

RAP FOUNDATION

BOARD OF DIRECTORS – APPROVED MINUTES 9:00 A.M.

Wednesday, September 30, 2015

73-710 Fred Waring Dr., # 115 and 667 N. Lovekin Blvd.
Palm Desert, CA 92260 Blythe, CA 92225

I. CALL TO ORDER- Roll Call

Present: J. Hayes, C. Borba, M. Moran, L. Parrish, J. Benson, M. DeArmond, R. Gutierrez, A. Dew, R. Loretta, A. Meza Dawe, B. Cox, R. Ortega, C. Galvez.

II. CHANGES OR ADDITIONS TO THE AGENDA

III. PUBLIC COMMENT / PRESENTATIONS

Safe House of the Desert Text to Help Application

Mary Battin, Kathy McAdara, and Danielle Gross.

Mental Health Mobile Application presentation - Cristal Salcido Prezi Presentation

Several RAP board members asked question of the Safe House representatives to gain a better understanding of their application and the therapist services that will be in place to support it.

IV. CONSENT CALENDAR

A. MINUTES OF THE MEETINGS of the July 22, 2015 Board meeting. Action Required

Staff Recommendation: Approve attached (#1) draft minutes as submitted.

*Motion: M. Moran approve staff recommendation Second: A. Dew Approved: 13
Opposed: 0 Abstention Name(s): 0*

B. GRANT/ PROGRAM OFFICER REPORT – No action.

Staff Recommendation: Receive report (attachment #2) as information only

C. CEO's REPORT – No action.

Staff Recommendation: Receive report (attachment #3) as information only

V. NEW BUSINESS ITEMS

A. FINANCIAL REPORTS- Information Only. Stuart McClain is available for questions.

Attachment #4: Draft balance sheet, pending the completion of the audit.

B. Approve the 2014-15 Annual Report - Action Required

Staff Recommendation: Request the Board review the draft Annual Report, which currently includes a place holder for the Financials. The Financial will be added when the audit is complete in late Oct. 2015. Direct the CEO to forward the approved 2014-15 Annual Report, along with audited Financials to the Executive Office. Attachment #5

Motion: L. Parrish to approve staff recommendation with the following changes proposed by J. Hayes (p. 7 one organization name per line, p. 8 remove the cents, and p. 10 on organization per line) Second: M. Moran Approved: 13 Opposed: 0 Abstention Name(s): 0

C. Rethink Your Drink Agreement One Year Extension, \$17,000– Action Required

The County of Riverside Department of Public Health is seeking to extend the contract with RAP for one year. The services and region remain the same.
Attachment #6

Staff Recommendation: Authorize the CEO to sign the one year extension agreement.

Motion: M.Moran to approve the staff recommendation Second: R. Ortega Approved: 12 Opposed: 0 Abstention Name(s): A. Dew

D. New Funding Requests- Action Required

1. Small Grant and Renewal Requests - Ratification of Executive Committee Action taken on July 29, 2015

a. The Well in the Desert- \$ 3,500

For increased shower usage (\$1,000) and for purchase of food for outreach efforts (\$2,500)
Attachment #7: Proposal and readers' comments

b. Desert Recreation District Thermal Senior Center Program- \$7,500

Fourth of four payments previously approved by RAP Board

c. Desert Healthcare District Desert Hot Springs Boys and Girls Club Stability matching grant- \$50,000

Second year allocation previously approved on May 7, 2014

Staff Recommendation: Ratify the Executive Committee's approval of following three grants: The Well in the Desert \$3,500, Desert Recreation District \$7,500 and Desert Healthcare District \$50,000.

Motion: M. Moran to approve staff recommendation Second: A. Dew Approved: 12 Opposed: 0 Abstention Name(s): R. Gutierrez

d. One Year Extension of Contract for Palm Springs Unified School District (PSUSD)Mental Health \$5,000- Action Required

PSUSD Mental Health was approved for \$ 20,000 for one year, and was extended one additional year. The current balance is \$15,100. The new PSUSD MH Director, John Hermanson, started this summer and is familiarizing himself with programs and staff. RAP staff met with him and learned more about the asked if we could extend the contract one year and keep \$5,000 for the same use and population to allow him time to explore alternative funding with the County.

