

RAP FOUNDATION

BOARD OF DIRECTORS – APPROVED MINUTES

8:00 A.M. Wednesday, May 25, 2016

73-710 Fred Waring Suite 102 and 667 N. Lovekin Blvd.
Palm Desert, CA 92260 Blythe, CA 92225

- I. CALL TO ORDER- Roll Call Present: Chair Mark Moran, Vice-Chair Craig Borba, Treasurer Jan Pye, Secretary Rosemary Ortega arrived at 8:50 AM, Larry Parrish, Claudia Galvez, Ricardo Loretta, Rudy Gutierrez arrived at 12 PM, Annica Meza- Dawe, Bill Kroonen, Tricia Gehrlein, Van Tanner, Michelle DeArmond, Tricia Gehrlein.**
Excused absence: Joe Hayes
Absent: Brandy Cox, Ann Dew, Bea Gonzalez.

II. CHANGES OR ADDITIONS TO THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon a decision by a majority of the Board of Directors to add the item because of a need for immediate action.

Motion by M. Moran and seconded by c. Borba to move Item 4ms V. B. and V.C. before item V.A.
Approved: 12 -0.

III. PUBLIC COMMENT / PRESENTATIONS

Public Comments: All persons wishing to speak are requested to fill out a comment card so they may be recognized at the appropriate time. General comments regarding non- agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your remarks to three (3) minutes. None

IV. CONSENT CALENDAR – Action Required

Staff Recommendation: Approve the April 27, 2016 Minutes. Receive and file the Grant, TAP, CVYL, CEO Reports and Financials as submitted.

Motion: To approve staff recommendation by C. Borba Second: A. Meza Dawe Approved: 12
Opposed: 0 Abstention Name(s): 0

- A. MEETINGS MINUTES of April 27, 2016 Board meeting (attach. #1)-**
- B. GRANT/ PROGRAM OFFICER REPORT (attach. #2)– Receive and File.**
- C. TAP/ PROGRAM OFFICER REPORT (attach. #3)– Receive and File.**
- D. COACHELLA VALLEY YOUTH LEADERSHIP REPORT (attach. #4)**
- E. CEO’s REPORT (attach. #5)– Receive and File.**
- F. FINANCIAL REPORTS-Receive and File. (attach. #6)**

V. NEW BUSINESS ITEMS – Action Items

A. Presentation by Workforce Excellence Program – Sheila Thornton – Action may be required
Ms. Thornton made a presentation to the Executive Committee on May 19. She provided a brief history of the program, described its focus areas, successes and current situation. Workforce Excellence will be creating its own 501©3 to be independent of CVEP. The Executive Committee would like the Board to decide if there is a role for RAP during this transition period.

Motion: by C. Galvez to direct staff to meet with Ms. Thornton to explore what TAP services are appropriate and acceptable to provide during this transition period. In addition, to consider MHI funding possibly to support program costs. Second: T. Gehrlein Approved: 12 Opposed: 0 Abstention Name(s):

B. Program Payments - \$28,746.32– Action Required

1. **Operation SafeHouse** 2nd of 5 payments **\$10,000.00**
MHI Initiative Prevention – What’s Up? youth mobile app for texting to therapist
2. **Riverside County Office on Aging** 4th of 12 payments **\$13,750.00**
Desert Connect – Volunteer Coordinator recruiting and maintaining volunteers under 55.
3. **Riverside County Community Action Partnership** 2nd of 2 payments **\$ 4,996.32**
Cool/Warm Centers operating in eastern Riverside County

Staff Recommendation: The programs are performing as required. Staff is recommending the three payments to be issued.

Motion: To approve staff recommendation by L. Parrish Second: C. Borba
Approved: 12 Opposed: 0 Abstention Name(s): T. Gehrlein

C. Ratification of sponsorship request for The Rotary Math Field Day - \$500- Action Required

(attach.# 7)

The Annual Math Competition for middle school children of the Coachella Valley was held on May 15th.

Staff Recommendation: CEO determined the event meets the RAP criteria and the amount is within her discretion to act on. Ratification by the Board is requested.

Motion: To approve staff recommendation by T. Gehrlein Second: C. Borba
Approved: 12 Opposed: 0 Abstention Name(s): 0
Clarification that this request was made by the Indio Rotary.

VI. COMMITTEES

- A. EXECUTIVE COMMITTEE – Met May 19 and next meeting TBD.**
- B. NOMINATION COMMITTEE – will meet in early Fall.**
- C. MENTAL HEALTH COMMITTEE- met on May 16 and meets monthly.**
- D. TECHNICAL ASSISTANCE PROGRAM – May 18 meeting cancelled due to lack of quorum.**

- E. **GRANTS COMMITTEE- met on May 18.**
- F. **AUDIT COMMITTEE - meeting TBD.**
- G. **FINANCE - INVESTMENT COMMITTEE – next meeting scheduled for May 25**
- H. **POLICIES PROCEDURES/PROCESS & BYLAWS COMMITTEE – Action Required**
The Board Chair, Vice-Chair and CEO attended a two day Annenberg Alchemy Leadership Seminar March 21 and 22. One of our assignments was to review the RAP Board Roles and Responsibilities. We have determined that it is necessary to review and update.

Staff Recommendation: The Board Chair to assign this committee to review and make recommendations to the Board for consideration.

Motion: M. Moran to accept staff recommendation Second: A. Meza Dawe Approved: 12
 Opposed: 0 Abstention Name(s):

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VII. BOARD MEMBER / STAFF COMMENTS

Rethink Your Drink event on June 1, 2016 at 9:00 AM. Location to be determined.

The CEO announced that the event will not take place on June 1st. However, she will notify the board of the new date.

VIII. CLOSED SESSION

Pursuant to Government Code Section 54956.8

Properties

APN 625-121-005

APN 624-290-001

APN 682-320-001 and 682-320-002

Personnel:

Grants Program Manager, TAP Manager, Controller, CVYL Manager, Executive Assistant/Special Projects.

No reportable action.

IX. STRATEGIC PLANNING SESSION - Facilitated by John Epps

X. ADJOURNMENT: The next regularly scheduled Board meeting will be held at 9:00 A.M. on June 22, 2016 at 73-710 Fred Waring Suite 115 Palm Desert.

Agenda Posting: Agendas will be posted on the Foundation website – www.regionalaccessproject.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 73-710 Fred Waring Dr., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.