

# RAP FOUNDATION

## BOARD OF DIRECTORS – APPROVED MINUTES

**9:00 A.M. Wednesday, February 24, 2016**

73-710 Fred Waring Dr., # 115 and 667 N. Lovekin Blvd.  
Palm Desert, CA 92260 Blythe, CA 92225

- I. CALL TO ORDER- Roll Call: Mark Moran, Joe Hayes, Larry Parrish, Craig Borba, Claudia Galvez, Ricardo Loretta, Annica Meza Dawe, Brandy Cox (video), Bill Kroonen, Jan Pye, Beatriz Gonzalez, Tricia Gehrlein, Van Tanner, Ann Dew (arrived at 9:15 A.M.).**  
**Excused absence: Michelle DeArmond, Rosemary Ortega**  
**Unexcused absence: Rudy Gutierrez**  
**Quorum established.**

**II. CHANGES OR ADDITIONS TO THE AGENDA**

In order to meet Brown Act requirements, items may be added to the agenda only upon a decision by a majority of the Board of Directors to add the item because of a need for immediate action. No changes

**III. PUBLIC COMMENT / PRESENTATIONS**

**Public Comments:** No public comments

**El Sol - Angelica Alvarez**, winner of the Fast Pitch Coaches Most Improved and Audience Choice Award will provide a brief presentation of program funded by the Fast Pitch grants. Power point presentation and addressed questions.

**CONSENT CALENDAR**

**A. MEETINGS MINUTES of the January 27, 2016 Board meeting. Action Required**

**Staff Recommendation:** Approve attached (#1) draft minutes as submitted.

Motion: J. Hayes to approve staff recommendation Second: B. Kroonen Approved: 7

Opposed: 0 Abstention Name(s): J. Pye, T. Gehrlein, V. Tanner, B. Gonzalez

**B. GRANT/ PROGRAM OFFICER REPORT – No action.**

**Staff Recommendation:** Receive report (attachment #2) as information only

**C. CEO's REPORT – No action.**

**Staff Recommendation:** Receive report (attachment #3) as information only

**IV. NEW BUSINESS ITEMS**

**A. Nomination of Treasurer - Action Required**

**Board Chairman to open nomination process and call for the vote to fill the vacant position.**

Mark Moran nominated J. Pye. No other nominations.

Motion: J. Hayes to appoint J. Pye to Treasurer position Second: C. Borba Approved: 11

Opposed: 0 Abstention Name(s): 0

## **B. Coachella Valley Youth Leadership (CVYL) - Action Required**

At the July 22, 2015 RAP Board meeting, the Board approved one year funding, \$130,000. RAP was to “incubate” the program for 6 months (Retroactive to start July 1 to Jan. 31) and allow JFK Foundation the opportunity to familiarize themselves with the full program before making a decision about taking it over. The six month exploratory process ended Jan. 30 and JFK Foundation has decided to postpone taking over the fiscal responsibilities. JFK Foundation is requesting an extension of up to six months (Feb. – Aug. 2016) to decide if they want to take over fiscal responsibility with the intention of taking full responsibility for the program by the end of the six months.

JFK Foundation is requesting the following:

1. Full funding for the CVYL up to \$143,000 for up to 36 months (increased amount includes a 10% Admin. cost) starting Sept. 1, 2016. Funding raised for the program will credited towards the \$143,000.
2. In the fourth year, provide up to 75% of full program costs, offset by funds raised specifically for CVYL.
3. In the fifth year, provide up to 50% of full program costs 50% the 5th year, offset by funds raised specifically for CVYL.

Upon the RAP and JFK Foundation Board’s respective approval, the Program Manager would physically move his office to JFK offices.

If during the six month period (Feb to Aug. 2016) JFK decides to end their Administration duties of CVYL, RAP will resume full responsibility and explore other agencies’ interest in taking it over.

***Staff Recommendation:*** The Board Approve the six month extension to explore JFK Foundation’s interest in taking over full administration of CVYL.

Motion: R. Loretta to direct staff to continue to “incubate” the CVYL under RAP, adhere to previously approved budget, \$130,000. Explore potential interest from other nonprofits to take over full administration of the program. Second: J. Pye Approved: 11 Opposed: 0 Abstention Name(s): 0

## **C. FINANCIAL REPORTS- Action Required**

1. Attachment #4 Statement of Revenues and Expenditures, Balance Sheet, Schedule of approved grants for current fiscal year. Stuart McClain is available to address questions.