Attachment #8:

Motion: A. Dew to approve a one year extension and allocate the full remaining balance of the original \$20,000. Second: M. DeArmond Approved: 12 Opposed: 0 Abstention Name(s): C. Borba

2. Small Grant, Renewals – Action Required

a. Reconsideration of the World Affairs Council of the Desert \$2,995.00 -

RAP Board approved \$3,850 for coach stipends on July 22. RAP staff met with General Portante to discuss the stipulations for the grant. General Portante provided additional information to explain that the \$3,850 designated for coach stipends would raise future years' expectations and require additional fundraising. The World Affairs Council accepted the approved TAP services and requested that RAP not stipulate raising the coach stipends, and to keep the amount at \$2,995.00.

Grants Review Committee Recommendation: The Grants Committee met on Aug. 26 and agreed to revise their recommendation and not require an increase in coach stipends to avoid raising the cost of the program. The Committee agreed to recommend \$2995 for coach stipends.

Motion: C. Borba to approve the Grants Review Committee recommendation

Second: M. Moran Approved: 13 Opposed: 0 Abstention Name(s): 0

b. Galilee Center – Renewal Request (3rd year) \$30,000 – Action Required

Galilee Center's "Comfort Station" addition is complete. It includes shower, laundry and community room. There were unanticipated construction costs which depleted resources. They are requesting funding to purchase food, and basic needs to distribute to families. They have complied with regular reporting and data accumulation required by RAP in the previous year. They will pursue with looking into solar installation as requested by RAP.

Attachment 9: Proposal and readers' comments

Grants Committee Recommendation: The Grants Review Committee met on August 26, 2015 to consider this request. They interviewed Gloria Gomez and Claudia Castorena to address questions. After careful consideration, the committee recommended allocating \$25,000 to be used for food, and baby items.

Motion: M.Moran to approve the Grants Committee Recommendation and to direct staff to communicate to applicant of the Board's concern of cost over runs in construction project.

Second: A. Meza Dawe Approved: 13 Opposed: 0 Abstention Name(s): 0

c. Our Lady of Perpetual Help (OLPH) Catholic School \$3,800– Action Required

The project consists of painting the basketball court at the OLPH school. They have raised \$58,100 and need \$3,800 to paint the courts as dictated by regulations to allow for competitive games.

Attachment 10: Proposal

Grants Committee Recommendation: The Grants Review Committee met on Aug. 26, 2015. They interviewed Mr. Raphael Dreisback, Athletic Director at OLPH. They addressed questions and after careful consideration recommend allocating \$3,800 to complete this one time only capital project.

Motion: M. Moran to approve the Grants Committee Recommendation

Second: R. Ortega Approved: 13 Opposed: 0 Abstention Name(s): 0

d. Gilda's Club Desert Cities- Mental Health Initiative PR/Marketing RFP \$30,000– Action Required

In response to the MHI PR/Marketing RFP, Gilda's Club joined with Desert Cancer Foundation, American Cancer Society, and Pendleton Foundation to form the ***Better Together for Community*** collaborative to increase general public awareness of their respective services. They are proposing to share resources, update their intake processes to identify cross referrals, and to conduct public outreach jointly. They will focus on available mental health services they all provide and hope to decrease the negative stigma associated with mental health.

Attachment 11: Proposal and flow chart

Grants Committee Recommendation: The Committee met with Gilda's Club CEO, Maria Elena Geyer, Paula Simonds with Desert Cancer Foundation and Jennifer Hegge with American Cancer Society to review their application and address questions. The Committee decided to postpone making a recommendation due to lack of time. The Committee met again on Sept. 15 to consider the application and decided to recommend allocating \$15,000 and directed staff to seek a potential match from other funders addressing mental health.

Motion: C. Galvez to approve a \$30,000 allocation to collaborative Second: M. Moran
Approved: 13 Opposed: 0 Abstention Name(s): 0

E. The Mental Health Request for Proposal (RFP) – Intervention – Action Required

The Mental Health Committee (MHC) met on August 26 for their first meeting. They reviewed the ***MHC Scope and Purpose*** (attached #12) and accepted the to review and provide input. Overall the RFP was approved, minor edits were recommended. The MHC recommended the RFP be shared with the full RAP Board for authorization to proceed with its release and timeline included. Attachment #13 RFP Draft prepared by RAP staff.

