



BOARD OF DIRECTORS - MEETING

APPROVED MINUTES

9:00 A.M. Wednesday, May 27, 2015

73-710 Fred Waring Dr., # 115

Palm Desert, CA 92260

I. CALL TO ORDER- Roll Call

Present: C. Borba, L. Parrish, Bill K., M. Moran, J. Benson, R. Lorretta, R. Gutierrez, A. Meza-Dawe, M. DeArmond

Excused Absence: R. Ortega, J. Hayes, B. Cox, A. Dew, C. Galvez.

II. CHANGES OR ADDITIONS TO THE AGENDA - None

In order to meet Brown Act requirements, items may be added to the agenda only upon a decision by a majority of the Board of Directors to add the item because of a need for immediate action.

III. PUBLIC COMMENT / PRESENTATIONS

Public Comments: All persons wishing to speak are requested to fill out a comment card so they may be recognized at the appropriate time. General comments regarding non- agenda items will be called for following approval of the minutes. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your remarks to three (3) minutes. - **None**

IV. CONSENT CALENDAR

A. MINUTES OF THE MEETINGS of the April 22nd Board meeting and May 18, 2015

Strategic Planning Meeting. Action Required

Staff Recommendation: Approve draft minutes for April 22, 2015 and May 18, 2015 meetings as submitted. (Attachments#1, 1.a, and 1.b)

Motion: M. Moran approve staff recommendation Second: C. Borba

Approved:8 Opposed: 0 Abstention:0

B. GRANT/ PROGRAM OFFICER REPORT – No action.

Staff Recommendation: Receive report (**attachment #2**) as information only

C. CEO's REPORT – No action.

Staff Recommendation: Receive report (**attachment #3**) as information only

V. NEW BUSINESS ITEMS

A. FINANCIAL REPORTS- Action Required

Attachment #4: Statement of Revenues and Expenditures, Balance Sheet, Schedule of approved grants for current fiscal year. Stuart McCain is available for questions.

Motion: M. Moran to approve staff recommendation Second: C. Borba
Approved: 8 Opposed: 0 Abstention Name: 0

B. Decide on whether to extend the MHI beyond the current year. Action Required

The MHI is a three year commitment of approximately \$300,000/year, including a current year carryover of \$200,000 for FY 2015-16.

Staff Recommendation: Approve the MHI for an additional three years. Commit \$500,000 in 2015-16, \$300,000 FY 2016-17 and \$300,000 FY 2017-18.

Motion: M. Moran to approve staff recommendation Second: L. Parrish
Approved: 8 Opposed: 0 Abstention: 0

C. Determine 2015-16 TAP services priority. Provide TAP services to organizations approved for funding or addressing MH issues. Or consider separate requests from organizations not providing MH services to all three focus areas (MH, Health, Juvenile Intervention) on a first come basis. Action Required

Staff Recommendation: Although TAP would continue the UCR Nonprofit Certificate Program, workshops and other supportive service we believe that remaining resources should focus on MH funded programs. Funded organizations often times require TAP services to address future financial sustainability issues.

Motion: M. Moran to approve staff recommendation Second: C. Borba
Approved: 8 Opposed: 0 Abstention: 0

D. Review, modify & adopt the One-Year Action Plan 2015-2016 - Action Required

The RAP Board of Directors met on May 18 to review and modify the Five Year Strategic Plan 2015-2019. The Board provided input in the following categories: Governance, Grants, TAP and Desert Connect. The Board discussed Mental Health needs and identified specific areas that may need future attention. The one year action plan was created based on input received from board members and includes work currently being done by staff. **Attachment #5**

Staff Recommendation: Adopt the one year action plan. It will assist the Board and staff in planning workload and allocating resources. We will be able to assess how effective we are in performing the actions identified in the plan at the end of the 2015-16 Fiscal Year.

Motion: M.Moran to approve staff recommendation with the following two changes:

1. On page 2, first bullet point -replace “CSUSB- PD” with “ institutions of higher learning.”
2. Page 2, fifth bullet point - delete the word “consider” and replace the work “creating” with the word “ Create.”

Second: C. Borba Approved: 8 Opposed: 0 Abstention; 0

E. Ratification of the sponsorship request for the 5th Annual Summer Safety Extravaganza on June 13th at the Colorado River Fairgrounds - \$1,000 Action Required

Attachment #6

Staff Recommendation: Ratify \$1,000 sponsorship approved by CEO.

Motion: M. Moran to approve staff recommendation Second: C. Borba
Approved: 8 Opposed: 0 Abstention: 0

F. Approve the request from CVEP Pathways to Success to sponsor the Second Annual CVEP Student Leadership Conference on June 24th at CSUSB –PD Campus. \$500. Attachment #7 Action Required

Staff Recommendation: Approve \$500 to support this Youth Leadership event which helps prepare students for college, career and life.

Motion: M. Moran to approve staff recommendation Second: J. Benson
Approved: 8 Opposed: 0 Abstention : 0

G. Approve Resolution 2015.23, replacing CEO alternate signatory Amalia Coyt, with Mireya Reyes. Action Required

Staff Recommendation: Approve resolution. Finance committee had no objection to the change.

Motion: C. Borba to approve staff recommendation Second: M. Moran
Approved: 8 Opposed: 0 Abstention : 0

VI. COMMITTEES - Review current committees and membership to determine their future operation and potentially creating new committees. Attachment #8 Action Required

- A. EXECUTIVE COMMITTEE– Standing Committee – No Action Required**
- B. FINANCE/INVESTMENTS & INSURANCE COMMITTEE–Standing Cmte.- No Action**
Committee to meet on May 27, immediately after the RAP Board meeting.
- C. AUDIT COMMITTEE – Standing Committee – No Action Required.**
- D. FOUNDATION POLICIES & PROCEDURES/PROCESS COMMITTEE– Standing Committee – No Action Required**
- E. FUND & PROGRAM DEVELOPMENT COMMITTEE – Ad Hoc - No Action required**
- F. TECHNOLOGY COMMITTEE – Ad Hoc – No Action Required**
- G. BY-LAWS COMMITTEE – Ad Hoc – No Action Required**
- H. NOMINATION COMMITTEE- Ad Hoc – No Action Required**

I. FAST PITCH AND CONFERENCE COMMITTEE-Ad Hoc - No Action Required

Staff Recommendation: Approve the continuation of the following standing committees: Executive, Finance/Investment & Insurance, Audit, and Mental Health Initiative.

The following committees to be ad hoc committees: Policies/Procedures and Process, Technology, By-laws, Nominations, Fast Pitch and Conference, TAP and Grants Review.

Discontinue the following: Fund and Program Development.

The following committee membership changes:

M. Moran will no longer serve on the Grants Review Committee, and will participate on the Policies and Procedures Committee.

A. Meza-Dawe will participate on the Policies and Procedures, and the Grants Review Committee.

Motion: M. Moran to create the Mental Health Committee and remove the Technology and Fund and Program Development Committees Second: J. Benson

Approved: 8 Opposed: 0 Abstention : 0

VII. BOARD MEMBER / STAFF COMMENTS

Rethink Your Drink Celebration on June 9 at 12:00 at the Indio Recreation District

VIII. CLOSED SESSION –Action Required **Continued until next meeting**

a. Update on CEO Annual Evaluation

IX. ADJOURNMENT: The next regularly scheduled Board meeting will be held at **9:00 A.M.** on **June 24th.** **Agenda Posting:** Agendas will be posted on the Foundation website – www.regionalaccessproject.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 73-710 Fred Waring Dr., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.