***Staff Recommendation:*** Accept the Financial reports.

Motion: A. Dew to accept the Financial Reports as presented Second: C. Borba Approved: 11 Opposed: 0 Abstention Name(s): 0

2. The Form 990 (attachment #5) for period 7/1/14 to 6/30/15 has been completed by our Auditor, Amita Gandhi. It was provided to the Finance Committee for review and comment. Comments have been incorporated.

***Staff Recommendation:***

To accept and approve filing of 990 for fiscal year ending June 30, 2015.

Motion: J. Hayes to accept staff recommendation Second: B. Kroonen Approved: 9 Opposed: 0 Abstention Name(s): T. Gehrlein, V. Tanner

**D. Program Payments - \$11,000 – Action Required**

Scheduled reports have been received. Amounts are in line with previously amounts authorized by the Board.

**Christopher’s Clubhouse (2<sup>nd</sup> of three payments)**

**\$11,000**

*Staff Recommendation:* The Grants Manager is recommending the payments to be issued.

Motion: L. Parrish to accept staff recommendation Second:C. Borba Approved: 11  
Opposed: 0 Abstention Name(s): 0

**E. Ratification of sponsorship for the Desert Hot Springs High School 4th Annual Golden Eagles 5K Run/Walk for Life -\$250.00 - Action Required**

**Attachment #6**

**The event will take place on March 12 at 8 AM and will benefit health and wellness programming at the Desert Hot Springs High School.**

*Staff Recommendation:* CEO determined the event meets the RAP criteria and the amount is within her discretion to act on. Ratification by the Board is requested.

Motion: J. Pye to approve staff recommendation Second: C. Borba Approved: 11 Opposed: 0  
Abstention Name(s): 0

**V. COMMITTEES**

**A. EXECUTIVE COMMITTEE Members are: Mark, Craig, Rosemary, Joe, Bill, and Treasurer**

**B. NOMINATION COMMITTEE Members are: Ricardo, Claudia, Mark, Rosemary**

**C. MENTAL HEALTH COMMITTEE Members are: Annica, Craig, Beatriz**

**D. TECHNICAL ASSISTANCE PROGRAM Members are: Ricardo, Annica, Craig, Tricia**

**E. GRANTS COMMITTEE Members are: Craig, Rosemary, Ann, Tricia, Van**

**F. AUDIT COMMITTEE Jan, Brandy, Van**

**G. FINANCE INVESTMENT COMMITTEE Members Mark, Craig, Bill, Larry, Jan**

**H. FOUNDATION POLICIES & PROCEDURES/PROCESS COMMITTEE and BYLAWS COMMITTEE – Combine the two committees- Action Required**

**Members are: Rosemary, Rudy, Annica, Brandy**

*Staff Recommendation:* The Board accept the committee assignments for board members and combine the Policies, Procedures & Process Committee with Bylaws Committee.

Motion: B. Krooned to accept the committee assignments listed above and combine the Policies, Procedures, Process and Bylaws Committee Second: C. Borba Approved: 11 Opposed: 0  
Abstention Name(s): 0

**E. EXECUTIVE COMMITTEE**– Meeting scheduled for Feb. 24 at 8:15 AM. Chairman will provide a summary of any reportable items

M. Moran provided a brief summary of the Executive meeting held earlier. The topic discussed was changing RAP’s investment strategy. The Chair has decided to have a joint meeting of Executive and Investment Committees in the next couple of weeks. The plan is to then be prepared to have this this discussion at the March 23 RAP Board meeting.

**VI. BOARD MEMBER / STAFF COMMENTS**

Golden Voice contribution – M. Moran announced that Golden Voice will be contributing \$25,000 to RAP. It will be directly to fund CVYL.

Senior Inspiration Awards Luncheon on March 25 at the JW Marriot Desert Springs in Palm Desert – The following person are interested in attending: C. Galvez, R. Loretta, B. Gonzalez, J. Hayes, B. Kroonen, L. Parrish, M. Moran and A. Dew.

Anticipate scheduling the April 27<sup>th</sup> Board meeting at the Galilee Center in Mecca.

Interest was expressed to ride share. Staff will follow-up with board members who are interested in meeting at RAP and riding together to Mecca.

**VII. ADJOURNMENT:** The next regularly scheduled Board meeting will be held at **9:00 A.M.** on **March 23, 2016.** **Motion to adjourn: J. Pye Second: V. Tanner. Approved 11 Opposed: 0**

**Agenda Posting:** Agendas will be posted on the Foundation website – [www.regionalaccessproject.org](http://www.regionalaccessproject.org) - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 73-710 Fred Waring Dr., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.