Mental Health Committee Recommendation: Review and approve the MH RFP aimed at Intervention. Proceed with the timeline provided.

Motion: M. Moran to approve Mental Health Committee Recommendations with changes previously requested by Committee Second: C. Borba Approved: 13 Opposed: 0
Abstention Name(s): 0

F. Mental Health Youth Access Mobile Application – Action Required

The MHC met on Aug. 26, 2015 and had the opportunity to hear about the MH youth mobile application that RAP's Health Career Connections intern, Cristal Salcido, has been researching and developing. They viewed a powerpoint demonstrating the application. SafeHouse of the Desert represented by Mary Battin, followed with a brief presentation of their work on their own youth mental health application. RAP and SafeHouse have been cooperating with each other to assist in the project and there is interest in combining resources to complete the development of this project. The MHC directed staff to continue to work together and explore potential partnerships with the local school districts, Riv. Co. Mental Health and College of the Desert. They raised concerns about legal responsibility for the mobile application, which would need to be addressed by Safehouse primarily if they were to administer the application. They also questioned if RAP, as a funder, would have any legal responsibilities.

Mental Health Committee Recommendation: The MHC directed staff to continue to work on the project but to hold off on entering into an MOU with SafeHouse of the Desert to allow the full RAP Board to give direction. *Do you like the concept? Should we proceed with an MOU to identify RAP's area of interest and explore cost and liability issues?* If RAP approves proceeding with an MOU with SafeHouse of the Desert, the project would continue and the MHC will review with additional information including services, cost, and liability before making a recommendation to the RAP Board at a future meeting.

Motion: L. Parrish motion to enter into an MOU with SafeHouse of the Desert to explore working together to develop a mental health application. However, it should not be restricted to youth, possibly include Veterans. Second: C. Borba Approved: 13 Opposed: 0 Abstention Name(s): 0

G. Mecca Family Resource Center Resource Fair Sponsorship \$1,000 – Ratification Action Required.

Mecca Family Resource Center Resource Fair event on October 14. The amount was within the CEO's discretion to take action. Attachment # 14

Staff Recommendation: Ratify CEO action to approve a \$1,000 sponsorship.

Motion: A. Dew to approve staff recommendation Second: L. Parrish Approved: 13 Opposed: 0 Abstention Name(s): 0

H. Association of Fundraising Professionals National Philanthropy Day Sponsorship \$1,200- Ratification Action Required

This annual event will feature Andrew Watt, President and CEO of the International Association of AFP and is expected to be well attended by a high number of nonprofits and community leaders. Attachment # 15

Staff Recommendation: The amount was within the CEO's discretion. Ratify CEO action to approve a \$1,200 sponsorship.

Motion: M. Moran to approve staff recommendation Second: C. Borba Approved: 13 Opposed: 0 Abstention Name(s): 0

I. Discussion on should/how RAP get more involved in raising/allocating education resources? Should a committee be formed to study further? Mark Moran/ Ricardo Loretta:

Motion: J. Hayes restated motion made by M. Moran to create an ad hoc committee to explore educational opportunities available but will not include staff resources Second: R. Loretta Approved: M. Moran, R. Loretta, M. DeArmond, B. Cox, A. Meza Dawe, C. Borba Opposed: J. Hayes, J. Benson, R. Ortega, L. Parrish, R. Gutierrez, A. Dew, C. Galvez Abstention Name(s): 0

VI. COMMITTEES -

A. AUDIT COMMITTEE– No Required

We anticipate the 2015 Audit to be complete in late Oct. 2015 and will be presented to RAP Board at the Nov. 4th Board meeting.

- B. FOUNDATION POLICIES & PROCEDURES/PROCESS COMMITTEE**– No Action
- C. BYLAWS COMMITTEE** – No Action
- D. NOMINATIONS COMMITTEE** – No Action
- E. EXECUTIVE COMMITTEE**– No Action

VII. BOARD MEMBER / STAFF COMMENTS

AFP National Philanthropy Luncheon on November 18.

The following board members RSVP'd: R. Ortega, J. Benson, M. Moran, C. Galvez, A. Meza Dawe

VIII. ADJOURNMENT: The next regularly scheduled Board meeting will be held at **9:00 A.M.** on **November 4, 2015.**