

**RAP**  
**FOUNDATION**  
**BOARD OF DIRECTORS – APPROVED MINUTES**

**8:00 April 25, 2018**

41550 Eclectic Street Palm Desert, CA 92260  
900 University Avenue, Hinderaker Hall 3144, Riverside CA 92521

**I. CALL TO ORDER- Roll Call at 9:00 AM: *Amber Amaya, Ann Dew, Bill Kroonen, Bea Gonzalez, Mike Gialdini, Craig Borba, Jan Pye, Joe Hayes, Mark Moran, Tori St. Johns, Ricardo Loretta, Rosemary Ortega, Van Tanner, Anayeli Zavala, Elizabeth Romero (joined by telephone – all votes taken verbally), Valerie Hudson, Pat Cooper.***

**II. CHANGES OR ADDITIONS TO THE AGENDA - *None***

**III. PUBLIC COMMENT / PRESENTATIONS - *None***  
RAP Website in process of being updated - ***Presentation by John Epps to show developing website.***

**IV. CONSENT CALENDAR – Action Required**

- A. MEETINGS MINUTES** of March 28, 2018 Board meeting (attach. #1)
- B. GRANT/ PROGRAM OFFICER REPORT** (attach. #2) – Receive and File.
- C. CEO’s REPORT** (attach. #3) – Receive and File.
- D. FINANCIAL REPORTS-Receive and File Draft Financials up to March 31, 2018** (attach. #4)

*Staff Recommendation:* Approve the March 28, 2018 Minutes. Receive and file the Grant, CNA, CEO Reports and Financials as submitted.

***Motion: B. Kroonen to accept staff recommendation. Second: C. Borba Approved: 15 Opposed: 0 Abstention Name(s): R. Ortega and J. Hayes***

**V. NEW BUSINESS ITEMS – Action Required**

- A. GRANTS and SPONSORSHIP REQUESTS – Action Required**  
Review of Annual Allocations and current grants budget – Stuart McClain

*The James Irvine Foundation Re-granting Available Funds \$150,000 of \$200,000. Restricted to Coachella Valley residents. Grant period 10/17/17 to April 17, 2020 (18 months to expend funds).*

*Funding Goals - Immigration services to undocumented and legal immigrants, and mixed status families.*

- 1) Communications - ensure the right people receive the right information at the right time*
- 2) Know Your Rights - educate immigrant populations of their rights to reduce anxiety and fear*
- 3) Deportation Support - legal representation and/or other support to keep families intact*

Cluster Grants - two or more organizations collaborating or partnering can apply up to \$20,000.00  
Single Grants - one organization can apply up to \$10,000.00

Programs/projects/services proposed under this RFP must address one or more of the funding goals listed above. Funding preferences:

- 1) Local nonprofit 501 c 3 organizations providing services and programs
- 2) Collaboration and/or partnering of two or more organizations
- 3) Targeting remote and hard to reach areas and populations

## 1. GRANTS

The Grants Committee consisting of C. Borba, M. Gialdini, A. Zavala, R. Ortega, and Ann Dew met on April 19. There were seven applications received in response to the RFP. Only three of the seven met threshold. The four which did not meet threshold have been given the opportunity to receive some capacity building services and resubmit for reconsideration.

- a. Carolyn E. Wylie Center for Children, Youth and Families, \$20,000 Requested (Attach. #5) Partnership with Via, a nonprofit which utilizes attorneys specializing in immigration law who volunteer their time to provide legal services to benefit undocumented, unaccompanied children and youth who qualify for Special Immigrant Juvenile Status (SIJS). Specifically, these are children and youth who entered the U.S. without any lawful status and are not accompanied by one or both of their parents.

The Reviewers rated this application 84%.

Interviewed were Melody Amaral, Executive Director of the Carolyn Wylie Center and Hope Byer, Executive Director of Via.

*Grants Committee Recommendation:* For the Board to approve \$20,000 and to require recipients of any funding, including this organization, to meet monthly to share information.

***Motion: V. Tanner to approve three James Irving grants (a. b. and c.) with the condition that each recipient organization meet monthly to share information. Also, for COFEM to pay for 1<sup>st</sup> year's CNA membership to address capacity building issues. Second: B. Kroonen***

***Approved: 17    Opposed: 0    Abstention Name(s): 0***

***CEO announced that in the future the full applications will be replaced with the Executive Summary to avoid issues with applicant organizations. If any board member is interested in seeing the full applicant, please contact the Grants Manager.***

- b. Inland Congregations United for Change \$20,000 Requested (Attach. #6)  
The Western Coachella Valley Immigrant rights project will provide information, know your rights education, rapid response organizing and legal support to immigrants in Western Coachella Valley. The collaboration between ICUC, St. Louis Catholic parish, The Guatemalan Consulate, The Cathedral City Community Coalition and Beaman Law will serve undocumented, mixed status families and DACA youth.

The Reviewers rate this application 85%.

