach. #2)– Receive and File.

C. TAP/ PROGRAM OFFICER REPORT (attach. #3A)– Receive and File.

D. CEO's REPORT (attach. #4)– Receive and File.

E. FINANCIAL REPORTS-Receive and File Draft September Financials. (attach. #5)

- V.** NEW BUSINESS ITEMS – Action Items

A. The 2015-2016 Form 990 (attach. #6)– Action Required

Rixon and Associates completed the Form 990 for the period 7/1/15 to 6/30/16. It was provided to our Treasurer and Finance Committee for their review. Comments have been incorporated.

Staff Recommendation: To approve the 2015-16 Form 990.

Motion: Due to a delay in the production of the Form 990, A. Dew made a motion for the Finance Committee to review it when it is ready, provide input and then give authority to the Executive Committee to approve it at their next meeting. Second: V. Tanner Approved: 12 Opposed: 0 Abstention Name(s): 0

B. Resolution No. 2016-06 - Resolution to Clarify Transfer Investment Funds to Checking Account (attach. #7)- Action Required

This resolution will allow the transfer of necessary funds from the Desert Community Foundation investment accounts to the checking account.

Finance/Investment Committee Recommendation: The Board to approve Resolution No. 2016-06 to ensure availability of funds to complete property acquisition in a timely manner.

Motion: C. Borba to approve the Finance/Investment Committee Recommendation
Second: J. Pye Approved: 12 Opposed: 0 Abstention Name(s): 0

C. Authorize Proposal Solicitation Invitation to Coachella Valley Economic Partnership WorkForce Excellence AKA New Org (Amount to be determined) - Action Required

Investing in WFE/New org. to address the lack of mental health professionals in our community.

At the May 25, 2016 RAP Board meeting, Sheila Thorton with WFE/New Org. made a presentation. The Board invited Sheila to meet with RAP staff to explore the organization's needs in its transition to New Org. The Grants and TAP Managers met with Sheila to get a better understanding of funding gaps and formulated a specific request.

The Executive Committee met on Oct. 10 to listen to a presentation by Sheila and asked questions about the \$100,000 request. The Committee voted to initiate an RFQ/Proposal Solicitation with New Org, to be approved by the full Board. The completed proposal would go through the full Review Process, including the Readers, Grants Committee and Board.

Executive Committee Recommendation: Approve the RFQ/Proposal Solicitation (attach. #8). Invite New Org. to complete the proposal and process it through our regular Review Process.

Motion: V. Tanner to approve the Executive Committee Recommendation Second: B. Kroonen
Approved: 12 Opposed: 0 Abstention Name(s): 0

D. Request from CVEP WorkForce Excellence AKA New Org. for Technical Assistance Program (TAP) services NTE \$15,000 (attach. #9) – Action Required

We currently do not have TAP Committee in place to review the request as required in the TAP process adopted on May 25, 2016.

Executive Committee Recommendation: To approve TAP services NTE \$15,000, including internal and external consulting services. .

Motion: J. Hayes to approve the Executive Committee Recommendation Second:C. Borba
Approved: 12 Opposed: 0 Abstention Name(s): 0

- E. Authorize The Executive Committee to approve Previously Approved Scheduled Payments – Action Required
Program scheduled payments due in late October need to be approved before the next RAP Board meeting set for December 7. The Board can authorize the Executive Committee to approve the amounts upon their submittal to avoid delayed payments.

Staff Recommendation: To set up an Executive Committee meeting in late October or early November to review and approve scheduled payments.

Motion: L. Parrish to approve the staff recommendation. Second: A. Dew Approved: 12
Opposed: 0 Abstention Name(s): 0

- F. Funding Requests (Small, Performance, Grants, Sponsorships) None
G. Discussion on Scholarships – Possible Action

At the May 25 Strategic Planning Meeting, the Board engaged in a discussion about whether RAP should provide scholarships. The decision at the time was to direct the CEO to bring this topic up at a future meeting. The Executive Committee discussed this topic on October 10 as part of the discussion in the CVEP WFE/New Org. funding and TAP request.

Executive Committee Recommendation: To have a Board discussion to address the two questions from the Strategic Planning Session and reach a decision on scholarships. Also, direct CEO to create a synopsis of pros and cons (attachment #10).

- Should we use RAP funds as an incentive to increase scholarships to high school students?
- Should RAP invest in developing future mental health professionals by providing scholarships/internships to local graduate students interested in Mental Health?

Motion: L. Parrish to not create a new structure but to support other entities in advancing educational opportunities consistent with RAP's mission. Second: J. Pye Approved: 12 Opposed: Abstention Name(s): 0

VI. INFORMATIONAL ITEMS–

- A. Update on Desert Fast Pitch contestants

VII. COMMITTEES

- A. EXECUTIVE COMMITTEE – Met October 10 and will meet next in early November.
- B. NOMINATION COMMITTEE – will meet in early Fall. Board members may know of a prospective board member and would like the Nominating Committee to consider him/her. Please share the name with one of the following committee members: Joe Hayes, Claudia Galvez, Rosemary Ortega, and Ricardo Loretta.
- C.
- D. MENTAL HEALTH COMMITTEE- Will meet on October 27
- E. GRANTS COMMITTEE- Did not meet in Sept. or October.
- F. AUDIT COMMITTEE – Last met on Sept. 16.
- G. FINANCE - INVESTMENT COMMITTEE – Last met on Sept. 20.
- H. POLICIES PROCEDURES/PROCESS & BYLAWS COMMITTEE –

VIII. BOARD MEMBER / STAFF COMMENTS

Reminder about Nonprofit Conference and Desert Fast Pitch on October 26 from 8 AM to 4 PM.
Please RSVP – Board members have free admittance and guest price is \$50.

M. Moran reported that he attended the Ribbon Cutting event for Smooth Transitions, a job training/ education program in Desert Hot Springs.

IX. CLOSED SESSION

Pursuant to Government Code Section 54956.8
Property APN 624-290-001

Personnel- Technical Assistance Program Manager

Report Out:

The Board gave CEO direction to proceed on building acquisition.

- X. *ADJOURNMENT:*** The next regularly scheduled Board meeting will be held at 9:00 A.M. on December 7, 2016 at 73-710 Fred Waring Dr., Ste. 115 Palm Desert.
- Agenda Posting: Agendas will be posted on the Foundation website – www.regionalaccessproject.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 73-710 and 73-720 Fred Waring Dr., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.