Interviewed were Tom Dolan, Executive Director of ICUC and Josie Diaz, Cathedral City Community Coalition.

*Grants Committee Recommendation:* For the Board to approve \$20,000 and require that the organization meet monthly with the other recipients to share information.

Motion:            Second:            Approved:            Opposed:            Abstention Name(s):

- c. Consejo de Federaciones Mexicanas Norteamerica \$10,000 Requested (COFEM) (Attach. #7)  
COFEM will inform immigrants in the Coachella Valley about their rights and other matters pertinent to their safety and well-being through workshops in different centers of community trust, e.g., churches and social clubs. The project will draw on the support of staff and community leaders.

The Reviewers rate this application 82%.

Interviewed: Annabella Bastida, Executive Director (on phone), Vanessa Moreno, Program Assistant and Jorge Ortiz, Civic Promoter.

*Grants Committee Recommendation:* For the Board to approve \$9,700 and to pay for their 1<sup>st</sup> year's membership of CNA to address some capacity building issues.

Motion:      Second:      Approved:      Opposed:      Abstention Name(s):

2. SPONSORSHIP-

a. Health Assessment and Research for Communities (HARC) \$5,000.00 Requested (Attach. #8)

HARC's Coachella Valley 3<sup>rd</sup> Annual Workplace Wellness Awards is taking place on June 7. The event is designed to recognize the local business which make having a healthy work environment a priority. HARC will give eight awards to both large and small businesses, highlighting those who protect and promote employee fitness, nutrition, safety, and mental health.

Interviewed: Jenna LeComte-Hinley, PHD, CEO and Jerry Quintana, Research and Evaluation Assistant.

*Grants Committee Recommendation:* The board to approve \$1,000 and staff to seek from HARC Bronze Level (\$2,500) benefits as part of our contribution.

***Motion: J. Hayes to approve the Grants Committee Recommendation. Second: P. Cooper  
Approved: 17 Opposed: 0 Abstention Name(s): 0***

VI. REQUEST FROM LIFT TO RISE (LTR) TO TAKE RESPONSIBILITY OF THEIR JAMES IRVINE FOUNDATION GRANT. (Attach. #9)

Currently FIND Food Bank is acting as Fiscal Sponsor to LTR. RAP will take over this role effective July 1, 2018. FIND Food Bank has agreed to re-grant the remaining funds, \$116,000 received from The James Irvine Foundation intended for communications, staff support and capacity building. The remaining period of the grant is July 1, 2018 to June 30, 2019.

*Staff Recommendation:* The board to authorize CEO to sign attached contract after RAP attorney reviews it.

***Motion: C. Borba to approve the Agreement, already reviewed by RAP's attorney. E. Fromberg made changes. Second: R. Ortega Approved: 17 Opposed: 0 Abstention Name(s): 0***

VII. INFORMATIONAL ITEMS– Committees - No Action

A. Desert Healthcare District (DHCD) Letter of Support – (Attach. #10)

The Executive Director of DHCD, Herb Shultz, contacted RAP on April 19 to request a letter of support for their expansion into the eastern Coachella Valley. He also requested a representative from RAP to attend the LAFCO hearing in Riverside on April 26 at 9:30 AM. Unfortunately, RAP staff is not available. Mark Moran has agreed to represent RAP and has been asked to make remarks and deliver support letter.

A. EXECUTIVE–Met on April 9. Approved March 22 Minutes attach. #11. Next meeting: May 14 at 11 AM.

- B. MENTAL HEALTH – Met on March 22. Approved February 22, 2018 Minutes, attach. #12. Next meeting: April 26
- C. GRANTS - Met on April 19. Approved March 12 Minutes, attach. #13.
- D. FACILITIES- Met on March 28. Approved Minutes, attach. #14. Next meeting on April 25, immediately following the Board Meeting.
- E. NOMINATION - Tentatively to meet in October 2018.
- F. GOVERNANCE – Next meeting TBD.
- G. FINANCE AND INVESTMENT – Met on January 19. Next meeting TBD.
- H. AUDIT – will meet late spring 2018 – TBD to review auditors

#### VIII. BOARD MEMBER / STAFF COMMENTS

Thank you to Rosemary Ortega for her decision to name the RAP suite after her late husband, Carlos Ortega, the architect of RAP's formation.

Thank you to Ann Dew for her decision to name the RAP Library after Sylvia Salk, original member of the Mental Health Committee.

Annual Conflict of Interest Forms are needed by some board members, please complete, sign and leave with Mireya today.

#### IX. Strategic Planning Session

Introduce Debra Williams, Facilitator

***Strategic Planning session took place and concluded at 1:00 PM.***

#### X. **ADJOURNMENT:** The next scheduled Board meeting is set for May 23, 2018 at 9:00 AM at 41550 Eclectic St. Palm Desert.

Agenda Posting: Agendas will be posted on the Foundation website – [www.rapfoundation.org](http://www.rapfoundation.org) - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41550 Eclectic St. Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.